

**Harris County Department of Education
Minutes of Regular Board Meeting
May 2, 2016**

The Harris County Board of School Trustees met in regular session on May 2, 2016 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Angie Chesnut, Board President, called the meeting to order at 1:09 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Angie Chesnut, Board President; Louis D. Evans, III, Board Vice-President; Erica Lee Carter; Marvin Morris; Don Summers; Mike Wolfe

Board Members Absent: Diane Trautman

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Becky Bell, Director Digital Learning and Instructional Technology; Ecomet Burley, Director Center for Safe and Secure Schools; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Louise Henry, Director Marketing; Les Hooper, Senior Director Facilities; Tammy Lanier, Director Communications & Public Information; Dee Mattox-Hall, Senior Director Special Schools; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum and Compliance Services; Venetia Peacock, Senior Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research and Evaluation; Jimmy Wynn, Special Assistant to Superintendent

Visitors: Marilyn Burgess; Trey Domans; David Wilson;

1. **Invocation** - Jeff Drury, Choice Partners Cooperative
2. **Pledge of Allegiance to the US flag** - Stephen Kendrick, Choice Partners Cooperative
3. **Pledge of Allegiance to the Texas flag** - Stephen Kendrick, Choice Partners Cooperative
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
No one from the public requested to address the Board.
5. **Reports and presentations:**
 - A. **Presentation of the Government Finance Officers Association (GFOA) Award** - Jesus Amezcua, Assistant Superintendent for Business Services
 - B. **Annual update on the HCDE Choice Partners Cooperative** - Jeff Drury, Director
 - C. **Annual update on HCDE Head Start** - Venetia Peacock, Senior Director
 - D. **Annual update on the HCDE Records Management Division** - Curtis Davis, Director
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
Don Sumners reported on his attendance to two Head Start policy council meetings.
 - F. **Monthly Financial Reports through 03/31/2016** - Jesus Amezcua, Assistant Superintendent for Business Services

Mike Wolfe requested to remove items 6.C.8., 6.C.9., 6.D.1., 6.D.5., 6.E.4. and 6.E.8.

Motion made by Marvin Morris, seconded by Louis Evans to approve remaining items with the exception of items 6.C.8., 6.C.9., 6.D.1., 6.D.5., 6.E.4. and 6.E.8.

Motion passes with 6-0 voting to approve remaining items.

6. **ACTION ITEMS - CONSENSUS**
 - A. **Consider approval of the following Business Services items:**
 1. March Disbursement Report
 2. Monthly Budget Amendment Report
 3. Monthly Investment Report for March 2016
 - B. **Consider approval of the 02/23/2016 Board Meeting Minutes**

- C. Consider approval/ratification of the following Interlocal Contracts:
1. **School-Based Therapy Services for FY 2016 (revenue contract)** in the aggregated amount of \$9,262 with the following entity: Friendswood ISD (11 students in FY15) for an amended contract in the amount of \$9,262
 2. **School-Based Therapy Services for FY 2016 (revenue contract) in the aggregated amount of \$35,625** with the following entity: KIPP Houston Public Schools (19 students in FY15) for an amended contract in the amount of \$35,625
 3. **Academic and Behavior School West Amendment to Interlocal (revenue contract) between Aldine ISD for FY 2016** to increase the total contract amount to \$179,923 for bus aide services (an increase of \$17,523)
 4. **Academic and Behavior School East (revenue contract) for FY 2017 in the aggregate amount of \$23,500 with the following districts: Dickinson ISD** for one (1) annual student contract in the amount of \$23,500 for an aggregate amount of \$23,500
 5. **Academic and Behavior School West (revenue contract) for FY 2016 with the following districts:** Conroe ISD for one individual monthly student contract in the amount of \$8,750; Santa Fe ISD for one individual monthly student contract in the amount of \$14,000 in the aggregate amount of \$22,750
 6. **Academic and Behavior School East (revenue contract) for FY 2016 with Goose Creek Consolidated ISD** for two individual monthly student contracts for an amount of \$7,500 each, an aggregate amount of \$15,000
 7. **CASE for Kids for FY16 with Pasadena ISD** (to serve 240 students) for one CASE for Kids Partnership Project Afterschool Sustainability Initiative Grant in the amount of \$30,000 for the period of 05/02/16 through 07/31/16
 10. **Amendment to revenue Interlocal Agreement between HCDE and the City of Houston** to increase the contract amount from \$700,000 to \$900,000 to provide afterschool programs and/or out-of-school time activities and projects through the City Connections Program for the period of 09/01/15 through 06/30/16
- D. Consider approval/ratification of the following items for the HCDE Choice Partners Cooperative:
2. **Contract assignment for job no. 11/054CM-06 for Frozen Beverages:** from Bellebaum LLC D.B.A. Tropical Flurry to Equipment Masters LLC
Assignment of contract for job no. 11/058KJ-01 for Fire, Security and Surveillance Equipment: from Alarm Integrations, LLC to PSX, Inc. effective upon Board approval
 4. **Contract award for job no. 16/022CG for Carpet Cleaning and Related Items with the following vendors:** ABS Janitorial Services, LLC d/b/a ABS Multi Service; Strumbono, LLC d/b/a Corporate Care; GMW Quality Cleaning Solutions d/b/a Hospitality Cleaning Solutions and The King's Southern Division, LLC for the period 05/02/2016 through 05/01/2017

6. **Contract renewal option for job no. 13/045DG for Financial & Operations Analysis, Evaluation & Reporting Software with the following vendor:** TransACT Communications, Inc. for the period of 05/21/2016 through 05/20/2017
- E. Consider approval/ratification of the following items for Internal Purchasing:
1. **Contract award for job no. 16/028LB for Document Shredding Services for HCDE to the proposer offering the best value** to HCDE and meeting the specifications outlined in the proposal: Data Shredding Services of Texas for the period of 5/02/2016 through 5/01/2017 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years
 2. **Contract award for Request for Qualifications (RFQ) no. 16/031LB for Auditing Services for HCDE to the firm offering the best value** to HCDE and meeting the specifications outlined in the proposal: Whitley Penn, LLP for the period of 7/19/2016 through 7/18/2017 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years
 3. **Contract awards for job no. 15/063YR-4 for CASE After-School and Summer Direct Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Puppet Pizzazz, Virtuous Star, Inc., Girlstart, HYPE Freedom School, Inc., Dance & Gymnastics, USA, Cam Fire Art Workshops, Abelitoart Appreciation, Gateway Community Church Houston, Brazilian Arts Foundation, and Action Potential Learning for the period of 05/02/16 through 05/01/2017 with an option to renew annually up to four (4) additional years
 5. **Contract renewal options for job no. 12/046LB for Adult Education Textbooks with the following vendors:** Advance Educational Products, Complete Book and Media Supply, and Cambridge University Press, for the period of 5/15/2016 through 5/14/2017
 6. **Contract renewal option for job no. 13/040KJ for Head Start Substitute Teachers and Teacher Aides with ChildCare Careers,** for the period of 4/23/2016 through 4/22/2017
 7. **Contract renewal option for job no. 13/021EK** for Mobile Application Development with Appdiction Studio for the period of 04/15/2016 to 04/14/2017
6. C.8. **Interlocal revenue contract with Copperas Cove ISD for the Center for Safe and Secure Schools to provide National Incident Management System Training** for administrative staff for the period of 6/1/2016 through 8/31/2016 in an amount not to exceed \$2,717

Motion made by Erica Lee Carter, seconded by Marvin Morris to approve Interlocal revenue contract with Copperas Cove ISD for the Center for Safe and Secure Schools to provide National Incident Management System Training for administrative staff for the period of 6/1/2016 through 8/31/2016 in an amount not to exceed \$2,717.

Motion passes with 6-0 voting to approve.

6. C.9. **Interlocal revenue contract with Copperas Cove Independent School District for the Center for Safe and Secure Schools to provide Threat Assessment Training** for internal administrative staff for the period of 6/1/2016 through 8/31/2016 in an amount not to exceed \$2,766

Motion made by Louis Evans, seconded by Mike Wolfe to approve Interlocal revenue contract with Copperas Cove Independent School District for the Center for Safe and Secure Schools to provide Threat Assessment Training for internal administrative staff for the period of 6/1/2016 through 8/31/2016 in an amount not to exceed \$2,766.

Motion passes with 6-0 voting to approve.

6. D.1. **HCDE Governmental Services with: Aransas Pass ISD, Aransas Pass, TX; Armand Bayou Nature Center, Pasadena, TX; Crestview Baptist Church, Georgetown, TX; Dayton city of, Dayton, TX; Del Mar College District, Corpus Christi, TX; DeWitt County, Cuero, TX; Edinburg Housing Authority, Edinburg, TX; Lake Worth city of, Tarrant County; Navasota city of, Navasota, TX; Nova Academy, West Oak Cliff, Dallas, TX; Riverwalk Education Foundation, Inc., San Antonio, TX; Rockport city of; Rockport, TX; St. David's Episcopal Church, Austin, TX; Terrell ISD, Terrell, TX; West Austin Youth Association, Austin, TX; White Oak city of, Gregg County and World Harvest Outreach SDA Church, Houston, TX**

Motion made by Louis Evans, seconded by Don Summers to approve HCDE Governmental Services with: Aransas Pass ISD, Aransas Pass, TX; Armand Bayou Nature Center, Pasadena, TX; Crestview Baptist Church, Georgetown, TX; Dayton city of, Dayton, TX; Del Mar College District, Corpus Christi, TX; DeWitt County, Cuero, TX; Edinburg Housing Authority, Edinburg, TX; Lake Worth city of, Tarrant County; Navasota city of, Navasota, TX; Nova Academy, West Oak Cliff, Dallas, TX; Riverwalk Education Foundation, Inc., San Antonio, TX; Rockport city of; Rockport, TX; St. David's Episcopal Church, Austin, TX; Terrell ISD, Terrell, TX; West Austin Youth Association, Austin, TX; White Oak city of, Gregg County and World Harvest Outreach SDA Church, Houston, TX.

Motion passes with 5-0-1 voting to approve with Mike Wolfe abstaining.

6. D.5. **Contract renewal option for job no. 13/044DG for Drug Testing Services with the following vendors: Forward Edge, Inc. and Pinnacle Medical Management for the period of 05/21/2016 through 05/20/2017**

Motion made by Marvin Morris, seconded by Louis Evans to approve Contract renewal option for job no. 13/044DG for Drug Testing Services with the following vendors: Forward Edge, Inc. and Pinnacle Medical Management for the period of 05/21/2016 through 05/20/2017.

Motion passes with 6-0 voting to approve.

6. E.4. **Contract awards for RFP 16/014YR for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established**

by HCDE: Grace Academy Learning Center, Kool Kids Daycare, and Community Partners Fifth Ward Early Childhood Development Center for the period of 05/02/2016 through 05/01/2017 with an option to renew annually for up to four additional years

Motion made by Erica Lee Carter, seconded by Marvin Morris to approve contract awards for RFP 16/014YR for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established by HCDE: Grace Academy Learning Center, Kool Kids Daycare, and Community Partners Fifth Ward Early Childhood Development Center for the period of 05/02/2016 through 05/01/2017 with an option to renew annually for up to four additional years.

Motion passes with 6-0 voting to approve.

6. E. 8. **Contract award for RFP #16/033YR for Warehouse Lease for Harris County Department of Education to Virginia Peguero**, and approving a Lease Agreement in the amount of \$3,090 per month for the period of 06/01/2016 thru 05/31/2021 with five additional one-year renewals as outlined in the Request for Proposal (subject to annual budget appropriations)

Motion made by Louis Evans, seconded by Marvin Morris to approve a contract award for RFP #16/033YR for Warehouse Lease for Harris County Department of Education to Virginia Peguero, and approving a Lease Agreement in the amount of \$3,090 per month for the period of 06/01/2016 thru 05/31/2021 with five additional one-year renewals as outlined in the Request for Proposal (subject to annual budget appropriations).

Motion passes with 6-0 voting to approve.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider changing the date of the 07/19/2016 Board Meeting** to 07/26/2016.

Motion made by Louis Evans, seconded by Marvin Morris to change the date of the 07/19/2016 Board Meeting to 07/26/2016.

Motion passes with 6-0 voting to change the date.

- B. **Consider approval and ratification of an Early Head Start Child Care Partners (EHS) agreement with Kool Kids Daycare (RFP 16/014YR) for the period of 4/19/2016 through 7/31/2016 and Let's Learn Christian Learning Center (RFP 15/051YR-4) for the period of 1/22/2016 through 6/30/2016** to provide Early Head Start Child Care services in an amount not to exceed \$50,000 per vendor.

Motion made by Louis Evans, seconded by Marvin Morris to approve and ratify an Early Head Start Child Care Partners (EHS) agreement with Kool Kids Daycare (RFP 16/014YR) for the period of 4/19/2016 through 7/31/2016 and Let's Learn Christian Learning Center (RFP 15/051YR-4) for the period of 1/22/2016 through 6/30/2016 to provide Early Head Start Child Care services in an amount not to exceed \$50,000 per vendor.

Motion passes with 6-0 voting to approve and ratify.

- C. **Consider approval of the submission of a budget amendment to Health and Human Services (HHS)** to purchase a replacement van in the amount of \$22,537 for the Head Start division and a dishwasher in the amount of \$6,079 for JD Walker Head Start; for a total amount of \$28,616.

Motion made by Marvin Morris, seconded by Louis Evans to approve a budget amendment to Health and Human Services (HHS) to purchase a replacement van in the amount of \$22,537 for the Head Start division and a dishwasher in the amount of \$6,079 for JD Walker Head Start; for a total amount of \$28,616.

Motion passes with 5-1 voting to approve with Mike Wolfe voting nay.

- D. **Consider approval of the submission of a Non-Federal Share Waiver Request for Year 01 of 06HP0028 for the Early Head Start Child Care Partnership Grant** in the amount of \$1,057,376.

Motion made by Marvin Morris, seconded by Louis Evans to approve a Non-Federal Share Waiver Request for Year 01 of 06HP0028 for the Early Head Start Child Care Partnership Grant in the amount of \$1,057,376.

Motion passes with 6-0 voting to approve.

- E. **Consider approval of an amendment to the Services Contract between Harris County Department of Education and Executive Threat Solutions** (job no. 12/007LB) to increase the number of hours at Academic Behavior School East from 3,216 to 3,819 and to add an hourly rate of \$100 for Traffic Officers for an amount not to exceed \$760,404 (an increase of \$60,300).

Motion made by Marvin Morris, seconded by Louis Evans to approve an amendment to the Services Contract between Harris County Department of Education and Executive Threat Solutions (job no. 12/007LB) to increase the number of hours at Academic Behavior School East from 3,216 to 3,819 and to add an hourly rate of \$100 for Traffic Officers for an amount not to exceed \$760,404 (an increase of \$60,300).

Motion passes with 6-0 voting to approve.

- F. **Consider the acceptance of the Site-Based Workplace Literacy Project grant** between Harris County Department of Education and Texas Workforce Commission contract number 2816AEL005 in an amount not to exceed \$298,202 for the period of 04/15/2016 through 06/30/2017.

Motion made by Marvin Morris, seconded by Angie Chesnut to accept the Site-Based Workplace Literacy Project grant between Harris County Department of Education and Texas Workforce Commission contract number 2816AEL005 in an amount not to exceed \$298,202 for the period of 04/15/2016 through 06/30/2017.

Motion passes with 6-0 voting to accept.

- G. **Consider acceptance of the Notice of Award - Amendment 2 for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (AFC)** for the amount of \$1,000,000 for the balance of funds for program operations and \$250,000 for training and technical assistance for a total aggregate amount of \$1,250,000.

Motion made by Louis Evans, seconded by Marvin Morris to accept the Notice of Award - Amendment 2 for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the amount of \$1,000,000 for the balance of funds for program operations and \$250,000 for training and technical assistance for a total aggregate amount of \$1,250,000.

Motion passes with 6-0 voting to accept.

- H. **Consider acceptance of the Notice of Award - Amendment 3 for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) in the amount of \$210,800 for supplemental funds.**

Motion made by Marvin Morris, seconded by Louis Evans to accept the Notice of Award - Amendment 3 for Early Head Start Child Care Partnerships (EHS-CCP) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) in the amount of \$210,800 for supplemental funds.

Motion passes with 6-0 voting to accept.

- I. **Consider approval of a Services Contract with Weber Services for job no. 15/050KJ for Accounting Services** for the time period 09/01/2016 through 08/31/2017 in an amount not to exceed \$60,000 and travel reimbursement not to exceed \$7,700.

Motion made by Louis Evans, seconded by Marvin Morris to approve a Services Contract with Weber Services for job no. 15/050KJ for Accounting Services for the time period 09/01/2016 through 08/31/2017 in an amount not to exceed \$60,000 and travel reimbursement not to exceed \$7,700.

Motion passes with 5-0-1 voting to approve with Erica Lee Carter abstaining.

The Board recessed at 2:25 p.m. and entered into Executive Session at 2:35 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees**, including, but not limited to, Superintendent's contract, in accordance with Tex. Gov't Code Section 551.074.
 - B. **Consultation with attorney regarding Board Resolution to declare a reduction in force** due to a program change affecting Highpoint North in accordance with Policy DFFB (Local).
 - C. **Deliberate superintendent's recommendation to terminate certain probationary contracts at the end of the 2015-2016 school year** in the best interest of the Department and obtain legal advice regarding same.
 - D. **Consultation with attorney regarding superintendent's recommendation of the employment areas** affected by the reduction in force, in accordance with Policy DFFB

(Local), including:
a. 1 Assistant Principal position at Highpoint North
b. 1 Transition Specialist position at Highpoint North
c. 1 Counselor position at Highpoint North
d. 1 Middle School Social Studies Teacher position at Highpoint North
e. 1 High School Science Teacher position at Highpoint North

- E. **Deliberate possible action to rescind proposed termination** of certified employee's term contract and seek legal advice regarding same
- F. **Employment:**Curriculum Director Special Populations - Teaching and Learning Center
Director - Technology
- G. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline** and/or dismissal of HCDE employees.
- H. **Obtain legal advice regarding trustees' access** to Department information

The Board entered into Open Session at 4:35 p.m.

- 9. **RECONVENE** for possible action on items discussed in executive session
 - A. **Possible action** regarding Superintendent's contract
Motion made by Erica Lee Carter, seconded by Marvin Morris to approve the First Amendment to HCDE Superintendent's Employment Contract, as discussed in executive session.
Motion passes with 4-2 voting to approve with Don Sumners and Mike Wolfe voting nay.
 - B. **Consider approving Board Resolution to declare a reduction in force** due to a program change affecting Highpoint North in accordance with Policy DFFB (Local)
Motion made by Mike Wolfe, seconded by Marvin Morris to approve the Board Resolution declaring a Reduction in Force Due to a Program Change affecting Highpoint North in accordance with Policy DFFB (Local).
Motion passes 5-0-1 voting to approve with Louis Evans abstaining,
 - C. **Consider terminating certain probationary contracts at the end of the 2015-2016** school year in the best interest of the Department
Motion made by Don Sumners, seconded by Marvin Morris to terminate the probationary contract of the employee listed under separate cover at the end of the 2015-2016 contract period in the best interest of the Department.
Motion passes with 4-2 voting to terminate with Louis Evans and Mike Wolfe voting nay.
 - D. **Consider determining the employment areas affected by the reduction in force,** in accordance with Policy DFFB (Local), including:
 - a. 1 Assistant Principal position at Highpoint North
 - b. 1 Transition Specialist position at Highpoint North
 - c. 1 Counselor position at Highpoint North
 - d. 1 Middle School Social Studies Teacher position at Highpoint North
 - e. 1 High School Science Teacher position at Highpoint North

Motion made by Erica Lee Carter, seconded by Marvin Morris to determine that the employment areas affected by the reduction in force due to program change affecting Highpoint North are as follows:

- a. 1 Assistant Principal position at Highpoint North*
- b. 1 Transition Specialist position at Highpoint North*
- c. 1 Counselor position at Highpoint North*
- d. 1 Middle School Social Studies Teacher position at Highpoint North*
- e. 1 High School Science Teacher position at Highpoint North*

and direct the Superintendent and/or his designee to apply the respective criteria found in Board Policy DFFB (Local), as applicable, and return to the Board of Trustees with any contract recommendations for the Board of Trustees' consideration at a subsequent Board meeting.

Motion passes with 6-0 voting to determine that the employment areas affected by the RIF are as listed above and directing the Superintendent and/or his designee as detailed above.

- E. Consider rescinding proposed termination** of certified employee's term contract.

No action was taken on this item.

- F. Employment:**

Curriculum Director Special Populations - Teaching and Learning Center

Director – Technology

Motion made by Marvin Morris, seconded by Erica Lee Carter to approve employment:

Curriculum Director Special Populations - Teaching and Learning Center

Director – Technology

Motion fails with 3-3 voting to approve with Louis Evans, Don Sumners and Mike Wolfe voting nay.

Motion made by Louis Evans, seconded by Marvin Morris to approve the employment of the Curriculum Director Special Populations - Teaching and Learning Center

Motion passes with 6-0 voting to approve the employment of the Curriculum Director Special Populations - Teaching and Learning Center.

10. INFORMATION ITEMS

- A. Human Resources Information Items**

- B. March Employee Count**

- C. Revenue contracts less than \$50,000 for FY 2015 - 2016:**

- Between Teaching Learning Center and Beaumont ISD - for Math Institute & Building Conceptual Understanding (Nicole Shanahan) for the period of 2/17/2016 - 3/17/2016 for \$8,000
- Between Teaching Learning Center and Harmony School of Excellence - for Consultation and training for the period of 3/7/2016 - 3/7/2016 for \$1,000

- Between Teaching Learning Center and Galena Park ISD - for Coach and demonstrate lessons for STAAR for the period of 3/10/2016 - 3/10/2016 for \$1,000
- Between Teaching Learning Center and Spring ISD - for 5th Grade Science training (Lisa K. Felske) for the period of 4/1/2016 -4/30/2016 for \$3,000
- Between Teaching Learning Center and Southwest School - for Coaching, Mentoring, and Lesson Design (Nicole Shanahan) for \$14,000
- Between Teaching Learning Center and Spring ISD - for 2-hour follow-up on Problem Solving with Model Drawing in grades 3-5 for the period of 3/1/2016 - 3/31/2016 for \$1,500
- Between Choice Partners and Beaumont ISD - for Energy Study for Beaumont ISD for the period of 2/15/2016 - 8/15/2016 for \$20,840
- Between CASE and Boys & Girls Club of Greater Houston - for implementing the SMART Moves program for the period of 1/4/2016 - 4/30/2016 for \$17,500

D. Non-monetary contracts for FY 2015-2016:

- Between Adult Education and Launch Point- Location for Adult Education classes for the period of 2/1/2016 - 6/30/2016
- Between Therapy Services and Lone Star College Agreement for the period of 8/16/2015 - 8/15/2016
- Between Business Services and Neighborhood Centers for the period of 12/1/2015 - 12/31/2018

E. Submission of grant proposal to the American Library Association for the Coretta Scott King Book Awards Donation Grant to build Area I Head Start's collection of books with more than 70 titles by African American authors and illustrators. The program will use the collection to promote a positive self-image of African American children and broaden the worldview 1,230 students on African American heritage and culture.

F. Submission of grant proposal of \$2,500 to Fiskars' Project Orange Thumb to support HCDE Schools Division's garden program at Academic and Behavior Schools West campus. This program will use food and nutrition education to teach the importance of healthy lifestyles to 50 students with disabilities.

G. Submission of grant proposal to Andrews Foundation in the amount of \$2,500 for the Success for All project to provide refresher Applied Behavior Analysis training for teachers and paraprofessionals at Academic and Behavior East School. Training will assist 26 teachers.

H. Submission of grant proposal to the National Oceanic and Atmospheric Administration in the amount of \$493,741 for the Weather Applications to Teach Environmental Resilience (WATER) for Teaching and Learning Center-Science. The project focuses on GIS technology; 500 students served.

I. Submission of grant proposal to Texas Education Agency in the amount of \$1.8 million each year for three years for the CASE for Kids 21st Century Community

Learning Centers afterschool program, annually serving 820 students and 400 adult family members at 10 campuses in the Harris County area.

J. CASE grant awards (expenditure) to implement the CASE for Kids City Connections for the period of 03/01/2016 - 05/31/2016 with the following entities:

- Houston Marathon Foundation for \$2,500
- Five Star Life for \$9,500
- Young Women Preparatory Network for \$6,000
- Helping Hands Fitness for \$10,000
- JJ's I'm Me Foundation for \$5,000
- Evelyn Rubenstien Jewish Community Center for \$10,000
- Peoples United Summit for \$10,000
- Amannah Refugee Services for \$3,228
- UCP - Theory Me for \$10,000
- Progressive Amateur Boxing Association for \$2,500
- Project Row Houses for \$7,000
- St. Peter the Apostle School for \$2,500
- Youth Building Success Enhancement for \$10,000
- K.I.N.D. Girls Mentoring for \$10,000
- YMCA Alief Family for \$10,000
- Knowledge - First Empowerment Center for \$9,600
- Braids N Beads for \$4,000
- Comp U Dopt for \$4,500
- South Central Sportz for \$8,000
- American Latino Center for Research Education & Justice for \$3,784
- Houston Youth Symphony for \$10,000
- SEWA International for \$6,000
- Alief Clovers for \$9,500
- 713 Community Service Organization for \$2,000
- The Woods Project for \$2,500
- Multicultural Education and Counseling through the Arts for \$10,000
- Boykins Youth Foundation for \$10,000
- SW Schools Mangum E.S. for \$9,000
- Houston Area Urban League for \$5,000
- Connect YMCA for \$9,400
- Houston Marathon Foundation for \$2,500
- Urban Harvest for \$12,000
- FotoFest International for \$1,240
- FotoFest International for \$1,310
- FotoFest International for \$3,500
- Project GRAD Houston for \$10,000
- Brentwood Community Foundation for \$8,175
- Sunnyside Place CDC for \$3,000
- Young Audiences of Houston for \$1,090
- Young Audiences of Houston for \$1,690
- Young Audiences of Houston for \$2,465

- South Union Missionary Baptist Church Academic Tutorials for \$5,000
- Texan - French Alliance for the ARTS for \$5,000
- Chinese Community Center for \$10,000
- Grace Learning Academy for \$15,000
- The Forge for Families for \$3,000
- Somali Bantu for \$10,000
- Young Audiences of Houston for \$2,000
- FotoFest International for \$1,840
- Family Point Resources for \$18,000
- Solutions for Better Living - iServe Fifth Ward for \$6,500
- North East Partners in Power for \$5,000
- College Community Career for \$5,300
- Color of Life Community Resource & Activity Center for \$5,000
- The Woods Project for \$5,000
- AAMA Sanchez Charter School for \$5,000
- YMCA of Greater Houston Northeast Childcare for \$5,000
- Together We Grow for \$2,000
- Together We Grow for \$6,000
- Fifth Ward Enrichment Program for \$3,500
- Life Support Development Ministry for \$5,000
- American Latino Center for Research Education & Justice for \$2000
- The Ensemble Theatre for \$3,500
- Amaanah Refugee Services for \$5,700
- The Village Learning Center, Inc. for \$12,110
- The Audiences of Houston for \$2,190
- Partnership for the Advancement & Immersion of Refugees for \$5,000
- American Latino Center for Research Education & Justice \$3,784

- K. **Memorandum of Understanding between HCDE Head Start and AVANCE Houston Inc.**, to provide job training, college classes, and services and a participant in job placement to low income Houston Head Start/Early Head Start families through the "Strengthening Working Families," Department of Labor grant 2016.
- L. **HCDE Area I Head Start USDA Meal Totals for the months of January and February 2016.** This information was derived from the free standing centers, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snacks.
- M. **HCDE Area I Head Start Performance Report** for the months of January and February 2016
- N. **Contract-related cooperative fees** report for FY 2015
- O. **At the 02/23/2016, Board meeting, an Interlocal Agreement with Travis Central Appraisal District** was approved. There was a question as to whether the correct name was Travis Central Appraisal District or Travis County Appraisal District. The correct name is Travis Central Appraisal District, as originally indicated on the Consensus Agenda Item D.1. No further action is necessary.

- P. **HCDE Donation/Sponsor Reports** for February and March 2016
 - Q. **Bravo Awards:** in recognition of David McGeary, Lynnice Hockaday and Kelly Tummy with the Teaching and Learning Center for their assistance with the Simmons Foundation Grantee Information Session.
12. **ADJOURN** - Next regular meeting is scheduled for Tuesday, May 17, 2016, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.
- Motion made by Marvin Morris, seconded by Louis Evans to adjourn the meeting.*
- Motion passes with 6-0 voting to adjourn.*
- Meeting adjourned at 4:43 p.m.*

