

**Harris County Department of Education  
Minutes of Regular Board Meeting  
May 17, 2016**

---

The Harris County Board of School Trustees met in regular session on May 17, 2016 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Angie Chesnut, Board President, called the meeting to order at 1:05 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** Angie Chesnut, Board President; Erica Lee Carter; Marvin Morris; Don Sumners; Diane Trautman; Mike Wolfe

Louis D. Evans, III, Board Vice-President arrived at 3:27 p.m.

**Board Members Absent:** None

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Becky Bell, Director Digital Learning and Instructional Technology; Ecomet Burley, Director Center for Safe and Secure Schools; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners Cooperative; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Les Hooper, Senior Director Facilities; Tammy Lanier, Director Communication & Public Engagement; Dee Mattox-Hall, Senior Director Special Schools; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum and Compliance Services; Venetia Peacock, Senior Director Head Start; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research and Evaluation; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

**Visitors:** Joseph Le; Colleen Vera

1. **Invocation** - Roxanne Torres, Human Resources
2. **Pledge of Allegiance to the US flag** - Carol Vaughn, Communication and Community Enrichment
3. **Pledge of Allegiance to the Texas flag** - Carol Vaughn, Communication and Community Enrichment
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

*Colleen Vera addressed the Board regarding the Choice Partners presentation from May 2, 2016 and item 7.D. regarding the request for an attorney general's opinion regarding Rusk County's equalization tax and enrollment reports.*

5. **Reports and presentations:**

- A. **Annual update on the HCDE Communication and Community Engagement** – Jimmy Wynn, Special Assistant to Superintendent
- B. **Annual update on the HCDE Human Resources Division** - Natasha Truitt, Executive Director
- C. **Other reports from Board members concerning attendance or participation** in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*None.*

- D. **Monthly Financial Reports through 04/30/2016** - Jesus Amezcua, Assistant Superintendent for Business Services

*Mike Wolfe requested to remove items 6.C.1. through 6.C.5., 6.D.1., 6.D.2. and 6.D.7. from the consent agenda.*

*Don Sumners requested to remove item 6.D.22. from the consent agenda.*

*Diane Trautman requested to remove item 6.B. from the consent agenda.*

*Motion made by Mike Wolfe, seconded by Erica Lee Carter to approve remaining items with the exception of items 6.B., 6.C.1. through 6.C.5., 6.D.1., 6.D.2. and 6.D.7., and 6.D.22.*

*Motion passes with 6-0 voting to approve remaining items with the exception of the items removed from the consent agenda.*

6. **ACTION ITEMS - CONSENSUS**

- A. Consider approval of the following Business Services items:

1. **April Disbursement Report**

2. **Monthly Budget Amendment Report**
3. **Monthly Investment Report** for April 2016
- D. Consider approval/ratification of the following items for the HCDE Choice Partners Cooperative:
  3. **Contract renewal option for job no. 13/012PB for IDIQ HVAC Equipment and Services with the following vendors:** Custom Air Products & Services Inc.; Dominion Air & Heat LLC; ERC Environmental & Construction Services; Gowan Inc.; Heat Transfer Solutions; Climatec LLC and The Brandt Companies, LLC for the period of 05/21/2016 through 05/20/2017
  4. **Contract renewal for job no. 14/015CG for IDIQ Athletic (Indoor/Outdoor) Surfaces with following vendors:** Adventure Playground Systems, Inc., Jellison Inc. dba Jelco, PTI Sports & Recreation Construction (fka Playgrounds Today Inc.) and Soil Express, Ltd. for the period 05/20/2016 through 05/19/2017
  5. **Contract renewal for job no. 15/021KC for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Insurance Services of San Antonio, Inc. dba Alamo Insurance Group; Financial Benefit Services, LLC (FBS); Curtis M. Finley dba Finley Financial Services; TCG Group Holdings, LLP dba JEM Resources Partners; TRISTAR Insurance and U.S. Employee Benefits Services Group, LLC for the period 05/19/2016 through 05/18/2017
  6. **Contract renewal for job no. 15/030JN for Exterior Building Cleaning and Related Services with the following vendors:** Americlean; Hardy & Hardy Inc., and Mid-Continental Restoration Co., Inc. for the period 05/19/2016 through 05/18/2017
  8. **Contract award for job. 16/016TJ for Commodity Processing of USDA Foods with the following vendors:** AdvancePierre Foods, Inc.; Alpha Foods Co; Chinese Food Solutions, Inc. (dba Asian Food Solutions); Basic American, Inc. (dba Basic American Foods); Bongards Creameries; Cargill Kitchen Solutions; ConAgra Foods, Inc.; Lamb Weston Sales, Inc.; Goodman Food Products (dba Don Lee Farms); ES Foods; Foster Poultry Farms (dba Foster Farms); Pilgrim's Pride Corporation; High Liner Foods (USA) Inc.; Let's Do Lunch (dba Integrated Food Service); Smucker Foodservice, Inc (dba J.M. Smuckers).; J.R. Simplot Company; Jennie-O Turkey Store Sales, LLC; J.T.M. Provisions Company, Inc.; Land O' Lakes, Inc.; M.C.I. Foods, Inc.; Maid-Rite Specialty Foods, LLC; McCain Foods USA, Inc.; Michael Foods, Inc.; National Food Group Inc.; Out of the Shell, LLC (dba Ling's); Peterson Farms Fresh, Inc.; Red Gold, LLC; Rich Chicks, LLC; Rich Products Corporation; Rose & Shore; Schwan's Food Service, Inc.; Tabatchnick Fine Foods, Inc.; Tasty Brands; The Father's Table, LLC; Trident Seafoods Corporation; Tyson Prepared Foods, Inc.; Wawona Frozen Foods, Inc. for the period 07/01/2016 through 06/30/2017
  9. **Contract renewal option for job no. 12/036SC for Bread Products** with the following vendor: Kurz & Co. for the period of 08/01/2016 through 07/31/2017
  10. **Contract renewal option for job no. 12/037SC for Dairy Products** with Borden Dairy Co. for the period 08/01/2016 through 07/31/2017

11. **Contract renewal option for job no. 12/038SC for Ice Cream Products** with La Brisa for the period 08/01/2016 through 07/31/2017
12. **Contract renewal option for job no. 12/056SC for Site-Based Pizza Program** with Bull's Eye Brands, Inc. DBA Smart Mouth Pizza for the period 08/01/2016 through 07/31/2017
13. **Contract renewal option for job no. 14/018TJ for Chemical Products and Services** with the following vendors: Auto-Chlor Services, LLC, EcoLab, Inc., Hygeia Enviro-Clean, Inc., Magnus Procurement & Logistic Solution, Inc and PortionPac Chemical Corporation for the period 08/01/2016 through 07/31/2017
14. **Contract renewal option for job no. 15/022TJ for Produce and Other Specialty items** with the following vendors: Brothers Produce, Anyway you Slice It, Inc. DBA Chef's Produce, Hardie's Fruit & Vegetable Co.- Houston L.P. and Scarmardo Produce for the period 08/01/2016 through 07/31/2017
15. **Contract renewal option for job no. 15/034TJ for Food Equipment, Parts, Repair, Installation, Maintenance, Small Wares, and Related Items and Service** with the following vendors: Ace Mart Restaurant Supply Company, H. A. Franz & Company, Heritage Food Service Group, Inc., ITW Food Equipment Group, LLC (Hobart Service), ISI Commercial Refrigeration, Inc., Tari, Inc. DBA Jean's Restaurant Supply, Terry Woodard Enterprises, Inc. (Kommercial Kitchens), Pasco Brokerage, Inc., Preferred Foodservice Design/Supply, Inc., Crazy Cousins, Inc. (Shepherd Food Equipment), and Texas Food Service Equipment Co. for the period 08/01/2016 through 07/31/2017
16. **Contract renewal for job no. 12/015DG for Technology Hardware, Software and Related Items with the following vendors:** Dahill Office Technology, d/b/a Dahill; Conference Technologies, Inc.; Summit Integration Systems and Zeno Imaging for the period 06/19/2016 through 06/18/2017
17. **Contract renewal for job no. 12/047DG for Bottled Drinking Water, Coolers and Related Items with the following vendors:** DS Services of America, Inc. dba Sparkletts and Nestle Waters North America for the period 06/19/2016 through 06/18/2017
18. **Contract renewal option for job no. 13/030DG for Exterior School Bus Surveillance Violation Detection System and Related Items and Services with the following vendors:** American Traffic Solutions, Inc.; Redflex Guardian, Inc. and Dallas County Schools dba TexServe for the period of 06/18/2016 through 06/17/2017
19. **Contract renewal option for job no.13/050PB for Modular Buildings and All Occupancy Ready Related Services with the following vendor:** GroundFORCE Building Systems, LLC for the period of 06/18/2016 through 06/17/2017
20. **Contract renewal option for job no. 14/020MP for Office Supplies and Related Items with the following vendors:** Bosworth Paper Company; Butler Business Products, LLC; Challenge Office Products, Inc.; Hallmark Office Products, Inc.; Reliant Business Products, Inc.; School Specialty; Tejas Office Products, Inc.; and U R Investments Inc., dba Texas Teacher Supply; for the period 06/17/2016 through 06/16/2017

21. **Contract renewal for job no. 14/021JN for IDIQ Heating, Ventilating and Air Conditioning (HVAC) with the following vendors:** ABM Building & Energy Solutions, LLC; A/W Mechanical Services, LP; Dura Pier Facilities Services, Ltd dba Facilities Sources; HVAC Mechanical Services of Texas Ltd/Hunton Services and Letsos Company for the period 06/17/2016 through 06/16/2017
- E. Consider approval/ratification of the following items for Internal Purchasing:
1. **Contract renewal option for job no. 14/019EK for Safe School Alerts System with the following vendor:** Witt O'Brien's for the period of 05/20/2016 through 5/19/2017
  2. **Contract renewal option for job no. 15/027KJ for Head Start Substitute Teachers and Teacher Aides** with BlazinBrook Preparatory Schools of the Artz and Delta-T Group, Inc., for the period of 06/15/2016 through 06/14/2017
  3. **Contract award for job no. 15/063YR-4 for CASE After-School and Summer Direct Services to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal:** Cookie Joe, for the period of 05/17/16 through 05/16/2017 with an option to renew annually up to four (4) additional years
  4. **Contract renewal for job no. 15/028LB for CASE After-School and Summer Direct Services to the following vendors:** 5 Star Academy; Action Potential Learning; Adaptive Instructional Modeling; After School To Achieve; American Robotics; Bayou City Fencing; Be A Champion; BlazinBrook Preparatory Schools of the Artz; Bot Shop; Boys & Girls Club; Braids N Beads; Building Brains; City Artworks; College Community Career; Cultured Pearls; Dance & Gymnastics; Dinky Drums; Engineering For Kids; Foto Fest; Golf Scholars; Houston Ballet; Houston Healthy Hip Hop; Houston Tennis Association; Interactive Robotics; Jump Bunch; Kids Robotics Academy; Leraldo Anzaldua; Mad Science of Houston; Multi Ed & Counseling Through Arts; Nutty Scientist of Houston; Recipe for Success; Sounds of Perfection Music; Spirit of Youth; The Ensemble Theatre; Training & Leadership Consulting; Twinkle Toes; Urban Harvest; USA Fight Co.; Virtuous Star; YMCA; Young Audiences; Young Picassos Houston and Zenith Learning for the period of 4/21/16 through 4/20/17
- 6.B. Consider approval of the 05/02/2016 Board Meeting Minutes
- Motion made by Diane Trautman, seconded by Erica Lee Carter to approve the 05/02/2016 Board Meeting Minutes.*
- Motion passes with 5-0-1 voting to approve with Diane Trautman abstaining.*
- 6.C. Consider approval/ratification of the following Interlocal Contracts:
1. **Academic and Behavior School East (revenue contract) for FY 16** for Extended School Year (ESY-Summer School Program) with Goose Creek Consolidated ISD for three (3) in-county units for an aggregate amount of \$15,600 (\$5,200 each)
- Motion made by Erica Lee Carter, seconded by Don Sumners to approve an Academic and Behavior School East (revenue contract) for FY 16 for Extended School Year (ESY-Summer School Program) with Goose Creek Consolidated ISD for three (3) in-county units for an aggregate amount of \$15,600 (\$5,200 each).*

*Motion passes with 6-0 voting to approve.*

2. **Academic and Behavior School East (revenue contract) for FY 17 in the aggregate amount of \$253,200 with the following districts:** Galveston ISD for three (3) out-of-county annual contracts in the amount of \$70,500 (\$23,500 each) and Deer Park ISD for nine (9) in county annual contracts in the amount of \$182,700 (\$20,300 each)

*Motion made by Diane Trautman, seconded by Erica Lee Carter to approve an Academic and Behavior School East (revenue contract) for FY 17 in the aggregate amount of \$253,200 with the following districts: Galveston ISD for three (3) out-of-county annual contracts in the amount of \$70,500 (\$23,500 each) and Deer Park ISD for nine (9) in county annual contracts in the amount of \$182,700 (\$20,300 each).*

*Motion passes with 5-0-1 voting to approve with Mike Wolfe abstaining.*

3. **Academic and Behavior School West (revenue contract) for FY 16 in the aggregate amount of \$7,000 with** Stafford MSD for one (1) individual out-of-county monthly student contract

*Motion made by Diane Trautman, seconded by Erica Lee Carter to approve an Academic and Behavior School West (revenue contract) for FY 16 in the aggregate amount of \$7,000 with Stafford MSD for one (1) individual out-of-county monthly student contract.*

*Motion passes with 6-0 voting to approve.*

4. **Academic and Behavior School West (revenue contract) for FY 16** for Extended School Year (ESY-Summer School Program) with Conroe ISD for one (1) out-of-county unit for aggregate amount of \$5,500

*Motion made by Erica Lee Carter, seconded by Diane Trautman to approve an Academic and Behavior School West (revenue contract) for FY 16 for Extended School Year (ESY-Summer School Program) with Conroe ISD for one (1) out-of-county unit for aggregate amount of \$5,500.*

*Motion passes with 6-0 voting to approve.*

5. **Highpoint School East (revenue contract) for FY 16 in the aggregate amount of \$4,950 with** KIPP Houston Public Schools for one (1) in-county student annual contract

*Motion made by Mike Wolfe, seconded by Erica Lee Carter to approve Highpoint School East (revenue contract) for FY 16 in the aggregate amount of \$4,950 with KIPP Houston Public Schools for one (1) in-county student annual contract.*

*Motion passes with 6-0 voting to approve.*

- 6.D.1. **HCDE Governmental Services with:** Central Valley School District, #356, Spokane Valley, Washington; East Central ISD, San Antonio, Texas; Hudson ISD, Lufkin, TX; Midland Academy Charter School, Midland, Texas; Mexia ISD, Mexia, Texas; Red Oak ISD, Red Oak, Texas; St. Mary's Charter School, Beeville, Texas and The TSTC Foundation, Waco, Texas

*Motion made by Diane Trautman, seconded by Angie Chesnut to approve HCDE Governmental Services with: Central Valley School District, #356, Spokane Valley, Washington; East Central ISD, San Antonio, Texas; Hudson ISD, Lufkin, TX; Midland Academy Charter School, Midland, Texas; Mexia ISD, Mexia, Texas; Red Oak ISD, Red Oak, Texas; St. Mary's Charter School, Beeville, Texas and The TSTC Foundation, Waco, Texas.*

*Motion passes with 5-0-1 voting to approve with Mike Wolfe abstaining.*

2. **Contract renewal option for job no. 10/049MP for Energy Purchase and Aggregation with the following vendor:** Reliant Energy for the period of 05/18/2016 through 05/17/2017

*Motion made by Diane Trautman, seconded by Mike Wolfe to approve a contract renewal option for job no. 10/049MP for Energy Purchase and Aggregation with the following vendor: Reliant Energy for the period of 05/18/2016 through 05/17/2017.*

*Motion passes with 6-0 voting to approve.*

7. **Assignment of contract for job no. 15/041JN-09 for IDIQ Construction:** from KBR, LLC to Brown & Root Industrial Services

*Motion made by Don Sumners, seconded by Erica Lee Carter to approve an assignment of contract for job no. 15/041JN-09 for IDIQ Construction: from KBR, LLC to Brown & Root Industrial Services.*

*Motion passes with 6-0 voting to approve.*

- 6.D.22. **Contract assignment for job no. 14/015CG-03 for IDIQ Athletic (Indoor/Outdoor) Surfaces:** from Playgrounds Today, Inc. to PTI Sports & Recreation Construction

*Motion made by Don Sumners, seconded by Diane Trautman to approve a contract assignment for job no. 14/015CG-03 for IDIQ Athletic (Indoor/Outdoor) Surfaces: from Playgrounds Today, Inc. to PTI Sports & Recreation Construction.*

*Motion passes with 6-0 voting to approve.*

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of amendment two to a revenue Consultant Services Contract between Business Services and La Marque ISD** to increase the revenue amount from \$130,500 to \$180,500 (increase of \$50,000) and to add 120 consulting days for three consultants through 06/30/2016 to the contract.

*Motion made by Erica Lee Carter, seconded by Diane Trautman to approve amendment two to a revenue Consultant Services Contract between Business Services and La Marque ISD to increase the revenue amount from \$130,500 to \$180,500 (increase of \$50,000) and to add 120 consulting days for three consultants through 06/30/2016 to the contract.*

*Motion passes with 6-0 voting to approve.*

- B. **Consider approval of revenue Consultant Services Contract between HCDE Business Services and Texas City ISD** to provide accounting and consulting services for the period of 7/01/2016 through 11/15/2016 in an amount not to exceed \$137,000.

*Motion made by Diane Trautman, seconded by Erica Lee Carter to approve a revenue Consultant Services Contract between HCDE Business Services and Texas City ISD to provide accounting and consulting services for the period of 7/01/2016 through 11/15/2016 in an amount not to exceed \$137,000.*

*Motion passes with 6-0 voting to approve.*

- C. **Consider approval of Interlocal Revenue Contract between HCDE and Alief ISD in which HCDE** will establish and implement a Learning Management System to support and host education programs for the period of 07/01/16 through 06/30/17 in the amount of \$59,650.

*Motion made by Angie Chesnut, seconded by Erica Lee Carter to approve an Interlocal Revenue Contract between HCDE and Alief ISD in which HCDE will establish and implement a Learning Management System to support and host education programs for the period of 07/01/16 through 06/30/17 in the amount of \$59,650.*

*Motion passes with 6-0 voting to approve.*

- D. **Discussion and possible action regarding the approval of the AB West Construction Project** and authorizing the Superintendent and the HCDE PFC to move forward with the project to include but not limited to financing, procurement, and other matters related thereto.

*This item was moved to Executive Session.*

- E. **Consider approval to purchase playground equipment and installation from Kaplan Early Learning** (Choice Partners job no. 14/031MP) for HCDE Early Head Start Child Care Partners (EHS CCP); Building Blocks in the amount of \$29,534 and John G. Jones in the amount of \$31,430.

*Motion made by Diane Trautman, seconded by Erica Lee Carter to approve the purchase of playground equipment and installation from Kaplan Early Learning (Choice Partners job no. 14/031MP) for HCDE Early Head Start Child Care Partners (EHS*



CCP); Building Blocks in the amount of \$29,534 and John G. Jones in the amount of \$31,430.

*Motion passes with 5-1 voting to approve with Mike Wolfe voting nay.*

- F. **Consider approval of a \$2,050,000 request to the US Department of Health and Human Services** for continued funding of HCDE Early Head Start – Child Care Partnership and Expansion grant for the 9/1/2016 to 8/31/2017 budget period.

*Motion made by Erica Lee Carter, seconded by Diane Trautman to approve a \$2,050,000 request to the US Department of Health and Human Services for continued funding of HCDE Early Head Start – Child Care Partnership and Expansion grant for the 9/1/2016 to 8/31/2017 budget period.*

*Motion passes with 5-1 voting to approve with Mike Wolfe voting nay.*

- G. **Consider approval of an amendment to the Service Agreement between Harris County Department of Education and Metropolitan Landscape Management, Inc.** (job no. 15/023JN-05) to increase the amount to \$72,794 (a \$4,400 increase).

*Motion made by Mike Wolfe, seconded by Erica Lee Carter to approve an amendment to the Service Agreement between Harris County Department of Education and Metropolitan Landscape Management, Inc. (job no. 15/023JN-05) to increase the amount to \$72,794 (a \$4,400 increase).*

*Motion passes with 6-0 voting to approve.*

*The Board recessed at 2:11 p.m. and entered into Executive Session at 2:20 p.m.*

*Louis Evans arrived during Executive Session at 3:27 p.m..*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate superintendent's recommendation to propose nonrenewal of term contracts affected by the reduction in force** and specifying the manner of hearing(s), if any, concerning the proposed nonrenewals, in accordance with Policy DFBB and obtain legal advice regarding same.
  - B. **Deliberate possible action to rescind proposed termination of certified employee's term contract** and seek legal advice regarding same.
  - C. **Deliberate superintendent's recommendation to propose nonrenewal of certified employee's term contract**, specifying manner of hearing, if any, concerning the proposed nonrenewal, and seek legal advice regarding same.

*The Board recessed at 3:25 p.m. and once again entered into Executive Session at 3:30 p.m.*

**D. Employment:**

Director - Technology

**E. Deliberate superintendent's recommendation to award Non-Chapter 21 Contracts for 2016-2017:**

Assistant Superintendent, Business Services

Construction Director, Facilities

Director, Texas Virtual School Network

Director, Head Start

Director, Safe and Secure Schools

Director, Records Management

Director, Choice Partners

Director, Client Engagement

Director, Adult Education

Executive Director, Facilities

Director, Communication

Director, Purchasing Support

Senior Director, Head Start

Maintenance Director, Facilities

Senior Director, School-Based Therapy Services

Director, Center for Grants Development

Chief Information Officer, Technology

Director, Center for Afterschool, Summer and Expanded Learning

Chief Accounting Officer, Business Services

Executive Director, Human Resources

Director, Research & Evaluation Institute

Special Assistant to Superintendent, Administration

**F. Deliberate superintendent's recommendation to award Chapter 21 Contracts for 2016-2017:**

1 Principal, Academic & Behavior School East

2 Assistant Principals, Academic & Behavior School East

1 Board Certified Behavior Analyst, Academic & Behavior School East

1 Counselor, Academic & Behavior School East

1 Nurse, Academic & Behavior School East

19 Teachers, Academic & Behavior School East

1 Transition Specialist, Academic & Behavior School East

1 Principal, Academic & Behavior School West

1 Assistant Principal, Academic & Behavior School West

1 Counselor, Academic & Behavior School West

1 Nurse, Academic & Behavior School West

17 Teachers, Academic & Behavior School West

1 Principal, Highpoint School East

- 2 Assistant Principals, Highpoint School East
- 1 Counselor, Highpoint School East
- 1 Nurse, Highpoint School East
- 15 Teachers, Highpoint School East
- 1 Transition Specialist, Highpoint School East
- 1 Principal, Highpoint School North
- 4 Teachers, Highpoint School North
- 1 Director, Educator Certification and Professional Advancement
- 1 Curriculum and Compliance Officer, Educator Certification and Professional Advancement
- 1 Senior Director, Teaching and Learning Center
- 1 Director, Teaching and Learning Center
- 3 Curriculum Directors, Teaching and Learning Center
- 1 Senior Director, Schools
- 1 Curriculum Director, Schools
- 2 Assistant Superintendents, Administration

G. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

*The Board reconvened into Open Session at 4:25 p.m.*

- 9. **RECONVENE** for possible action on items discussed in executive session
- 7. D. **Discussion and possible action regarding the approval of the AB West Construction Project** and authorizing the Superintendent and the HCDE PFC to move forward with the project to include but not limited to financing, procurement, and other matters related thereto.

*Motion made by Diane Trautman, seconded by Marvin Morris to approve the construction of a new AB School West and authorize utilizing the PFC for the project, but reserving the decision(s) regarding real estate purchase(s), procurement, and construction purchases as mandated by applicable law and policy.*

*Substitute motion made by Don Sumners, seconded by Mike Wolfe to authorize the superintendent to continue the exploration and gathering of information regarding the possibility of constructing a new ABS West school, but not obligating the Department to any commitment or action, with a limit of expenditure of \$5,000.*

*Substitute motion fails with 2-4-1 voting to approve, with Marvin Morris, Diane Trautman, Erica Lee Carter and Angie Chesnut voting nay and Louis Evans abstaining.*

*Motion made by Mike Wolfe to table the item, seconded by Don Sumners.*

*Motion to table fails with 2-5 voting to table with Marvin Morris, Diane Trautman, Erica Lee Carter, Angie Chesnut and Louis Evans voting nay.*

*Original motion made by Diane Trautman and seconded by Marvin Morris passes with 5-2 voting to approve with Don Sumners and Mike Wolfe voting nay.*

- A. **Consider proposing nonrenewal of term contracts affected by the reduction in force** and specifying the manner of hearing(s), if any, concerning the proposed nonrenewals, in accordance with Policy DFBB.

*Motion made by Don Sumners, seconded by Diane Trautman to*

- 1) *approve the nonrenewal of the term contracts of the employees listed under separate cover who were identified after the Superintendent or his designee's application of the criteria found in Board Policy DFFB (Local) pursuant to the reduction in force and program change enacted by the Board of Trustees;*
- 2) *specify that any requested hearing(s) concerning the proposed nonrenewals will be conducted by the Board; and*
- 3) *direct the Superintendent or his designee to deliver written notice of proposed nonrenewal to the affected employees pursuant to Board policy and law.*

*Motion passes with 6-1 voting to take the above specified action with Mike Wolfe voting nay.*

- B. **Consider rescinding proposed termination** of certified employee's term contract.

*Motion made by Diane Trautman, seconded by Marvin Morris to rescind the proposed termination of Hattie Blackmon's term contract and direct the Superintendent or his designee to notify Ms. Blackmon of this action.*

*Motion passes with 7-0 voting to rescind.*

- C. **Consider proposing nonrenewal of certified employee's term contract** and specifying manner of hearing, if any, concerning the proposed nonrenewal.

*Motion made by Erica Lee Carter, seconded by Diane Trautman to*

- 1) *propose nonrenewal of the term contract of Hattie Blackmon for the reasons detailed in Policy DFBB(Local) and discussed in executive session;*
- 2) *specify that any requested hearing concerning the proposed nonrenewal will be conducted by the Board; and*
- 3) *direct the Superintendent or his designee to deliver written notice of proposed nonrenewal to Ms. Blackmon pursuant to Board policy and law.*

*Motion passes with 6-0-1 voting to take the above specified action with Louis Evans abstaining.*

- D. **Employment:**

Director – Technology

*Motion made by Diane Trautman, seconded by Don Sumners to approve employment.*

*Motion passes with 6-1 voting to approve with Mike Wolfe voting nay.*

- E. **Consider approval of superintendent's recommendation to award Non-Chapter 21 Contracts for 2016-2017:**

Assistant Superintendent, Business Services

Construction Director, Facilities

Director, Texas Virtual School Network

Director, Head Start  
Director, Safe and Secure Schools  
Director, Records Management  
Director, Choice Partners  
Director, Client Engagement  
Director, Adult Education  
Executive Director, Facilities  
Director, Communication  
Director, Purchasing Support  
Senior Director, Head Start  
Maintenance Director, Facilities  
Senior Director, School-Based Therapy Services  
Director, Center for Grants Development  
Chief Information Officer, Technology  
Director, Center for Afterschool, Summer and Expanded Learning  
Chief Accounting Officer, Business Services  
Executive Director, Human Resources  
Director, Research & Evaluation Institute  
Special Assistant to Superintendent, Administration

*Motion made by Marvin Morris, seconded by Louis Evans to approve the Superintendent's recommendation to award Non-Chapter 21 Contracts for 2016-2017 as listed above.*

*Motion passes with 5-2 voting to approve with Don Sumners and Mike Wolfe voting nay.*

**F. Consider approval of superintendent's recommendation to award Chapter 21 Contracts for 2016-2017:**

1 Principal, Academic & Behavior School East  
2 Assistant Principals, Academic & Behavior School East  
1 Board Certified Behavior Analyst, Academic & Behavior School East  
1 Counselor, Academic & Behavior School East  
1 Nurse, Academic & Behavior School East  
19 Teachers, Academic & Behavior School East  
1 Transition Specialist, Academic & Behavior School East  
1 Principal, Academic & Behavior School West  
1 Assistant Principal, Academic & Behavior School West  
1 Counselor, Academic & Behavior School West  
1 Nurse, Academic & Behavior School West  
17 Teachers, Academic & Behavior School West  
1 Principal, Highpoint School East  
2 Assistant Principals, Highpoint School East  
1 Counselor, Highpoint School East  
1 Nurse, Highpoint School East  
15 Teachers, Highpoint School East  
1 Transition Specialist, Highpoint School East

- 1 Principal, Highpoint School North
- 4 Teachers, Highpoint School North
- 1 Director, Educator Certification and Professional Advancement
- 1 Curriculum and Compliance Officer, Educator Certification and Professional Advancement
- 1 Senior Director, Teaching and Learning Center
- 1 Director, Teaching and Learning Center
- 3 Curriculum Directors, Teaching and Learning Center
- 1 Senior Director, Schools
- 1 Curriculum Director, Schools
- 2 Assistant Superintendents, Administration

*Motion made by Diane Trautman, seconded by Marvin Morris to approve the Superintendent's recommendation to award Chapter 21 Contracts for 2016-2017 and amending the item to 17 teachers at AB West as listed above.*

*Motion passes with 7-0 voting to approve.*

**10. INFORMATION ITEMS**

**A. Human Resources Information Items**

**B. April 2016 Employee Count**

**C. Request for food donation** to SUBWAY® Restaurants to support CASE for Kids – Kids' Day @ The Hobby Center. This food donation is for the 200 participants – students, artists and volunteers – for the Kids' Day event.

**D. Proposal request of \$10,000 to the Wish You Well Foundation to expand HCDE Area I Head Start's** comprehensive family literacy program called Read and Rise. The goal of the program is to serve 150 families of preschoolers enrolled at 15 Area I Head Start centers in 2016-2017.

**E. Submission of grant proposal to Simmons Foundation in the total amount of \$90,000 to support CASE for Kids** efforts to educate youth development, school district and afterschool staff representing over 800 out-of-school time program over the next two years to improve social and emotional learning investments and outcomes for youth.

**F. HCDE Donation/Sponsor Report** for April 2016

**11. ADJOURN** - Next regular meeting is scheduled for Tuesday, June 21, 2016, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

*Motion made by Marvin Morris, seconded by Diane Trautman to adjourn the meeting.*

*Motion passes with 7-0 voting to adjourn.*

*Meeting adjourned at 4:45 p.m.*