

Harris County Department of Education
Minutes of Regular Board Meeting
April 17, 2019

The Harris County Board of School Trustees met in a regular board meeting on April 17, 2019 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Josh Flynn, Board President, called the meeting to order at 1:00 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present:	Josh Flynn, Board President; George Moore, Board Vice President; Eric Dick; Richard Cantu; Danny Norris; Don Sumners; and Mike Wolfe
Board Members Absent:	None
Board Attorney:	Sarah Langlois
Administration:	James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Ecomet Burley, Director Center for Safe and Secure Schools; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Stephanie DI Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners Cooperative; Victor Keys, Principal Academic Behavior School West; Tammy Lanier, Director Communications and Creative Services; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Anthony Moten, Principal Fortis Academy; Keith Oliphant, Principal Academic Behavior School East; Venetia Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Rosa Marie Torres, Chief Accounting Officer; Melissa Godbout, Board Secretary; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Linda Zatopek, Director Educator Certification and Professional Advancement
Visitors:	Jason Powers, Josh Wallenstien, Luis Magallon, Olga Magallon, David Goldberg, K. Lockett, Omar Lopez, Johnathan Miller,

Mamurie Mercado, Shirley Nicola, Jennifer Cazares, Rueli Tuo,
Jan Forney

1. **Invocation** - Benjamin Magallon, Head Start Student
2. **Pledge of Allegiance to the US flag** - Sheridan Labbe, Client Engagement
3. **Pledge of Allegiance to the Texas flag** - Sheridan Labbe, Client Engagement

The board entered into closed session at 1:06 p.m. under Tex. Gov't Code Sections 551.071 and 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal of public officers, including HCDE Trustee Position 5, and obtain legal advice regarding same.

The board reconvened into Open Session at 1:23 p.m..

4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Trustee Mike Wolfe left the meeting at approximately 1:24 p.m.

Jason Powers addressed the board, thanking them for supporting the CASE Debates Program. He stated that students who participate are typically learning skills that help them in their curriculum, they miss fewer days of school, are more likely to graduate, and perform better on exams. Students are more motivated when they can be competitive. He stated that every year the program sends the city champions and runners up to Urban Debate. He stated that this year for the first time a Houston team was able to compete for the national title in the Urban Debate League, and the CASE Debates Program team from Alief ISD took second place in the nation.

Johnathan Miller addressed the board regarding items 7.A. and 9.A. He stated that since HillCo had been removed, several concerned citizens including himself, have been lobbying on behalf of HCDE on their own time. He stated that when the contract was eliminated, it showed that maybe not all board members had the best interests of HCDE. He urged the board to reinstate HillCo for the remainder of the Legislative session. He stated that several senators had some concerns regarding Trustee Mike Wolfe. He stated that HCDE is an endangered species in Texas and that we must protect it. He stated that as a concerned citizen of Harris County, he urged

the board to censure Trustee Wolfe and the actions of one trustee should not be tolerated.

Trustee Mike Wolfe returned to the meeting at approximately 1:34 p.m. and left the meeting at approximately 1:36 p.m.

Josh Wallenstein addressed the board, requesting that the Board reconsider representation in Austin. He stated that Mike Wolfe had just filed a defamation lawsuit against HCDE the evening prior to the board meeting. He stated that the appropriate standard of proof for internal investigations is that the board is held to a preponderance of evidence standard, which asks whether it is more likely than not that the case is substantiated. He stated that Trustee Mike Wolfe's own admissions in the investigation report show there is credible evidence. He advised the board to not let the lawsuit, which has not been decided, into the deliberations. He further questioned Trustee Mike Wolfe's intentions and stated that the lawsuit reveals the name of the victim publicly.

Amaurie Mercado addressed the board requesting that the Board bring back the HillCo contract. He stated that he wants representation there to support HCDE programs. He named individuals who he stated wished to be present at the board meeting that day but were unable to miss work. He requested that the board not allow someone censured to serve on the board.

Trustee Mike Wolfe returned to the meeting at approximately 1:44 p.m.

Shirley Nicola addressed the board about her concern that she has been going to Austin herself to fight for education. She said if HillCo had the ability to go on our behalf, we need to let this happen. She requested that the board bring HillCo back.

Jennifer Cazares addressed the board in support of the agenda item to bring the HillCo contract back. She stated that we need someone standing up for us in Austin. She stated that HB4626 and SB2312 will directly affect HCDE if passed, and she urged the board to reinstate the HillCo contract.

Ruei Tuo addressed the board, requesting that the Board do the right thing for students. She stated the Board members were elected because the citizens trusted them. She requested to bring back HillCo and also maintain the integrity of the board.

David Goldberg addressed the board and thanked the board members and the Department for the work that they do. He stated that the work that they are doing, especially the adult education program, is transforming lives.

5. **Reports and presentations:**

- A. **Presentation of 2019 Texas Association of School Business Officials (TASBO) Recognized Award of Merit for Purchasing Operations** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.

Trustee Eric Dick left the meeting at 1:47 p.m.

- B. **Harris County Department of Education was awarded a Certification of Distinction for its Investment Policy from the “Government Treasurers’ Organization of Texas”**

- C. **Presentation on HCDE Awareness Campaign** - Danielle Clark, Chief Communications Officer

Trustee Eric Dick returned to the meeting at 1:52 p.m.

- D. **Annual Update from Head Start** - Venetia Peacock, Senior Director

- E. **Superintendent Monthly Report** - James Colbert, Jr.

1. Presentation of report on the current operating status of Fortis Academy and the improvement plan to make Fortis Academy a viable school operation in the future.

Superintendent Colbert presented a report on the current operating status of Fortis Academy and the improvement plan to make Fortis Academy a viable school operation in the future.

2. Presentation of report on the current status of the construction of the new AB School West, the anticipated opening date of the school, and a detailed analysis of the costs incurred to date and the future estimated costs to be incurred for completion.

Superintendent Colbert and Richard Vela presented a report on the current status of the construction of the new AB School West, the anticipated opening date of the school, and a detailed analysis of the costs incurred to date and the future estimated costs to be incurred for completion

3. Presentation of report on the status of the Education Foundation of Harris County, including identifying its acting directors and officers, and compliance with federal and state filings and regulatory provisions.

Superintendent Colbert presented a report on the status of the Education Foundation of Harris County, including identifying its acting directors and

officers, and compliance with federal and state filings and regulatory provisions.

Trustees George Moore and Eric Dick left the meeting at 3:12 p.m. and returned at 3:14 p.m.

F. Report of the Board Feasibility Subcommittee - Don Sumners

Nothing to report

G. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

No other reports given

H. Monthly Financial Reports through 03/31/2019 - Jesus Amezcua,
Assistant Superintendent for Business Services

Motion made by Richard Cantu, seconded by Eric Dick to approve all items on consent agenda.

Motion passes with 7-0 voting to approve all items on consent agenda.

6. ACTION ITEMS - CONSENSUS

A. Consider approval of the following Business Services items:

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for March 2019

B. Consider approval of the following Board Meeting Minutes

1. 02-27-2019 Regular Board Meeting Minutes
2. 02-27-2019 Called Board Meeting Minutes
3. 12-19-2018 Audit Committee Meeting Minutes

C. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal agreement with the Houston Independent School District Consultant Medicaid/SHARS Services** for submission of reimbursement claims associated with special education services provided by HCDE at the Special Schools and School-based Therapy Services as eligible under Medicaid regulations for the period of May 1, 2019 to April 30, 2020.
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 15/021KC for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Lone Star Insurance Services, Inc. dba Alamo Insurance Group (#15/021KC-01); Financial Benefit Services, LLC (#15/021KC-02), and Total Compensation Group Consulting, LP dba TCG Consulting (#15/021KC-04) for the period 05/19/2019 through 05/18/2020.
 2. **Contract renewal option for job no. 15/025JN for Modular Buildings and Other IDIQ Related Services with the following vendors:** Aries Building Systems, LLC (#15/025JN-01); McGrath RentCorp and Subsidiaries dba Mobile Modular Management Corporation (#15/025JN-04), and Palomar Modular Buildings LLC (#15/025JN-05) for the period 05/19/2019 through 05/18/2020.
 3. **Contract renewal option for job no. 15/030JN for Exterior Building Cleaning and Related Services with the following vendors:** Ameri-Clean (#15/030JN-01) and Mid-Continental Restoration Company, Inc. (#15/030JN-03) for the period 05/19/2019 through 05/18/2020.
 4. **Contract renewal option for job no. 15/037JN for Fire, Safety, Security, Surveillance Equipment and Installation Services with the following vendors:** Digital Air Control, Inc. dba DAC, Inc. (#15/037JN-02); and QSS, LC dba Quality Security Systems (#15/037JN-07) for the period 6/16/2019 through 6/15/2020.
 5. **Contract renewal option for job no. 16/034KC for Athletic and Physical Education Supplies and Related Items with the following vendors:** Educator's Depot, Inc. (#16/034KC-02); North Houston Athletics, LLC (#16/034KC-06); Sideline Interactive, LLC (#16/034KC-09); and Soccer 4 All, Inc. (#16/034KC-11) for the period 06/21/2019 through 06/20/2020.
 6. **Contract renewal option for job no. 16/035KC for Boxes, Packaging Supplies, Freight Services and Related Items with the following**

vendor: Veritiv Operating Company (#16/035KC-02) for the period 06/21/2019 through 06/20/2020.

7. **Contract renewal option for job no. 16/036CG for High Quality Printing, Copying and Related Items with the following vendors:** Houston Independent School District (#16/036CG-01); Long Plan Printing, Inc. dba LP Printing (#16/036CG-02); Color One Systems, Inc. dba Texas Litho (#16/036CG-04), and Thomas Reprographics, Inc. dba Thomas Printworks (#16/036CG-05) for the period 06/21/2019 through 06/20/2020.
8. **Contract renewal option for job no. 16/040CG for IDIQ - Fire, Safety, Security, Surveillance Equipment and Installation Services with the following vendor:** Active Campus, LLC dba All Campus Security (#16/040CG-01) for the period 06/21/2019 through 06/20/2020.
9. **Contract renewal for job no. 16/044JN for JOC/CSP for On-Call IDIQ Building Controls and Related Items with the following vendors:** Automated Logic Contracting Services, Inc. (#16/044JN-01); and Digital Air Control, Inc. dba DAC, Inc. (#16/044JN-02) for the period 06/21/2019 through 06/20/2020.
10. **Contract renewal option for job no. 17/026KH for Technology Products and Services with the following vendors:** Advantage Imaging Supply, Inc. (#17/026KH-04); Aspire HR, Inc. (#17/026KH-06); AVES Audio Visual Systems, Inc. (#17/026KH-07); Blackboard, Inc. (#17/026KH-08); Paul Lo dba Capsuletek, LLC (#17/026KH-09); Dahill Office Technology Corporation dba Dahill (#17/026KH-10); EduProject ELL, LLC (#17/026KH-11); Evolve Holdings, Inc. (#17/026KH-12); GovConnection, Inc. dba Connection (#17/026KH-16); GTS Technology Solutions, Inc. (#17/026KH-17); iLearn, Inc. (#17/026KH-19); Lantana Communications Corporation (#17/026KH-22); M&A Technology, Inc. (#17/026KH-23); Micro Integration & Programming Solutions, Inc. (#17/026KH-24); Nazca Technologies and Consulting (#17/026KH-26); Northwest Communications Inc. dba NW Radio/NW Wireless (#17/026KH-28); PCPC Direct, LTD (#17/026KH-29); RLS Interests, Inc. dba Prime Systems/Directron (#17/026KH-30); Quasar Data Center, Ltd (#17/026KH-31); Ron Turley Associates, Inc. (#17/026KH-33); Teaching Systems, Inc. (#17/026KH-36); Total Technologies, LLC (#17/026KH-37); Troxell Communications, Inc. (#17/026KH-38); Twotrees Technologies, LLC (#17/026KH-39), and Unique Digital Technology, Inc. dba Unique Digital Inc. (#17/026KH-40) for the period 06/21/2019 through 06/20/2020.
11. **Contract renewal option for job no. 17/027KC for Recapped Tires, New Tires and Related Items and Services with the following**

vendors: Goodyear Tire & Rubber Company (#17/027KC-01), and Goolsbee Tire Services, Inc. (#17/027KC-02) for the period 06/20/2019 through 06/19/2020.

12. **Contract renewal option for job no. 17/029TJ Bottled Drinking Water, Coolers, and Other Related Products with the following vendors:** DS Services of America, Inc. (dba Sparkletts) and Nestle Waters North America (dba ReadyRefresh by Nestle, a division of Nestle Waters North America) for the period 06/20/2019 through 06/19/2020.

13. **Contract renewal option for job no. 18/027TJ Commodity Processing of USDA Foods with the following vendors:** Alpha Foods Co; Chinese Food Solutions, Inc. (dba Asian Food Solutions); Basic American, Inc. (dba Basic American Foods); Bongards Creameries; Brookwood Farms, Inc; Cargill Kitchen Solutions Inc; Cargill Meat Solutions Corporation; ConAgra Brands, Inc.; Del Monte Foods, Inc. Goodman Food Products (dba Don Lee Farms); Foster Poultry Farms (dba Foster Farms); High Liner Foods; Idahoan Foods, LLC; Let's Do Lunch (dba Integrated Food Service); Smucker Foodservice, Inc (dba J.M. Smuckers); J.R. Simplot Company; Jennie-O Turkey Store Sales, LLC; J.T.M. Provisions Company, Inc.; Lamb Weston Sales, Inc.; Land O' Lakes, Inc.; M.C.I. Foods, Inc.; Maid-Rite Specialty Foods, LLC; McCain Foods USA, Inc.; Michael Foods, Inc.; National Food Group; Out of the Shell, LLC (dba Yangs 5th Taste); Peterson Farms Fresh, Inc.; Pilgrim's Pride Corporation; Calfed Financial Corporation (dba Red Gold, LLC); Rich Chicks, LLC; Rich Products Corporation; Rodriguez Foods LTD; S.A. Piazza and Associates, LLC (dba Wild Mikes) Schwan's Food Service, Inc.; Tabatchnick Fine Foods, Inc.; Tasty Brands; Trident Seafoods Corporation; Tyson Prepared Foods, Inc.; Uno Foods, Inc.; Wawona Frozen Food for the period 07/01/2019 through 06/30/2020.

14. **Contract renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors:** DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2019 through 05/20/2020.

15. **Contract renewal option for job no. 18/042KC for Waste & Recycling Collection Services with the following vendors:** Aggressive Waste Disposal, Inc. (#18/042KC-01) and Waste Management of Texas, Inc. (#18/042KC-02) for the period 06/20/2019 through 06/19/2020.

16. **Contract Award for job no. 19/028KC for Medicaid Claiming & Billing Services for the following vendors:** Houston ISD (Medicaid Finance & Consulting Services) (#19/028KC-01); MSB Consulting, LLC (#19/028KC-

02), and Sivic Solutions Group, LLC (SSG) (#19/028KC-03) for the period 04/17/2019 through 04/16/2020.

17. **Assignment of contract for job no. 18/056KD-49 for Technology Hardware, Software and Services from Pinnacle Office Group, Inc. (contract no. 18/056KD-49) to PopSmart Technologies, LLC.** The effective date of the Consent for Assignment is April 17, 2019.
18. **Assignment of contract for job no. 18/075KD-07 for Custodial Supplies and Services from High Point Sanitary Solutions (contract no. 18/075KD-07) to Western-BRW Paper Company, Inc. dba High Point .** The effective date of the Consent for Assignment is April 17, 2019.
19. **HCDE Interlocal Agreements with:** Workforce Solutions of Central Texas, Belton, Texas; Robstown ISD, Robstown, Texas; City of Carrollton, Carrollton, Texas; West ISD, West, Texas; South Texas Water Authority, Kingsville, Texas; Intrinsic Foundation, Addison, Texas; Childress County, Childress, Texas; and Cleveland Metropolitan Park District, Cleveland, Ohio.

E. Consider approval of the following items for Internal Purchasing:

1. **Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE with Whitley Penn, LLP** for the period of 7/19/2019 through 7/18/2020 and approval of audit contract for FY 2019.
2. **Contract award for job no. 19/029KJ Contracted Services for Choice Partners Cooperative to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Elder Consulting and F&S Calhoun Consulting, Inc. for the period of 05/01/2019 through 04/30/2024 (subject to annual appropriations of funding).
3. **Contract award for job no. 19/019KJ HVAC Testing and Balancing to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Campos Engineering Inc., LCTab, LLC, and National Precision, LLC. for the period of 05/01/2019 through 04/30/2024 (subject to annual appropriations of funding).
4. **Contract award for job no. 19/018YR Adult Education Vocational Training Programs and Workforce Development Training Programs to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal:** Florida Career College, for the period of 04/17/2019 through 04/16/2024 (subject to annual appropriations of funding).

5. **Contract award for job no. 19/030KJ Web Based After School Data Management Software to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Cityspan Technologies, Inc., Focus School Software, Hoonuit I, LLC., and Innive, Inc. for the period of 05/01/2019 through 04/30/2024 (subject to annual appropriations of funding).
6. **Contract renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor:** Deskot, LLC dba Kool Kids Daycare for the period of 05/02/2019 through 05/01/2020.
7. **Contract renewal option for job no. 15/038JG-02 for Early Head Start Child Care Partnership with the following vendor:** John G. Jones Learning Center for the period of 07/01/2019 through 06/30/2020.
8. **Contract renewal option for job no. 16/023YR for Nutrition Services Consultant with the following vendor:** Community Nutrition Outreach Services for the period of 06/21/19 through 06/20/2020.
9. **Contract renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors:** Cam Fine Art Workshops; Abelitoart Appreciation; and Brazilian Arts Foundation for the period of 05/02/2019 through 05/01/2020.
10. **Contract renewal option for job no. 15/027KJ for Head Start Substitute Teachers and Teacher Aides with the following vendor:** BlazinBrook Preparatory Schools of the Artz for the period of 06/15/2019 through 06/14/2020.
11. **Contract renewal option for job no. 16/024YR for Speech Language Pathology Services with the following vendor:** Bertha L. St. John dba Solid Rock Speech Language Clinic for the period of 06/21/2019 through 06/20/2020
12. **Contract renewal option for job no. 16/045YR for CASE After School and Summer Direct Service Providers with the following vendor:** Math-A-Matics Tutoring, LLC for the period of 06/21/19 through 06/20/2020.
13. **Contract award for job no. 19/022IA - Contracted Services for the Teaching Learning Center to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Argument-Driven Inquiry, Dr. Mary E. White International, LLC, Generation Ready, Hub for Helpers, Jennifer Serravallo Consulting, LLC, NEDRP, LLC (RD360 EDUCATIONAL CONSULTING), Sharron Helmke, The Flippen Group,

Universities Space Research Association, WestEd for the period of 5/01/2019 through 4/30/2024 (subject to annual appropriations of funding).

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of contract and renewal option for governmental relations services** (RFP #16/020KJ) with HillCo Partners in an amount not to exceed \$220,200 (agenda item requested by Trustees Dick, Norris, and Cantu).

Motion made by Richard Cantu, seconded by Danny Norris to approve of contract and renewal option for governmental relations services (RFP #16/020KJ) with HillCo Partners in an amount not to exceed \$220,200 (agenda item requested by Trustees Dick, Norris, and Cantu).

Motion fails with 3-4 voting to approve, with Mike Wolfe, Josh Flynn, George Moore and Don Sumners voting nay.

- B. **Approval of agreement with Houston ISD to provide breakfast and lunch for ABS East and ABS West** for the period of October 1, 2018 to August 31, 2019 in an amount not to exceed \$135,000. (Houston ISD changed its food program and it is now charging districts for providing these meals. Funds are available and paid through district fees).

Motion made by Richard Cantu, seconded by Danny Norris to approve the agreement with Houston ISD to provide breakfast and lunch for ABS East and ABS West for the period of October 1, 2018 to August 31, 2019 in an amount not to exceed \$135,000. (Houston ISD changed its food program and it is now charging districts for providing these meals. Funds are available and paid through district fees).

Motion passes with 6-0-1 voting to approve, with Josh Flynn abstaining.

- C. **Consider approval of the 2019 HCDE Humble Head Start Program Performance Response Plan.**

Motion made by Josh Flynn, seconded by Danny Norris to approve the 2019 HCDE Humble Head Start Program Performance Response Plan.

Motion passes with 6-0-1 voting to approve, with Don Sumners abstaining.

- D. **Consider approval to submit a \$428,956 non-federal share waiver request to the U.S. Department of Health and Human Services, Office of**

Head Start (OHS), for Early Head Start Expansion and Early Head Start - Child Care Partnership programs in fiscal year 2018-2019.

Motion made by Danny Norris, seconded by Richard Cantu to approve the submission of a \$428,956 non-federal share waiver request to the U.S. Department of Health and Human Services, Office of Head Start (OHS), for Early Head Start Expansion and Early Head Start - Child Care Partnership programs in fiscal year 2018-2019.

Motion passes with 7-0 voting to approve.

E. Consider approval of the 2019-2020 HCDE Work/Holiday Calendar.

Motion made by Josh Flynn, seconded by George Moore to approve the 2019-2020 HCDE Work/Holiday Calendar.

Motion passes with 7-0 voting to approve.

F. Consider approval of Services Agreement with Executive Threat Solutions, LLC (Job No. 16/060CG-01) to provide on-site security services to the administration buildings of HCDE located at Irvington Blvd. and Westview Dr. in the amount of \$76,800 for the period of 05/01/2019 to 08/31/2019.

Motion made by Josh Flynn, seconded by George Moore to approve Services Agreement with Executive Threat Solutions, LLC (Job No. 16/060CG-01) to provide on-site security services to the administration buildings of HCDE located at Irvington Blvd. and Westview Dr. in the amount of \$76,800 for the period of 05/01/2019 to 08/31/2019.

Motion passes with 7-0 voting to approve.

G. Consider approval to amend CH Local FY 2018-19 expenditure approval list to add Executive Threat Solutions, LLC (job no. 16/060CG-01) in the expenditure amount of \$80,000.

Motion made by Josh Flynn, seconded by George Moore to approve to amend CH Local FY 2018-19 expenditure approval list to add Executive Threat Solutions, LLC (job no. 16/060CG-01) in the expenditure amount of \$80,000.

Motion passes with 7-0 voting to approve.

H. Consider approval of a license agreement between Cityspan Technologies (Job no. 19/030KJ) and HCDE (CASE for Kids) for the

maintenance of FY 2018/2019 afterschool attendance system (\$44,000) and the development of a new online afterschool database management system (\$106,000) for a total amount not to exceed \$150,000 subject to legal counsel review, and delegate authority to Superintendent/designee to negotiate, finalize, and execute the contract documents.

Motion made by George Moore, seconded by Richard Cantu to approve a license agreement between Cityspan Technologies (Job no. 19/030KJ) and HCDE (CASE for Kids) for the maintenance of FY 2018/2019 afterschool attendance system (\$44,000) and the development of a new online afterschool database management system (\$106,000) for a total amount not to exceed \$150,000 subject to legal counsel review, and delegate authority to Superintendent/designee to negotiate, finalize, and execute the contract documents.

Motion passes with 7-0 voting to approve.

The board entered into Closed Session at 3:46 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074; 551.0821
 - A. Obtain legal advice regarding litigation matter *Ali v. Sneed*, et al, 4:18-cv-00025.
 - B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - C. Deliberate a matter involving a public school student and obtain legal advice regarding same.
 - D. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal of public officers, including HCDE Trustee Position 5, including Resolution of Censure of Trustee Position 5, and obtain legal advice regarding same.
9. **RECONVENE** for possible action on items discussed in executive session

The board entered into Open Session at 6:25 p.m.

- A. Possible action regarding evaluation, duties, and/or discipline of HCDE Trustees, including Resolution of Censure of Trustee Position 5.

Motion made by Danny Norris, seconded by Richard Cantu to adopt the Resolution of Censure of Trustee Michael Wolfe as discussed in executive session.

Motion to call the question made by Danny Norris, seconded by Richard Cantu. Motion passes, with 6-1 voting to call the question, with Mike Wolfe voting nay.

Motion passes with 4-2-1 voting to adopt the Resolution of Censure, with Josh Flynn and Mike Wolfe voting nay, and Don Sumners abstaining.

10. INFORMATION ITEMS

- A. Human Resources Information Items**
- B. March 2019 Employee Count**
- C. Final Report of the Administration for Children and Families (ACF), Office of Head Start (OHS) Focus Area Two Monitoring Review of the HCDE Head Start and Early Head Start programs.**
- D. Notification that Harris County Department of Education meets the criteria for an open competition for Head Start Program for calendar year 2020.**
- E. Submission of grant proposal to TEGNA Foundation in the amount of \$11,000 to support Head Start's REAL SuperMENTors Read project, which promotes literacy skills for preschool students. Requested funds will help serve over 300 students.**
- F. Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services Administration for Children and Families (HHS - ACF) for the HCDE Head Start Division for a Cost of Living Adjustment (COLA) in the supplemental amount of \$220,648.00.**
- G. Submission of grant proposal to Bank of Texas/Bank of Oklahoma Financial Foundation in the amount of \$7,020 to support Head Start's Read Excel Achieve Lead (REAL) SuperMENTors Read program, which focuses on literacy skills. Funding will serve 195 students.**
- H. Submission of grant proposal to the Elkins Foundation in the amount of \$5,000 to support Teaching and Learning Center-Science's Weather Applications to Teach Environmental Resilience (WATER) project,**

which focuses on Geographic Information Systems. Project plans to serve up to 80 students.

- I. **HCDE Head Start Performance Report for the month of February 2019.**
- 11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, May 15, 2019, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by George Moore, seconded by Danny Norris to adjourn the meeting.

Motion passes with 7-0 voting to adjourn.

The meeting adjourned at 6:40 p.m.

Board President

Board Secretary