

**Harris County Department of Education
Minutes of Regular Board Meeting
August 21, 2019**

The Harris County Board of School Trustees met in a regular board meeting on August 21, 2019 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Josh Flynn, Board President, called the meeting to order at 1:06 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Josh Flynn, Board President; George Moore, Board Vice President; Eric Dick (arrived at 1:10 p.m.); Richard Cantu; Danny Norris; and Mike Wolfe

Board Members Absent: Don Sumners

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support; Kimberly McLeod, Assistant Superintendent for Education and Enrichment

Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Julia Andrews, Director Center for Safe and Secure Schools; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners; Victor Keys, (AB West) Principal Academic Behavior School West; Dave Einsel, Director Communications and Creative Services; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Anthony Moten, Principal Fortis Academy; Brenda Mullins, Director Curriculum and Compliance Services; Donna Jones, (AB East), Principal Academic Behavior School East; Venita Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Rosa Marie Torres, Chief Accounting Officer; Melissa Godbout, Board Secretary; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Linda Zatopek, Director Educator Certification and Professional Advancement

Visitors: Colleen Vera, Andrea Duhon

1. **Invocation** - Brenda Mullins, Schools Division
2. **Pledge of Allegiance to the US flag** - Gabriella Hernandez, Schools Division
3. **Pledge of Allegiance to the Texas flag** - Gabriella Hernandez, Schools Division
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Andrea Duhon addressed the board regarding agenda item 8.A. She requested the board vote for a new board member based on experience and capability of serving the Department and not on partisanship.

Colleen Vera addressed the board and requested that the Board answer her questions for agenda items 6.C.3 and 7.G. regarding the approval of the Education Foundation of Harris County grants, citing to her recent blog post regarding alleged "strange things" going on at the Education Foundation and asked if the funds were flowing properly. She asked for clarification on item 6.A.1 as to why the budget for Adult Education was being reduced by \$750,000, and clarification for item 7.A as to why HCDE wanted to increase the legal fees by \$200,000 by the end of this school year even though the end of the school year was in 2 weeks.

Eric Dick arrived at 1:10 p.m.

5. **Reports and presentations:**
 - A. **Annual Update from Schools Division** - Anthony Mays, Senior Director
 - B. **Superintendent Monthly Report** - James Colbert, Jr.

Mr. Colbert reminded the board about the upcoming annual staff convocation on Friday, August 23, 2019. He

stated that he would really like for the board members to attend, as this event is the only event where all 1,200 HCDE employees are present in one room. He stated that he would like to acknowledge the board for the direct impact the trustees have made on employees this year. He revealed that the theme for this year's convocation is the Realm of Possibilities.

C. **Report of the Board Feasibility Subcommittee** - Don Summers

No report

D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Richard Cantu recognized HCDE employee Robert Bell, who works in HCDE's Technology Division, for his volunteer work with HCDE's Adult Education program after work.

E. **Monthly Financial Reports through 07/31/2019** - Jesus Amezcua, Assistant Superintendent for Business Services

Josh Flynn requested to pull items 6.C.3 and 6.D.4 from the consent agenda.

Motion made by Danny Norris, seconded by George Moore to approve all items on the consent agenda with the exception of 6.C.3 and 6.D.4.

Motion passes with 6-0 voting to approve all items on the consent agenda with the exception of 6.C.3 and 6.D.4.

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. Monthly Budget Amendment Report
2. Monthly Disbursement Report
3. Monthly Investment Report for July 2019

- B. Consider approval of the following Board Meeting Minutes
1. 7-17-2019 Regular Board Meeting
- C. Consider acceptance of the following grant awards:
1. **Consider approval of Notice of Obligation between Houston-Galveston Area Council (H-GAC) and Harris County Department of Education** to incur costs up to a maximum of \$1,187,500, for Adult Education and Literacy services for the period of 07/01/2019 through 06/30/2020.
 4. **Consider approval to submit the HCDE Head Start 2019 Continuation Grant Award, in the amount of \$12,835,823**, for the period of January 1, 2020 - December 31, 2020. The awarded amount includes \$12,686,636 for program operations and \$149,187 for training and technical assistance.
 5. **Consider approval to amend the child care partnership agreement between Harris County Department of Education and Deskot LLC**, DBA Kool Kids Daycare at the facility located at 602 Fairmont Parkway, Pasadena, Texas, 77504 in the amount not to exceed \$149,000 (an increase of \$9,000).
 6. **Consider approval to submit a Phase 1 Application for Disaster Relief funds to replace the Coolwood Head Start facility** in the amount of \$1,433,384. This application included a request to waive the non-federal share match of \$358,346.
- D. Consider ratification/approval of the following Interlocal Contracts:
1. **Interlocal (revenue) contracts for FY 2020 for therapy services in the aggregate amount of \$3,303,886 with School-Based Therapy Services** and the following districts: Cypress-Fairbanks ISD (1573 students served in FY18) in the amount of \$2,918,286; Spring Branch ISD (250 students served in FY18) in the amount of \$385,600.

2. **Interlocal (revenue) contracts for FY 2020 in the aggregate amount of \$968,435 with Academic and Behavior School East with the following districts:** Clear Creek ISD for sixteen (16) in-county annual contracts in the amount of \$329,680 (\$20,605 each); Pasadena ISD for sixteen (16) in-county annual contracts in the amount of \$329,680 (\$20,605 each); Sheldon ISD for three (3) in-county annual contracts in the amount of \$61,815 (\$20,605 each); Spring ISD for twelve (12) in-county annual contracts in the amount of \$247,260 (\$20,605) for the contract period of 8/26/19 through 06/05/20.

3. **Interlocal (revenue) contracts for FY 2020 in the aggregate amount of \$247,260 with Academic and Behavior School West with the following districts:** Cypress Fairbanks ISD for four (4) in-county annual contracts in the amount of \$82,420 (\$20,605 each); Katy ISD for eight (8) in-county annual contracts in the amount of \$164,840 (\$20,605 each) for the contract period of 8/26/19 through 06/05/20.

5. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$180,882 with Highpoint School East with the following district:** Goose Creek Consolidated ISD for eighteen (18) in-county annual contracts in the amount of \$180,882 (\$10,049 each) for the contract period of 8/26/19 through 06/05/20.

E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Contract renewal option for job no. 15/060JN for Third Party Code Inspection Services with the following vendor:** Bureau Veritas North America, Inc. (#15/060JN-01) for the period 10/20/2019 through 10/19/2020.

2. **Contract renewal option for job no. 15/065KC for Affordable Care Act (ACA) Auditing/Reporting Services with the following vendor:** Eligibility Tracking Calculators, LLC (#15/065KC-02) for the period 10/20/2019 through 10/19/2020.

3. **Contract renewal option for job no. 16/059KH for Student Information System with the following vendor:** Focus School Software (#16/059KH-01) for the period 10/18/2019 through 10/17/2020.

4. **Contract renewal option for job no. 17/038CG for JOC-IDIQ for Roofing, Building Envelope and Waterproofing with the following vendors:** American Contracting USA, Inc. (#17/038CG-02); CR Systems, Inc. (#17/038CG-04); CS Advantage USAA, Inc. (#17/038CG-05); D7 Roofing & Metal, LLC (#17/038CG-06); Duro-Last, Inc. dba Duro-Last Roofing, Inc. (#17/038CG-07); Fusion Trading, LLC dba Hi-Mark Roofing and Waterproofing (#17/038CG-08); John A. Walker Roofing Company, Inc. (#17/038CG-10); LD Tebben Company, Inc. (#17/038CG-11); Sea-Breeze Roofing, Inc. (#17/038KC-12); Texas Liqua Tech Services, Inc. dba Liqua Tech (#17/038CG-15), and WS Equipment Leasing Enterprises of Texas, Inc. dba Weatherproofing Services, LLC (17/038CG-16) for the period 10/18/2019 through 10/17/2020.

5. **Contract renewal option for job no. 17/049KD Financial and Operations Analysis, Evaluation & Reporting Software with the following vendor:** Open Gov, Inc. (#17/049KD-01) for the period 10/18/2019 through 10/17/2020.

6. **Contract renewal option for job no. 18/056KD for Technology Hardware, Software and Services with the following vendors:** ACCO Brands Corporation dba ACCO Brands USA, LLC (#18/056KD-02); Agular Systems Incorporated (#18/056KD-03); Audio Optical Systems of Austin, Inc. (#18/056KD-04); Avaya, Inc. (#18/056KD-05); Best Buy Stores, L.P. dba Best Buy for Business (#18/056KD-07); Birch Cline Technologies, LLC (#18/056KD-08); ByteSpeed, LLC (#18/056KD-10); Case Emergency Systems (#18/056KD-12); CDW, LLC dba CDW Government LLC, CDW Government (#18/056KD-13); Critical Infrastructure Solutions (CIS), LLC (#18/056KD-15); Data Projections, Inc. (#18/056KD-17); DataVox, Inc. (#18/056KD-18); Digi International, Inc. dba SmartSense (#18/056KD-19); doc2e-file, Inc. (#18/056KD-21); Education Networks of America, Inc. dba ENA Services, LLC (#18/056KD-22); Electronic Recyclers International, Inc. (#18/056KD-23); Double M Laser Products, Inc. dba Enhanced Laser Products (#18/056KD-24); eRate 360 Solutions, LLC (#18/056KD-25); Formative Loop, Inc. (#18/056KD-26); Technology Assets, LLC dba Global Asset (#18/056KD-27); HiED Inc. (#18/056KD-28); 5205 Limited Partnership dba Houston Communications, Inc. (HCI) (#18/056KD-29); Insight Investments, LLC (#18/056KD-30); Insource Technology Corporation dba Insource Technology Direct, LLC (#18/056KD-31); Intech Southwest Services, LLC (#18/056KD-32); iTech Enterprises, LLC dba iTech Solutions (#18/056KD-34); LyncVerse Technologies (#18/056KD-37); MicroTechnologies, LLC dba MicroTech (#18/056KD-38); Nearpod, Inc.

(#18/056KD-39); Netsync Network Solutions (#18/056KD-40); Network Cabling Services, Inc. (#18/056KD-41); Southwest Texas Horizons, LLC dba New Horizons CLC of Houston (#18/056KD-42); Nuemman dba Nuemman, LLC (#18/056KD-43); NWN Corporation (#18/056KD-44); Panorama Education, Inc. (#18/056KD-46); PCCare, Inc. dba Square3 (#18/056KD-47); PCMG, Inc. dba PCM Gov, Inc. (#18/056KD-48); PopSmart Technologies, LLC (#18/056KD-49); PS Lightwave, Inc. dba Pure Speed Lightwave (#18/056KD-52); R3 Collaboratives, Inc. (#18/056KD-53); Asset Management & Disposal dba RetirePC (#18/056KD-54); Revolution Data Systems, LLC (#18/056KD-55); Set Solutions, Inc. (#18/056KD-56); SHI Government Solutions, Inc. (#18/056KD-57); Shmoop University, Inc. (#18/056KD-58); SuccessEd, LLC (#18/056KD-60); Technical Laboratory Systems, Inc. (#18/056KD-61); Veritrust Corporation (#18/056KD-62); Virtucom, Inc. (#18/056KD-63); Waypoint Business Solutions, LLC (#18/056KD-64), and WebRevelation, Inc. (#18/056KD-65) for the period 09/19/2019 through 09/18/2020.

7. **Contract renewal option for job no. 18/067MR for JOC-IDIQ for Athletic Surfaces and Related Items with the following vendors:** EMA Sports Solutions, LLC (#18/067MR-01); Floor Tex Commercial Flooring (#18/067MR-02); ICON Diversified, LLC (#18/067MR-03); Playgrounds Today, Inc. dba PTI Sports & Recreation Construction (#18/067MR-04), and Rubber Flooring Systems, Inc. (#18/067MR-05) for the period 10/17/2019 through 10/16/2020.

8. **Contract renewal option for job no. 18/072KC for Industrial Equipment Rent, Lease or Purchase with the following vendors:** ASIET, Inc (#18/072KC-01); HVAC Mechanical Services of Texas, Ltd dba Hunton Services (#18/072KC-03); Lansdowne Moody

Company, Inc. (#18/072KC-05), and United Rentals (North America), Inc. (#18/072KC-06) for the period 10/17/2019 through 10/16/2020.

9. **Contract renewal option for job no. 18/075KD for Custodial Supplies and Services with the following vendors:** Ambassador Services, LLC (#18/075KD-01); Auto-Chlor Services, LLC (#18/075KD-02); Buckeye International, Inc. dba Buckeye Cleaning Center-Houston (#18/075KD-03); Butler Business Products, LLC (#18/075KD-04); Complete Supply, Inc. (#18/075KD-05); Ecolab, Inc. (#18/075KD-06); Western-BRW Paper Company, Inc. dba High Point (#18/075KD-07); Kleen Supply, Inc. (#18/075KD-08); MANS Distributors, Inc. (#18/075KD-09); McLemore Building Maintenance, Inc. (#18/075KD-10); Pasco Brokerage, Inc. (#18/075KD-11); Cordell Incorporated dba Ridley's Vacuum & Janitorial Supply (#18/075KD-12); Rio Paper & Supply, LLC (#18/075KD-13), and School Specialty, Inc. (#18/075KD-15) for the period 10/17/2019 through 10/16/2020.

10. **Contract award for job no. 19/039TJ for Food Equipment, Parts, Repair, Installation, Maintenance, Small Wares, and Related Items and Service with the following vendor:** ITW Food Equipment Group, LLC dba Hobart Service (#19/039TJ-08) for the period 08/21/2019 through 07/31/2020.

11. **Contract award for job no. 19/047KC for Communications, Creative and Marketing Services and Related Items with the following vendors:** Alboum & Associates, LLC (#19/047KC-01); CKP Communications Group, LLC (#19/047KC-

02); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, LLC (#19/047KC-04) for the period 08/21/2019 through 08/20/2020.

12. **Contract award for job no. 19/048MR for Pest/Lawn/Pool Chemical Supplies and Services with the following vendors:** Copesan Services, Inc. dba Holder's Pest Solutions (#19/048MR-01), and J.R. Simplot Company dba Simplot Partners (#19/048MR-02) for the period 08/21/2019 through 08/20/2020.

13. **Contract award for job no. 19/051TP for Frozen Dessert Products with the following vendors:** BlueBonnet DSD Irving, Inc. dba BlueBonnet Ice Cream (19/051TP-01); Dippin' Dots Holdings, L.L.C. dba Dippin' Dots, L.L.C. (19/051TP-02), and Southern Ice Cream (19/051TP-03) for the period of 08/21/2019 through 08/20/2020.

14. **Contract Amendment #1 for Service Contract for job no. 18/034MR for Contracted Services with the following vendor:** Ann Marie Harbor not to exceed \$70,000 including reimbursable expenses for the period of 10/01/2018 through 08/31/2019.

15. **Assignment of contract for job no. 17/026KH-37 for Technology Products and Services** from Total Technologies, LLC (contract no.17-026KH-37) to Inflow Communications, Inc. The effective date of the Consent for Assignment is August 21, 2019.

16. **HCDE Interlocal Agreements with:** Lockhart ISD, Lockhart, Texas; FAILED Foundation, DeSoto, Texas; Metropolitan Transit Authority of Harris County (Signature Update Only), Houston, Texas; Western Texas College, Snyder, Texas, and Friendswood Friends Church, Friendswood, Texas.

F. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal option for job no. 15/063YR for CASE After-School and Summer Direct Service Providers with the following vendor:** Little Birdies Mobile Golf Academy for the period of 09/15/2019 through 09/14/2020.

2. **Contract award for job no. 19/050IA - Contracted Services for the Teaching Learning Center to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: Bridge to Leadership, LLC, Greg Garrett, Kagan Publishing & Professional Development, KAMICO Instructional Media, Inc., Odigo Services, LLC, PreForward, SBC Consulting (Tammy Smithers), and VRJ & Associates for the period of 9/01/2019 through 8/31/2024 (subject to annual appropriations of funding).

G. Consider approval of the following Revenue Agreements:

1. **Approval of Service Agreement (revenue) with United Way of Greater Houston for CASE for KIDS** to provide quality support services to 125 after school programs in Harris County for the period of 09/1/2019 through 7/31/2020 in an amount of \$75,000.

2. **Acceptance of funds totaling \$1,608,939.00 from the Texas Education Agency for CASE for Kids' Cycle 9 Year 4 21st Century Community Learning Centers grant** for the period of 08/01/2019 through 07/31/2020; CASE for Kids anticipates serving 820 students with these grant funds.

3. **Acceptance of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Cycle 10 Year 2 21st Century Community Learning Centers grant** for the period of 08/01/2019 through 07/31/2020; CASE for Kids anticipates serving 975 students with these grant funds.

6. C. 3. **Acceptance of grant proposal to TEGNA Foundation in the amount of \$11,000** to support Head Start's REAL SuperMENTors Read project, which promotes literacy skills for preschool students. Accepted funds will help serve over 300 students.

Motion made by Josh Flynn, seconded by George Moore to accept the grant proposal to TEGNA Foundation in the amount of \$11,000 to support Head Start's REAL SuperMENTors Read project, which promotes literacy skills for preschool students. Accepted funds will help serve over 300 students.

Motion passes with 6-0 voting to accept.

6. D. 4. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$60,500 with Academic and Behavior School West with the following district:** Fort Bend ISD for eleven (11) out-of-county Extended School Year (ESY-Summer School) contracts in the amount of \$60,500 (\$5,500 each) for the contract period of 06/10/19 through 07/11/19.

Motion made by Josh Flynn, seconded by George Moore to approve the Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$60,500 with Academic and Behavior School West with the following district: Fort Bend ISD for eleven (11) out-of-county Extended School Year (ESY-Summer School) contracts in the amount of \$60,500 (\$5,500 each) for the contract period of 06/10/19 through 07/11/19.

Motion passes with 6-0 voting to approve.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval to increase the allowable maximum contract amounts under CH Local FY 2019** for Powerschool Group, LLC (Pentamation) (original \$60,000) requesting new total of \$100,000 (increase of \$40,000); Zieben Foundation Properties (original \$60,000) requesting new total of \$75,000 (increase of \$15,000); Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois (original \$300,000) requesting new total of \$500,000 (increase of \$200,000); Harris County Appraisal District (original \$175,000) requesting new total of \$200,000 (increase of \$25,000)

Motion made by Danny Norris, seconded by George Moore to approve to increase the allowable maximum contract amounts under CH Local FY 2019 for

Powerschool Group, LLC (Pentamation) (original \$60,000) requesting new total of \$100,000 (increase of \$40,000); Zieben Foundation Properties (original \$60,000) requesting new total of \$75,000 (increase of \$15,000); Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois (original \$300,000) requesting new total of \$500,000 (increase of \$200,000); Harris County Appraisal District (original \$175,000) requesting new total of \$200,000 (increase of \$25,000).

Friendly amendment made by Danny Norris and George Moore to amend to the amount for Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois to \$420,000.

Motion as amended passes with 6-0 voting to approve.

- B. Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2020 under Policy CH Local** for various HCDE divisions for an aggregate amount not to exceed \$17,720,420: Butler Business Products, Harris County Appraisal District, Data Recognition Corporation, Versa Creative, Brothers Produce, Childcare Career, LLC., City of Houston Health Department, CV Baytown Joint Venture, Delta-T Group, Inc., Deskot, LLC., Fellowship of Purpose Early Childhood, Hardies Fruit & Vegetables Co., Julie Ann Smith, Kaplan Early Learning Company, KQC Investors, LLC., Labatt Institutional Supply Company/Labatt Food Services, LLC., Milk Products LLC/Borden Dairy Company, Scholastic Library Publishing, Inc., Valley Services, Inc., Zenith Learning (Zenith Premier), Zieben Foundation Properties, City of Houston Water, Construction Masters of Houston, Inc., Dura Pier Facilities Services, LTD, Engie Resources, Inc., ERC Environmental & Construction Services, Inc., Executive Threat Solutions, LLC., Facilities Sources, Gowan, Harris County Treasurer, Highpoint Sanitary Solutions, McGriff Seibels &

Williams, Metropolitan Landscape, Texas Political Subdivisions, TXU, Davis Vision, Inc., Execu Team Staffing, LLP, First Financial (Flex Medical), First Financial (Health Savings), Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Met Life Dental, Metropolitan Life Insurance Company, Public Agency Retirement (PAR), TCG Administrators, Arthur J. Gallagher, The Standard Life Insurance, TRS Active Care (Employee Paid), TRS Active Care (HCDE/State), Unum Dental (Employee Paid), Unum Life Insurance Company of America, Unum Life Insurance Company of America, Data Recognition Corporation, CDW Government, Inc., Comcast Holdings Corporation, PS Lightwave, Inc., Powerschool Group, LLC., Prime Systems, SHI Government Solutions, Inc., Total Technologies, LLC., Unique Digital Technology, Inc., & Verizon Wireless.

Motion made by Danny Norris, seconded by Richard Cantu to approve Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2020 under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$17,720,420: Butler Business Products, Harris County Appraisal District, Data Recognition Corporation, Versa Creative, Brothers Produce, Childcare Career, LLC., City of Houston Health Department, CV Baytown Joint Venture, Delta-T Group, Inc., Deskot, LLC., Fellowship of Purpose Early Childhood, Hardies Fruit & Vegetables Co., Julie Ann Smith, Kaplan Early Learning Company, KQC Investors, LLC., Labatt Institutional Supply Company/Labatt Food Services, LLC., Milk Products LLC/Borden Dairy Company, Scholastic Library Publishing, Inc., Valley Services, Inc., Zenith Learning (Zenith Premier), Zieben Foundation Properties, City of Houston Water, Construction Masters of Houston, Inc., Dura Pier Facilities Services, LTD, Engie Resources, Inc., ERC Environmental & Construction Services, Inc., Executive Threat Solutions, LLC., Facilities Sources, Gowan, Harris County Treasurer, Highpoint Sanitary Solutions, McGriff Seibels & Williams, Metropolitan Landscape, Texas Political

Subdivisions, TXU, Davis Vision, Inc., Execu Team Staffing, LLP, First Financial (Flex Medical), First Financial (Health Savings), Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Met Life Dental, Metropolitan Life Insurance Company, Public Agency Retirement (PAR), TCG Administrators, Arthur J. Gallagher, The Standard Life Insurance, TRS Active Care (Employee Paid), TRS Active Care (HCDE/State), Unum Dental (Employee Paid), Unum Life Insurance Company of America, Unum Life Insurance Company of America, Data Recognition Corporation, CDW Government, Inc., Comcast Holdings Corporation, PS Lightwave, Inc., Powerschool Group, LLC., Prime Systems, SHI Government Solutions, Inc., Total Technologies, LLC., Unique Digital Technology, Inc., & Verizon Wireless.

Motion made by Josh Flynn, seconded by Eric Dick to amend the amount for Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois from \$500,000 to \$300,000.

Motion to amend passes with 5-0-1 voting to amend with Danny Norris abstaining.

Motion as amended passes with 6-0 voting to approve.

- C. **Consider approval of RFQ 19/049YR Engineering Services, for a pool of engineers to be contracted as needed by both Harris County Department of Education and the Public Facilities Corporation (PFC) of Harris County Department of Education.** The pool consists of the following vendors: A & E Structural Engenuity; Alpha Testing; ARMKO Industries, Inc.; ASA Dally, Inc. Structural Engineers; Asakura Robinson; DBR Engineering Consultants, Inc.; DIG Engineers (LEAF Engineers); Doucet & Associates, Inc.; Estes, McClure & Associates, Inc.; Gradient Group, LLC; HTS, Inc. Consultants; Hunton Services; Infrastructure Associates, Inc.; Johnston, LLC; Kimley-Hornand Associates, Inc.; LTY

Engineers; Matrix Structural Engineers; Price Consulting, Inc.; Raba Kister; Rice & Gardner Consultants, Inc.; SSCI Environmental; and Terracon Consultants, Inc.

Motion made by George Moore, seconded by Danny Norris to approve the RFQ 19/049YR Engineering Services, for a pool of engineers to be contracted as needed by both Harris County Department of Education and the Public Facilities Corporation (PFC) of Harris County Department of Education. The pool consists of the following vendors: A & E Structural Engenuity; Alpha Testing; ARMKO Industries, Inc.; ASA Dally, Inc. Structural Engineers; Asakura Robinson; DBR Engineering Consultants, Inc.; DIG Engineers (LEAF Engineers); Doucet & Associates, Inc.; Estes, McClure & Associates, Inc.; Gradient Group, LLC; HTS, Inc. Consultants; Hunton Services; Infrastructure Associates, Inc.; Johnston, LLC; Kimley-Hornand Associates, Inc.; LTY Engineers; Matrix Structural Engineers; Price Consulting, Inc.; Raba Kister; Rice & Gardner Consultants, Inc.; SSCI Environmental; and Terracon Consultants, Inc.

Motion passes with 6-0 voting to approve.

- D. **Renewal Option and Contract for job no. 17/043KJ for Adolescent Recovery Support & Counseling Services for HCDE Fortis Academy with the following vendor:** The Turning Point, Inc. for a program cost of \$242,360 for the period of 12/01/2019 through 11/30/2020.

Motion made by George Moore, seconded by Danny Norris to approve a Renewal Option and Contract for job no. 17/043KJ for Adolescent Recovery Support & Counseling Services for HCDE Fortis Academy with the following vendor: The Turning Point, Inc. for a program cost of \$242,360 for the period of 12/01/2019 through 11/30/2020.

Motion passes with 6-0 voting to approve.

- E. **Consider approval of estimated reserved fund balances for non-spendable**, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.

Motion made by George Moore, seconded by Danny Norris to approve the estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.

Motion passes with 6-0 voting to approve.

- F. **Consider approval of Amendment # 1 to Service Agreement with ChildCare Careers, LLC (RFP# 18/035YR) in an amount not to exceed \$285,000** (increase of \$175,000) and with Zenith Learning (Zenith Premier, Inc.) (RFP#17/017LB) in an amount not to exceed \$150,000 (increase of \$50,000) to provide substitute Teachers and Teaching Assistants to HCDE Head Start /Early Head Start program for the period of January 1, 2019 to December 31, 2019.

Motion made by Danny Norris, seconded by George Moore to approve the Amendment # 1 to Service Agreement with ChildCare Careers, LLC (RFP# 18/035YR) in an amount not to exceed \$285,000 (increase of \$175,000) and with Zenith Learning (Zenith Premier, Inc.) (RFP#17/017LB) in an amount not to exceed \$150,000 (increase of \$50,000) to provide substitute Teachers and Teaching Assistants to HCDE Head Start /Early Head Start program for the period of January 1, 2019 to December 31, 2019.

Motion passes with 6-0 voting to approve.

- G. **Consider approval of Revenue Agreement with the Education Foundation of Harris County with Harris County Department of Education for CASE for Kids** for Year 3 from 08/22/2019 to 08/31/2020 in the amount of \$74,250 to implement the Afterschool Strategic Investment (ASI) program consistent with the grant award approved for a three year period effective 08/21/2017 and ending 08/31/2020. The source of this grant funding is Houston Endowment Inc.

Motion made by Danny Norris, seconded by George Moore to approve the Revenue Agreement with the Education Foundation of Harris County with Harris County Department of Education for CASE for Kids for Year 3 from 08/22/2019 to 08/31/2020 in the amount of \$74,250 to implement the Afterschool Strategic Investment (ASI) program consistent with the grant award approved for a three year period effective 08/21/2017 and ending 08/31/2020. The source of this grant funding is Houston Endowment Inc.

Motion passes with 5-1-1 voting to approve with Josh Flynn voting nay and Mike Wolfe abstaining.

- H. **Contract renewal option for job no. 16/038LB and renew coverage for workers' compensation insurance with Arthur J. Gallagher & Co.** for the estimated amount of \$394,944.00 (to be audited) for the period of 09/01/2019 through 08/31/2020.

Motion made by George Moore, seconded by Danny Norris to approve a Contract renewal option for job no. 16/038LB and renew coverage for workers' compensation insurance with Arthur J. Gallagher & Co. for the estimated amount of \$394,944.00 (to be audited) for the period of 09/01/2019 through 08/31/2020.

Motion passes with 6-0 voting to approve.

- I. **Consider possible action on certification of the anticipated debt collections rate for the tax year 2019, certification of the excess debt collection rate for the tax year 2018 and the calculation of the 2019 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.**

Motion made by Danny Norris, seconded by George Moore to accept certification of the anticipated debt collections rate for the tax year 2019, certification of the excess debt collection rate for the tax year 2018 and the calculation of the 2019 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

Motion passes with 6-0 voting to accept.

- J. **Consider acceptance of the carryover funds from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the HCDE Head Start - Early Head Start Child Care Partnership in the amount of \$2,260,415.00 for a period of 09/01/2018 through 8/31/2019.**

Motion made by George Moore, seconded by Danny Norris to accept the carryover funds from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the HCDE Head Start - Early Head Start Child Care Partnership in the amount of \$2,260,415.00 for a period of 09/01/2018 through 8/31/2019.

Motion passes with 6-0 voting to accept.

- K. **Consider approval of a resolution amending the Authorized Representatives in the Lone Star,TEXPool, and TexSTAR investment pools** due to a change in investment responsibilities in the business office.

Motion made by George Moore, seconded by Danny Norris to approve a resolution amending the Authorized Representatives in the Lone Star,TEXPool, and TexSTAR investment pools due to a change in investment responsibilities in the business office.

Motion passes with 6-0 voting to approve.

- L. **Consistent with Board Policy FO (Legal), consider approval of the HCDE Schools Division -Student Code of Conduct** for school year 2019-2020.

Motion made by Danny Norris, seconded by George Moore to approve the HCDE Schools Division - Student Code of Conduct for school year 2019-2020.

Motion passes with 6-0 voting to approve.

- M. **Consider approval of Job Order Contract for the Fortis Academy Camera System Upgrade Project** with Quality Security Systems (job no. 15/037JN-07) in the total amount of \$60,744.55.

Motion made by George Moore, seconded by Danny Norris to approve the Job Order Contract for the Fortis Academy Camera System Upgrade Project with Quality Security Systems (job no. 15/037JN-07) in the total amount of \$60,744.55.

Motion passes with 6-0 voting to approve.

- N. **Consider approval of Job Order Contract for the Challenge Course Project at Fortis Academy with Facilities Sources (job no. 16/054JN-04) in the total amount of \$88,835.66.**

Motion made by George Moore, seconded by Danny Norris to approve the Job Order Contract for the Challenge Course Project at Fortis Academy with Facilities Sources (job no. 16/054JN-04) in the total amount of \$88,835.66.

Motion passes with 6-0 voting to approve.

- O. **Consider first reading of the following revised local policies:**

1. BBD(LOCAL)
2. CAA(LOCAL)
3. CDA(LOCAL)
4. CH(LOCAL)
5. CJA(LOCAL)
6. CK(LOCAL)
7. CQ(LOCAL)
8. CV(LOCAL)
9. DCB(LOCAL)
10. DEA(LOCAL)
11. DEC(LOCAL)
12. DED(LOCAL)
13. DFD(LOCAL)
14. DH(LOCAL)
15. DHE(LOCAL)
16. DIA(LOCAL)
17. FMA(LOCAL)
18. FNG(LOCAL)
19. GF(LOCAL)
20. GKA(LOCAL)
21. GKB(LOCAL)

No action taken.

- P. **Consider acceptance of the Notice of Award - for Early Head Start Child Care Partnerships (EHS-CCP) 06HP000311-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC) in the amount of \$2,147,169, for Early Head Start operations and \$50,000, for training and technical assistance for the 09/01/2019-08/31/2020 budget period.**

Motion made by Danny Norris, seconded by George Moore to accept the Notice of Award - for Early Head Start Child Care Partnerships (EHS-CCP) 06HP000311-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC) in the amount of \$2,147,169, for Early Head Start operations and \$50,000, for training and technical assistance for the 09/01/2019-08/31/2020 budget period.

Motion passes with 6-0 voting to accept.

The board entered into Closed Session at 2:35 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. Obtain legal advice regarding Wolfe v. HCDE, Docket No. 2019-27081, 234th Judicial District Court, Harris County.

The board entered into Open Session at 2:53 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

10. **INFORMATION ITEMS**

- A. **Human Resources Information Items**

- B. **July 2019 Employee Count**

- C. **A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.**

The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item.

HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below.

Texas Comptroller of Public Accounts
(TPASS) \$100.00 Annual Membership Fee

D. **HCDE Area I Head Start USDA Meal Totals for the months of May and June 2019**; this information was derived from the free standing campuses, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snack.

E. **HCDE Head Start Performance Report for the Month of May 2019**

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, September 18, 2019, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Danny Norris, seconded by George Moore to adjourn meeting.

Motion passes with 6-0 voting to adjourn.

Meeting adjourned at 2:53 p.m.

Board President

Board Secretary