

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **21st day of August 2019 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees**  
**August 21, 2019**  
**Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held August 21, 2019, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Brenda Mullins, Schools Division
2. **Pledge of Allegiance to the US flag** - Gabriella Hernandez, Schools Division
3. **Pledge of Allegiance to the Texas flag** - Gabriella Hernandez, Schools Division
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations:**
  - A. **Annual Update from Schools Division** - Anthony Mays, Senior Director
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Report of the Board Feasibility Subcommittee** - Don Sumners
  - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - E. **Monthly Financial Reports through 07/31/2019** - Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
  - A. Consider approval of the following Business Services items:
    1. Monthly Budget Amendment Report

2. Monthly Disbursement Report
3. Monthly Investment Report for July 2019

B. Consider approval of the following Board Meeting Minutes

1. 7-17-2019 Regular Board Meeting

C. Consider acceptance of the following grant awards:

1. **Consider approval of Notice of Obligation between Houston-Galveston Area Council (H-GAC) and Harris County Department of Education** to incur costs up to a maximum of \$1,187,500, for Adult Education and Literacy services for the period of 07/01/2019 through 06/30/2020.
3. **Acceptance of grant proposal to TEGNA Foundation in the amount of \$11,000** to support Head Start's REAL SuperMENtors Read project, which promotes literacy skills for preschool students. Accepted funds will help serve over 300 students.
4. **Consider approval to submit the HCDE Head Start 2019 Continuation Grant Award, in the amount of \$12,835,823**, for the period of January 1, 2020 - December 31, 2020. The awarded amount includes \$12,686,636 for program operations and \$149,187 for training and technical assistance.
5. **Consider approval to amend the child care partnership agreement between Harris County Department of Education and Deskot LLC, DBA Kool Kids Daycare** at the facility located at 602 Fairmont Parkway, Pasadena, Texas, 77504 in the amount not to exceed \$149,000 (an increase of \$9,000).
6. **Consider approval to submit a Phase 1 Application for Disaster Relief funds to replace the Coolwood Head Start facility** in the amount of \$1,433,384. This application included a request to waive the non-federal share match of \$358,346.

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal (revenue) contracts for FY 2020 for therapy services in the aggregate amount of \$3,303,886 with School-Based Therapy Services** and the following districts: Cypress-Fairbanks ISD (1573 students served in FY18) in the amount of \$2,918,286; Spring Branch ISD (250 students served in FY18) in the amount of \$385,600.
2. **Interlocal (revenue) contracts for FY 2020 in the aggregate amount of \$968,435 with Academic and Behavior School East with the following districts:** Clear Creek ISD for sixteen (16) in-county annual contracts in the amount of \$329,680 (\$20,605 each); Pasadena ISD for sixteen (16) in-county annual contracts in the amount of \$329,680 (\$20,605 each); Sheldon ISD for three (3) in-county annual contracts in the amount of \$61,815 (\$20,605 each); Spring ISD for twelve (12) in-county annual contracts in the amount of \$247,260 (\$20,605) for the contract period of 8/26/19 through 06/05/20.
3. **Interlocal (revenue) contracts for FY 2020 in the aggregate amount of \$247,260 with Academic and Behavior School West with the following districts:** Cypress Fairbanks ISD for four (4) in-county annual contracts in the amount of \$82,420 (\$20,605 each); Katy ISD for eight (8) in-county annual contracts in the amount of \$164,840 (\$20,605 each) for the contract period of 8/26/19 through 06/05/20.

4. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$60,500 with Academic and Behavior School West with the following district:** Fort Bend ISD for eleven (11) out-of-county Extended School Year (ESY-Summer School) contracts in the amount of \$60,500 (\$5,500 each) for the contract period of 06/10/19 through 07/11/19.
  5. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$180,882 with Highpoint School East with the following district:** Goose Creek Consolidated ISD for eighteen (18) in-county annual contracts in the amount of \$180,882 (\$10,049 each) for the contract period of 8/26/19 through 06/05/20.
- E. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 15/060JN for Third Party Code Inspection Services with the following vendor:** Bureau Veritas North America, Inc. (#15/060JN-01) for the period 10/20/2019 through 10/19/2020.
  2. **Contract renewal option for job no. 15/065KC for Affordable Care Act (ACA) Auditing/Reporting Services with the following vendor:** Eligibility Tracking Calculators, LLC (#15/065KC-02) for the period 10/20/2019 through 10/19/2020.
  3. **Contract renewal option for job no. 16/059KH for Student Information System with the following vendor:** Focus School Software (#16/059KH-01) for the period 10/18/2019 through 10/17/2020.
  4. **Contract renewal option for job no. 17/038CG for JOC-IDIQ for Roofing, Building Envelope and Waterproofing with the following vendors:** American Contracting USA, Inc. (#17/038CG-02); CR Systems, Inc. (#17/038CG-04); CS Advantage USAA, Inc. (#17/038CG-05); D7 Roofing & Metal, LLC (#17/038CG-06); Duro-Last, Inc. dba Duro-Last Roofing, Inc. (#17/038CG-07); Fusion Trading, LLC dba Hi-Mark Roofing and Waterproofing (#17/038CG-08); John A. Walker Roofing Company, Inc. (#17/038CG-10); LD Tebben Company, Inc. (#17/038CG-11); Sea-Breeze Roofing, Inc. (#17/038KC-12); Texas Liqua Tech Services, Inc. dba Liqua Tech (#17/038CG-15), and WS Equipment Leasing Enterprises of Texas, Inc. dba Weatherproofing Services, LLC (17/038CG-16) for the period 10/18/2019 through 10/17/2020.
  5. **Contract renewal option for job no. 17/049KD Financial and Operations Analysis, Evaluation & Reporting Software with the following vendor:** Open Gov, Inc. (#17/049KD-01) for the period 10/18/2019 through 10/17/2020.
  6. **Contract renewal option for job no. 18/056KD for Technology Hardware, Software and Services with the following vendors:** ACCO Brands Corporation dba ACCO Brands USA, LLC (#18/056KD-02); Agular Systems Incorporated (#18/056KD-03); Audio Optical Systems of Austin, Inc. (#18/056KD-04); Avaya, Inc. (#18/056KD-05); Best Buy Stores, L.P. dba Best Buy for Business (#18/056KD-07); Birch Cline Technologies, LLC (#18/056KD-08); ByteSpeed, LLC (#18/056KD-10); Case Emergency Systems (#18/056KD-12); CDW, LLC dba CDW Government LLC, CDW Government (#18/056KD-13); Critical Infrastructure Solutions (CIS), LLC (#18/056KD-15); Data Projections, Inc. (#18/056KD-17); DataVox, Inc. (#18/056KD-18); Digi International, Inc. dba SmartSense (#18/056KD-19); doc2e-file, Inc. (#18/056KD-21); Education Networks of America, Inc. dba ENA Services, LLC (#18/056KD-22); Electronic Recyclers International, Inc. (#18/056KD-23); Double M Laser Products, Inc. dba Enhanced Laser Products (#18/056KD-24); eRate 360 Solutions, LLC (#18/056KD-25); Formative Loop, Inc. (#18/056KD-26); Technology Assets, LLC dba Global Asset (#18/056KD-27); HiED Inc. (#18/056KD-28); 5205 Limited Partnership dba Houston Communications, Inc. (HCI) (#18/056KD-29); Insight Investments, LLC (#18/056KD-30);

Insource Technology Corporation dba Insource Technology Direct, LLC (#18/056KD-31); Intech Southwest Services, LLC (#18/056KD-32); iTech Enterprises, LLC dba iTech Solutions (#18/056KD-34); LyncVerse Technologies (#18/056KD-37); MicroTechnologies, LLC dba MicroTech (#18/056KD-38); Nearpod, Inc. (#18/056KD-39); Netsync Network Solutions (#18/056KD-40); Network Cabling Services, Inc. (#18/056KD-41); Southwest Texas Horizons, LLC dba New Horizons CLC of Houston (#18/056KD-42); Nuemman dba Nuemman, LLC (#18/056KD-43); NWN Corporation (#18/056KD-44); Panorama Education, Inc. (#18/056KD-46); PCCare, Inc. dba Square3 (#18/056KD-47); PCMG, Inc. dba PCM Gov, Inc. (#18/056KD-48); PopSmart Technologies, LLC (#18/056KD-49); PS Lightwave, Inc. dba Pure Speed Lightwave (#18/056KD-52); R3 Collaboratives, Inc. (#18/056KD-53); Asset Management & Disposal dba RetirePC (#18/056KD-54); Revolution Data Systems, LLC (#18/056KD-55); Set Solutions, Inc. (#18/056KD-56); SHI Government Solutions, Inc. (#18/056KD-57); Shmoop University, Inc. (#18/056KD-58); SuccessEd, LLC (#18/056KD-60); Technical Laboratory Systems, Inc. (#18/056KD-61); Veritrust Corporation (#18/056KD-62); Virtucom, Inc. (#18/056KD-63); Waypoint Business Solutions, LLC (#18/056KD-64), and WebRevelation, Inc. (#18/056KD-65) for the period 09/19/2019 through 09/18/2020.

7. **Contract renewal option for job no. 18/067MR for JOC-IDIQ for Athletic Surfaces and Related Items with the following vendors:** EMA Sports Solutions, LLC (#18/067MR-01); Floor Tex Commercial Flooring (#18/067MR-02); ICON Diversified, LLC (#18/067MR-03); Playgrounds Today, Inc. dba PTI Sports & Recreation Construction (#18/067MR-04), and Rubber Flooring Systems, Inc. (#18/067MR-05) for the period 10/17/2019 through 10/16/2020.
8. **Contract renewal option for job no. 18/072KC for Industrial Equipment Rent, Lease or Purchase with the following vendors:** ASIET, Inc (#18/072KC-01); HVAC Mechanical Services of Texas, Ltd dba Hunton Services (#18/072KC-03); Lansdowne Moody Company, Inc. (#18/072KC-05), and United Rentals (North America), Inc. (#18/072KC-06) for the period 10/17/2019 through 10/16/2020.
9. **Contract renewal option for job no. 18/075KD for Custodial Supplies and Services with the following vendors:** Ambassador Services, LLC (#18/075KD-01); Auto-Chlor Services, LLC (#18/075KD-02); Buckeye International, Inc. dba Buckeye Cleaning Center-Houston (#18/075KD-03); Butler Business Products, LLC (#18/075KD-04); Complete Supply, Inc. (#18/075KD-05); Ecolab, Inc. (#18/075KD-06); Western-BRW Paper Company, Inc. dba High Point (#18/075KD-07); Kleen Supply, Inc. (#18/075KD-08); MANS Distributors, Inc. (#18/075KD-09); McLemore Building Maintenance, Inc. (#18/075KD-10); Pasco Brokerage, Inc. (#18/075KD-11); Cordell Incorporated dba Ridley's Vacuum & Janitorial Supply (#18/075KD-12); Rio Paper & Supply, LLC (#18/075KD-13), and School Specialty, Inc. (#18/075KD-15) for the period 10/17/2019 through 10/16/2020.
10. **Contract award for job no. 19/039TJ for Food Equipment, Parts, Repair, Installation, Maintenance, Small Wares, and Related Items and Service with the following vendor:** ITW Food Equipment Group, LLC dba Hobart Service (#19/039TJ-08) for the period 08/21/2019 through 07/31/2020.
11. **Contract award for job no. 19/042MJ for Disaster Mitigation Commodities/Services - JOC Disaster Recovery Services with the following vendors:** Belfor USA Group, Inc. dba Belfor Property Restoration (#19/042MJ-01); BMS CAT, Inc. dba Blackmon Mooring of Texas (#19/042MJ-02); Enterprise Builders, LLC (#19/042MJ-03); ERC Environmental & Construction Services, Inc. dba ERC (#19/042MJ-04); Gerloff Company, Inc. (#19/042MJ-05); Horizon International Group, LLC (#19/042MJ-06), and Texas General Contractors, Inc. (#19/042MJ-07) for the period 08/21/2019 through 08/20/2020.

12. **Contract award for job no. 19/047KC for Communications, Creative and Marketing Services and Related Items with the following vendors:** Alboum & Associates, LLC (#19/047KC-01); CKP Communications Group, LLC (#19/047KC-02); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, LLC (#19/047KC-04) for the period 08/21/2019 through 08/20/2020.
13. **Contract award for job no. 19/048MR for Pest/Lawn/Pool Chemical Supplies and Services with the following vendors:** Copesan Services, Inc. dba Holder's Pest Solutions (#19/048MR-01), and J.R. Simplot Company dba Simplot Partners (#19/048MR-02) for the period 08/21/2019 through 08/20/2020.
14. **Contract award for job no. 19/051TP for Frozen Dessert Products with the following vendors:** BlueBonnet DSD Irving, Inc. dba BlueBonnet Ice Cream (19/051TP-01); Dippin' Dots Holdings, L.L.C. dba Dippin' Dots, L.L.C. (19/051TP-02), and Southern Ice Cream (19/051TP-03) for the period of 08/21/2019 through 08/20/2020.
15. **Contract Amendment #1 for Service Contract for job no. 18/034MR for Contracted Services with the following vendor:** Ann Marie Harbor not to exceed \$70,000 including reimbursable expenses for the period of 10/01/2018 through 08/31/2019.
16. **Assignment of contract for job no. 17/026KH-37 for Technology Products and Services** from Total Technologies, LLC (contract no.17-026KH-37) to Inflow Communications, Inc. The effective date of the Consent for Assignment is August 21, 2019.
17. **HCDE Interlocal Agreements with:** Lockhart ISD, Lockhart, Texas; FAILED Foundation, DeSoto, Texas; Metropolitan Transit Authority of Harris County (Signature Update Only), Houston, Texas; Western Texas College, Snyder, Texas, and Friendswood Friends Church, Friendswood, Texas.

F. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal option for job no. 15/063YR for CASE After-School and Summer Direct Service Providers with the following vendor:** Little Birdies Mobile Golf Academy for the period of 09/15/2019 through 09/14/2020.
2. **Contract award for job no. 19/050IA - Contracted Services for the Teaching Learning Center to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: Bridge to Leadership, LLC, Greg Garrett, Kagan Publishing & Professional Development, KAMICO Instructional Media, Inc., Odigo Services, LLC, PreForward, SBC Consulting (Tammy Smithers), and VRJ & Associates for the period of 9/01/2019 through 8/31/2024 (subject to annual appropriations of funding).

G. Consider approval of the following Revenue Agreements:

1. **Approval of Service Agreement (revenue) with United Way of Greater Houston for CASE for KIDS** to provide quality support services to 125 after school programs in Harris County for the period of 09/1/2019 through 7/31/2020 in an amount of \$75,000.
2. **Acceptance of funds totaling \$1,608,939.00 from the Texas Education Agency for CASE for Kids' Cycle 9 Year 4 21st Century Community Learning Centers grant** for the period of 08/01/2019 through 07/31/2020; CASE for Kids anticipates serving 820 students with these grant funds.

3. **Acceptance of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Cycle 10 Year 2 21st Century Community Learning Centers grant** for the period of 08/01/2019 through 07/31/2020; CASE for Kids anticipates serving 975 students with these grant funds.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval to increase the allowable maximum contract amounts under CH Local FY 2019** for Powerschool Group, LLC (Pentamation) (original \$60,000) requesting new total of \$100,000 (increase of \$40,000); Zieben Foundation Properties (original \$60,000) requesting new total of \$75,000 (increase of \$15,000); Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois (original \$300,000) requesting new total of \$500,000 (increase of \$200,000); Harris County Appraisal District (original \$175,000) requesting new total of \$200,000 (increase of \$25,000)
  
- B. **Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2020 under Policy CH Local** for various HCDE divisions for an aggregate amount not to exceed \$17,720,420: Butler Business Products, Harris County Appraisal District, Data Recognition Corporation, Versa Creative, Brothers Produce, Childcare Career, LLC., City of Houston Health Department, CV Baytown Joint Venture, Delta-T Group, Inc., Deskot, LLC., Fellowship of Purpose Early Childhood, Hardies Fruit & Vegetables Co., Julie Ann Smith, Kaplan Early Learning Company, KQC Investors, LLC., Labatt Institutional Supply Company/Labatt Food Services, LLC., Milk Products LLC/Borden Dairy Company, Scholastic Library Publishing, Inc., Valley Services, Inc., Zenith Learning (Zenith Premier), Zieben Foundation Properties, City of Houston Water, Construction Masters of Houston, Inc., Dura Pier Facilities Services, LTD, Engie Resources, Inc., ERC Environmental & Construction Services, Inc., Executive Threat Solutions, LLC., Facilities Sources, Gowan, Harris County Treasurer, Highpoint Sanitary Solutions, McGriff Seibels & Williams, Metropolitan Landscape, Texas Political Subdivisions, TXU, Davis Vision, Inc., Execu Team Staffing, LLP, First Financial (Flex Medical), First Financial (Health Savings), Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Met Life Dental, Metropolitan Life Insurance Company, Public Agency Retirement (PAR), TCG Administrators, Arthur J. Gallagher, The Standard Life Insurance, TRS Active Care (Employee Paid), TRS Active Care (HCDE/State), Unum Dental (Employee Paid), Unum Life Insurance Company of America, Unum Life Insurance Company of America, Data Recognition Corporation, CDW Government, Inc., Comcast Holdings Corporation, PS Lightwave, Inc., Powerschool Group, LLC., Prime Systems, SHI Government Solutions, Inc., Total Technologies, LLC., Unique Digital Technology, Inc., & Verizon Wireless.
  
- C. **Consider approval of RFQ 19/049YR Engineering Services, for a pool of engineers to be contracted as needed by both Harris County Department of Education** and the Public Facilities Corporation (PFC) of Harris County Department of Education. The pool consists of the following vendors: A & E Structural Engenuity; Alpha Testing; ARMKO Industries, Inc.; ASA Dally, Inc. Structural Engineers; Asakura Robinson; DBR Engineering Consultants, Inc.; DIG Engineers (LEAF Engineers); Doucet & Associates, Inc.; Estes, McClure & Associates, Inc.; Gradient Group, LLC; HTS, Inc. Consultants; Hunton Services; Infrastructure Associates, Inc.; Johnston, LLC; Kimley-Hornand Associates, Inc.; LTY Engineers; Matrix Structural Engineers; Price Consulting, Inc.; Raba Kister; Rice & Gardner Consultants, Inc.; SSCI Environmental; and Terracon Consultants, Inc.
  
- D. **Renewal Option and Contract for job no. 17/043KJ for Adolescent Recovery Support & Counseling Services for HCDE Fortis Academy with the following vendor:** The Turning Point, Inc. for a program cost of \$242,360 for the period of 12/01/2019 through 11/30/2020.

- E. **Consider approval of estimated reserved fund balances for non-spendable**, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.
- F. **Consider approval of Amendment # 1 to Service Agreement with ChildCare Careers, LLC (RFP# 18/035YR) in an amount not to exceed \$285,000** (increase of \$175,000) and with Zenith Learning (Zenith Premier, Inc.) (RFP#17/017LB) in an amount not to exceed \$150,000 (increase of \$50,000) to provide substitute Teachers and Teaching Assistants to HCDE Head Start /Early Head Start program for the period of January 1, 2019 to December 31, 2019.
- G. **Consider approval of Revenue Agreement with the Education Foundation of Harris County with Harris County Department of Education for CASE for Kids** for Year 3 from 08/22/2019 to 08/31/2020 in the amount of \$74,250 to implement the Afterschool Strategic Investment (ASI) program consistent with the grant award approved for a three year period effective 08/21/2017 and ending 08/31/2020. The source of this grant funding is Houston Endowment Inc.
- H. **Contract renewal option for job no. 16/038LB and renew coverage for workers' compensation insurance with Arthur J. Gallagher & Co.** for the estimated amount of \$394,944.00 (to be audited) for the period of 09/01/2019 through 08/31/2020.
- I. **Consider possible action on certification of the anticipated debt collections rate for the tax year 2019, certification of the excess debt collection rate for the tax year 2018 and the calculation of the 2019 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.**
- J. **Consider acceptance of the carryover funds from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the HCDE Head Start -Early Head Start Child Care Partnership** in the amount of \$2,260,415.00 for a period of 09/01/2018 through 8/31/2019.
- K. **Consider approval of a resolution amending the Authorized Representatives in the Lone Star,TEXPool, and TexSTAR investment pools** due to a change in investment responsibilities in the business office.
- L. **Consistent with Board Policy FO (Legal), consider approval of the HCDE Schools Division -Student Code of Conduct** for school year 2019-2020.
- M. **Consider approval of Job Order Contract for the Fortis Academy Camera System Upgrade Project** with Quality Security Systems (job no. 15/037JN-07) in the total amount of \$60,744.55.
- N. **Consider approval of Job Order Contract for the Challenge Course Project at Fortis Academy** with Facilities Sources (job no. 16/054JN-04) in the total amount of \$88,835.66.
- O. **Consider first reading of the following revised local policies:**
  - 1. BBD(LOCAL)
  - 2. CAA(LOCAL)
  - 3. CDA(LOCAL)
  - 4. CH(LOCAL)
  - 5. CJA(LOCAL)
  - 6. CK(LOCAL)



7. CQ(LOCAL)
8. CV(LOCAL)
9. DCB(LOCAL)
10. DEA(LOCAL)
11. DEC(LOCAL)
12. DED(LOCAL)
13. DFD(LOCAL)
14. DH(LOCAL)
15. DHE(LOCAL)
16. DIA(LOCAL)
17. FMA(LOCAL)
18. FNG(LOCAL)
19. GF(LOCAL)
20. GKA(LOCAL)
21. GKB(LOCAL)

P. **Consider acceptance of the Notice of Award - for Early Head Start Child Care Partnerships (EHS-CCP) 06HP000311-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC)** in the amount of \$2,147,169, for Early Head Start operations and \$50,000, for training and technical assistance for the 09/01/2019-08/31/2020 budget period.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

B. Obtain legal advice regarding Wolfe v. HCDE, Docket No. 2019-27081, 234th Judicial District Court, Harris County.

9. **RECONVENE** for possible action on items discussed in executive session

10. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **July 2019 Employee Count**

C. **A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.**

The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item.

HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below.

Texas Comptroller of Public Accounts (TPASS) \$100.00 Annual Membership Fee

- D. **HCDE Area I Head Start USDA Meal Totals for the months of May and June 2019**; this information was derived from the free standing campuses, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snack.
  - E. **HCDE Head Start Performance Report for the Month of May 2019**
11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, September 18, 2019, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

A handwritten signature in blue ink, reading "James Colbert, Jr.", is positioned above the printed name and title.

James Colbert, Jr.  
County School Superintendent