

**Harris County Department of Education
Minutes of Regular Board Meeting
August 18, 2015**

The Harris County Board of School Trustees met in regular session on August 18, 2015 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Kay Smith, Board Vice-President, called the meeting to order at 1:07 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Kay Smith, Board Vice-President; Don Sumners; Diane Trautman; and Michael Wolfe

Marvin Morris arrived at 2:53 p.m.

Angie Chesnut, Board President, arrived at 4:10 p.m.

Board Members Absent: Erica Lee Carter

Board Attorney: Ellen Spalding

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Academic Support; and Jonathan Parker, Assistant Superintendent for Education and Enrichment

Jay Atkins, Director Construction; Lisa Caruthers, Director CASE for Kids; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Derek Gillard, Director Choice Partners Cooperative; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Tammy Lanier, Director Communications & Public Information; Dee Mattox-Hall, Senior Director Special Schools; Venetia Peacock, Senior Director Head Start; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Danny Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

Visitors: Deval Allums; Michael Carl; Stephanie Carl; Rebecca Jones; Joseph Le; Marc Salvato; Bill Spencer; Brad Tegeler; Colleen Vera

1. **Invocation** - Barbara Jack, HCDE Schools Division
2. **Pledge of Allegiance to the US flag** - Denise Alamos-Jones, HCDE Schools Division
3. **Pledge of Allegiance to the Texas flag** - Denise Alamos-Jones, HCDE Schools Division
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Colleen Vera addressed the Board regarding several agenda items 6.A.1., 6.C.2., 6.C.3., 6.C.4., 7.A., and 7.B.

5. **Reports and presentations:**

- A. The *Media Honor Roll* 2015 awards are issued by Harris County Department of Education on behalf of the Texas Association of School Boards. The awards recognize journalists for providing valuable education as well as fair and balanced reporting. Three journalists receive plaques and are honored through a video presentation: Bill Spencer, KPRC-Channel 2; Michael Carl, KIAH-Channel 39; and Rebecca Jones, African American News - Carol Vaughn, Communications & Community Engagement

Carol Vaughn presented awards to Bill Spencer, KPRC-Channel 2; Michael Carl, KIAH-Channel 39; and Rebecca Jones, African American News.

- B. Update on HCDE's Highpoint Schools - Dr. Dee Mattox-Hall, Senior Director
- C. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person

Michael Wolfe reported on his visit with Governor Greg Abbott and SB 1216.

- D. Monthly Financial Reports through July 31, 2015 - Jesus Amezcua, Assistant Superintendent for Business Services

Michael Wolfe requested to pull items 6.A.1., 6.A.2., 6.C.1., and 6.C.6. from the consent agenda.

Motion made by Don Sumners, seconded by Diane Trautman to approve remaining items 6.A. through 6.D. with the exception of items 6.A.1., 6.A.2., 6.C.1., and 6.C.6.

Motion passes with 4-0 voting to approve the remaining items 6.A. through 6.D. with the exception of items 6.A.1., 6.A.2., 6.C.1., and 6.C.6.

6. ACTION ITEMS - CONSENSUS

A. Consider approval of the following Business Services items:

3. Monthly Investment Report for July 2015

B. Consider approval of the following Board Meeting Minutes:

1. 07-21-2015 Board Meeting Minutes
2. 07-21-2015 Budget Committee Meeting
3. 07-21-2015 Policy Committee Meeting
4. 08-06-2015 Special Board Meeting

C. Consider approval/ratification of the following Interlocal Contracts:

2. **Therapy Services contract amendment with Galena Park ISD for fiscal year 14-15** in an amount of \$3,562 serving 2 students (\$1,187.50 increase)
3. **Therapy Services for fiscal year 15-16 in the aggregate amount of \$2,428,000** with the following entities: Barbers Hill ISD (4 students) in the amount of \$11,550; Friendswood ISD (11 students) in the amount of \$6,175; Houston ISD (2,632 students) in the amount of \$2,388,900; and Stafford MSD (19 students) in the amount of \$21,375
4. **ABC East for fiscal year 15-16 in the total aggregate amount of \$797,000 with the following districts:** Barbers Hill ISD for two (2) annual student contracts in the amount of \$47,000; Houston ISD for 23 annual student contracts in the amount of \$466,900; KIPP, Inc. for one (1) annual student contract in the amount of \$20,300; Spring ISD for six (6) annual student contracts in the amount of \$121,800; Texas City ISD for six (6) annual student contracts in the amount of \$141,000; for an aggregate amount of \$797,000
5. **ABC West for fiscal year 15-16 with Houston ISD** for 15 annual student contracts for an aggregate amount of \$304,500
7. **Highpoint East for fiscal year 15-16 in the aggregate amount of \$584,100 with the following districts:** Aldine ISD for 40 annual student contracts in the amount of \$396,000; Galena Park ISD for ten (10) annual student contracts in the amount of \$99,000; and Humble ISD for nine (9) annual student contracts in the amount of \$89,100

8. **Highpoint North for fiscal year 15-16 in the aggregate amount of \$376,200 with the following districts:** Klein ISD for 25 annual student contracts in the amount of \$247,500; Spring Branch ISD for 13 annual student contracts in the amount of \$128,700
 9. **Records Management Division with Pasadena ISD for records management services** for the period of 09/01/2015 - 8/31/2016 in the amount of \$11,533 plus service fees
 10. **HCDE Head Start and La Porte ISD Memorandum of Understanding (MOU) for FY 2015-2016** to provide comprehensive services for 95 three and four year old Head Start eligible children within the district beginning 08/24/2015 through 07/31/2016
 11. **HCDE Head Start and San Jacinto Community College District North Campus Child Care Center (SJCD-NCCCC) Memorandum of Understanding (MOU) for FY 2015-2016** to provide comprehensive services for 18 three and four year old Head Start eligible children from 08/24/2015 to 07/31/2016
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 11/056LB for Promotional Items and Services with the following vendors:** 4imprint, Anderson's, Authentic Promotions, Butler Business Products, LLC, Corporate Incentives, Inc., Custom Sportswear, Inc., Graphics Unlimited, Inc., J. Harding & Company, Popular Embroidery Designs, Inc., Positive Promotions, Inc., and Rain Ponchos Plus for the period 10/18/2015 through 10/17/2016
 2. **Contract renewal option for job no. 12/007LB for Security Officer Services and Private Investigation Work with the following vendor:** Executive Threat Solutions LLC for the period 11/15/2015 through 11/14/2016
 3. **Contract renewal option for job no. 13/070DG for Rental, Lease and Purchase of Copiers and Related Items with the following vendors:** Office Systems of Texas and Zeno Imaging for the period 10/15/2015 through 10/14/2016
 4. **Contract renewal option for job no. 13/011CG for Energy Management and Conservation with the following vendor:** Ameresco for the period of 10/15/2015 through 10/14/2016
 5. **Contract award for job no. 15/039KC for Award Jackets, Screen Printing, Embroidery and Related Items** to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: Pride and Recognition, Inc., dba Balfour, Butler Business Products, LLC., Corporate Incentives, Inc., Keith Kouba dba DBS Texas-Houston, JW Drouin & Associates dba J. Harding & Company, and Marketing Magic International LTD for the period 8/18/2015 through 8/17/2016

6. **Contract award for job no. 15/034TJ for Food Equipment, Parts, Repair, Installation, Maintenance, Small Wares, and Related Items and Service to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal:** Ace Mart Restaurant Supply Company, H. A. Franz & Company, Heritage Food Service Group, Inc., ITW Food Equipment Group, LLC (dba Hobart Service), ISI Commercial Refrigeration, Inc., Tari, Inc. DBA Jean's Restaurant Supply, Terry Woodard Enterprises, Inc. (dba Kommercial Kitchens), Pasco Brokerage, Inc., Preferred Foodservice Design/Supply, Inc., Crazy Cousins, Inc. (dba Shepherd Food Equipment), and Texas Food Service Equipment Co. for the period 08/18/2015 through 08/17/2016
7. **Contract award for job no. 15/040CG for Energy Savings Conservation Services (ESCO) to Siemens Industry, Inc. for the period 8/18/2015 through 8/17/2017**
8. **Contract award for job no. 15/041JN for IDIQ Construction and Maintenance (Job Order Contracting) to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal:** Alpha Building Corporation, Baseline Paving & Construction, Inc., Basic IDIQ, Inc., Construction Masters of Houston, Inc., E Contractosusa, LLC, ERC Environmental & Construction Services Inc., dba ERC, Dura Pier Facilities Services, LTD dba Facilities Sources, Horizon International Group, LLC, KBR Holdings LLC dba Kellogg Brown & Root LLC, Millennium Project Solutions, Inc., SETEX Construction Corp., JR Thomas Group, Inc. dba The Thomas Group, Inc., Tommy Klein Construction, Inc., Tricon, Inc., Theodore Sims dba The Sithe Group LLC, J.T. Vaughn Construction, LLC dba Vaughn Construction, LLC and Westco Ventures, LLC for the period 8/18/2015 through 8/17/2017
9. **Contract award for job no. 15/058TJ for Frozen Dessert Products to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal:** Champion Concessions (dba Dippin' Dots) for the period 8/18/2015 through 8/17/2016

6.A.1. July Disbursement Report

Motion made by Diane Trautman, seconded by Kay Smith to approve the July Disbursement Report.

Motion passes with 4-0 voting to approve.

6.A.2. Monthly Budget Amendment Report

Motion made by Kay Smith, seconded by Diane Trautman to approve the Monthly Budget Amendment Report.

The Board revisited item 6.A.2. after taking action on item 6.C.1.

Motion made by Don Sumners, seconded by Michael Wolfe to amend the motion to postpone item 6.A.2. until the September Board meeting once a committee has been able to review this practice.

Motion made by Michael Wolfe, seconded by Don Sumners to call the question.

Motion to call the question fails 2-2 with Kay Smith and Diane Trautman vote nay.

Don Sumners and Michael Wolfe withdraw the amended motion.

Motion made by Kay Smith, seconded by Diane Trautman to table this item until the September Board meeting.

Motion to table this item fails 2-2 with Don Sumners and Michael Wolfe voting nay.

Original motion fails with 2-2 voting to approve the Monthly Budget Amendment Report with Don Sumners and Michael Wolfe voting nay.

6.C .1. HCDE Governmental Services with: Beatrice Mays Institute (Houston, Texas); Galveston County WCID #1 (Dickinson, Texas); Hill County Bible Church Pflugerville (Pflugerville, Texas); Lindsay ISD (Lindsay, Texas); Meals on Wheels and More (Austin, Texas); Muenster ISD (Muenster, Texas); Orange County (Orange, Texas); San Antonio Little Theater, Inc. (San Antonio, Texas); Southwest Preparatory School District (San Antonio, Texas); Travis County Health Care Districts dba Central Health (Austin, Texas); and city of Venus, Texas

Motion made by Diane Trautman, seconded by Kay Smith to approve HCDE Governmental Services with: Beatrice Mays Institute (Houston, Texas); Galveston County WCID #1 (Dickinson, Texas); Hill County Bible Church Pflugerville (Pflugerville, Texas); Lindsay ISD (Lindsay, Texas); Meals on Wheels and More (Austin, Texas); Muenster ISD (Muenster, Texas); Orange County (Orange, Texas); San Antonio Little Theater, Inc. (San Antonio, Texas); Southwest Preparatory School District (San Antonio, Texas); Travis County Health Care Districts dba Central Health (Austin, Texas); and city of Venus, Texas.

Motion passes with 3-1 voting to approve with Michael Wolfe voting nay.

6.C.6. **ABC West for fiscal year 14-15 for Extended School Year (ESY-Summer School Program) in the aggregate amount of \$15,900 with Fort Bend ISD for three (3) units**

Motion made by Diane Trautman, seconded by Kay Smith to approve

Motion passes with 4-0 voting to approve an Interlocal contract with ABC West for fiscal year 14-15 for Extended School Year (ESY-Summer School Program) in the aggregate amount of \$15,900 with Fort Bend ISD for three units.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider possible action on certification of the anticipated debt collections rate for the tax year 2014, certification of the excess debt collection rate for the tax year 2014** and the calculation of the 2015 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

Motion made by Diane Trautman, seconded by Don Sumners to approve certification of the anticipated debt collections rate for the tax year 2014, certification of the excess debt collection rate for the tax year 2014 and the calculation of the 2015 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

Motion passes with 4-0 voting to approve.

- B. **Consider first reading of the following revised Local Policies**, reviewed by the Board Policy Committee on 07/21/2015:

- a. DBB
- b. DEA
- c. DEAA
- d. DEC
- e. DEE
- f. DFFA
- g. DHE
- h. CDA
- i. DGBA
- j. EB
- k. FFG

Motion made by Diane Trautman, seconded by Kay Smith to approve the first reading of the following revised Local Policies, reviewed by the Board Policy Committee on 07/21/2015:

- a. DBB
- b. DEA
- c. DEAA
- d. DEC
- e. DEE
- f. DFFA

- g. DHE
- h. CDA
- i. DGBA
- j. EB
- k. FFG

Motion fails with 2-2 voting to approve with Michael Wolfe and Don Sumners voting nay.

At the request of Diane Trautman presiding officer, Kay Smith announces that the Board will take a 20 minute recess.

The Board recesses at 2:20 p.m. and reconvenes at 2:40 p.m.

- C. **Consider approval of a renewal revenue Interlocal Agreement between HCDE and the City of Houston** for the period of 09/01/15 through 06/30/16 in the amount of \$700,000 for HCDE/CASE for Kids Division to provide after-school programs and/or out-of-school activities and projects.

Motion made by Diane Trautman, seconded by Don Sumners to approve a renewal revenue Interlocal Agreement between HCDE and the City of Houston for the period of 09/01/15 through 06/30/16 in the amount of \$700,000 for HCDE/CASE for Kids Division to provide after-school programs and/or out-of-school activities and projects.

Motion passes with 4-0 voting to approve.

- D. **Consider approval of the Interlocal contract with Copperas Cove Independent School District for the Center for Safe and Secure schools to provide safety and security audit** of instructional and non-instructional facilities to meet compliance requirements of Texas Education Code Chapter 37.108 for the period of 9/1/2015 through 8/21/2017; the amount of the contract is \$21,650.

Motion made by Diane Trautman, seconded by Don Sumners to approve the Interlocal contract with Copperas Cove Independent School District for the Center for Safe and Secure schools to provide safety and security audit of instructional and non-instructional facilities to meet compliance requirements of Texas Education Code Chapter 37.108 for the period of 9/1/2015 through 8/21/2017; the amount of the contract is \$21,650.

Motion passes with 3-1 voting to approve with Michael Wolfe voting nay.

- E. **Consider approval of Amendment 2 to the contract between Harris County Department of Education and Houston-Galveston Area Council (H-GAC) FY15 contract number 212-14 for the purpose of providing additional funds for Adult Education Literacy (AEL) services** in the amount of \$4,067,112 (a \$449,847 increase) with an ending date of 09/30/2015.

Motion made by Diane Trautman, seconded by Kay Smith to approve Amendment 2 to the contract between Harris County Department of Education and Houston-Galveston Area Council (H-GAC) FY15 contract number 212-14 for the purpose of providing additional funds for Adult Education Literacy (AEL) services in the amount of

\$4,067,112 (a \$449,847 increase) with an ending date of 09/30/2015.

Motion passes with 3-0 voting to approve with Michael Wolfe voting nay.

- F. Consider awarding RFP# 15/061KJ for a temporary lease of a Baytown Head Start facility for Harris County Department of Education to HT Land Company recommended by the HCDE Administration and authorizing the Superintendent or designee to negotiate and execute a Lease Agreement.**

Motion made by Diane Trautman, seconded by Michael Wolfe to award RFP# 15/061KJ for a temporary lease of a Baytown Head Start facility for Harris County Department of Education to HT Land Company recommended by the HCDE Administration and authorizing the Superintendent or designee to negotiate and execute a Lease Agreement.

Motion passes with 4-0 voting to award.

- G. Consider approval of contract awards for job no. 15/053KJ for Choice Partners Consulting Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Brandon Miller, Carver Consulting, Center for Quality Leadership, Elder Consulting, F&S Calhoun Consulting, Inc., Janet Wachs, Jim E. Owens, Facilities Consulting, LLC, Lindsey LeGrand, Luis M. Dueno Medina, and RC Herrin Consulting with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.**

Motion made by Diane Trautman, seconded by Don Sumners to approve contract awards for job no. 15/053KJ for Choice Partners Consulting Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Brandon Miller, Carver Consulting, Center for Quality Leadership, Elder Consulting, F&S Calhoun Consulting, Inc., Janet Wachs, Jim E. Owens, Facilities Consulting, LLC, Lindsey LeGrand, Luis M. Dueno Medina, and RC Herrin Consulting with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion passes with 4-0 voting to approve.

- H. Consider approval of a Services contract with Luis M. Dueno Medina, for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.**

Motion made by Diane Trautman, seconded by Kay Smith to approve a Services contract with Luis M. Dueno Medina, for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.

Motion fails with 2-2 voting to approve with Michael Wolfe and Don Sumners voting nay.

- I. **Consider approval of a Services Contract with Elder Consulting for HCDE Choice Partners Cooperative** for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$72,450 including approved expenses.

Motion made by Diane Trautman, seconded by Kay Smith to approve a Services Contract with Elder Consulting for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$72,450 including approved expenses.

Marvin Morris arrived at 2:53 p.m.

Motion passes with 4-1 voting to approve with Michael Wolfe voting nay.

- J. **Consider approval of a Services contract with F&S Calhoun Consulting, Inc. for HCDE Choice Partners Cooperative** for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.

Motion made by Diane Trautman, seconded by Marvin Morris to approve a Services contract with F&S Calhoun Consulting, Inc. for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.

Motion passes with 3-0-2 with Michael Wolfe and Don Sumners abstaining.

- K. **Consider approval of a Services contract with Jim E. Owens, Facilities Consulting, LLC for HCDE Choice Partners Cooperative** for the period of 09/01/2015 through 08/31/2016 for 156 days in an amount not to exceed \$65,656 including approved expenses.

Motion made by Marvin Morris, seconded by Diane Trautman to approve a Services contract with Jim E. Owens, Facilities Consulting, LLC for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 156 days in an amount not to exceed \$65,656 including approved expenses.

Motion passes with 5-0 voting to approve.

- L. **Consider approval of contract awards for RFP 15/038JG-3 for Early Head Start Child Care Partnerships** to the proposers meeting the specifications and application criteria established by HCDE: "Gimmie A Break Child Care and Pre-School" for the period of 8/18/2015 through 6/30/2016 with an option to renew up to four additional years

Motion made by Marvin Morris, seconded by Diane Trautman to approve contract awards for RFP 15/038JG-3 for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established by HCDE: "Gimmie A Break Child Care and Pre-School" for the period of 8/18/2015 through 6/30/2016 with an option to renew up to four additional years.

Motion passes with 5-0 voting to approve.

- M. Consider approval of contract award for job no. 15/055KJ for Instructional Support Contracted Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Patricia Brown, edOPP Solutions LLC., Susan Everett, dougie-fresh, Houghton Mifflin Harcourt Publishing Company, Robert Jackson, Lead4ward LLC, The National Literacy Professional Development Consortium, Passionate Performance, Patricia Morales ELL Services, Rhyming to Respect LLC, and The Bryant Heritage LLC. for an award for the period of 08/18/2015 through 08/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion made by Marvin Morris, seconded by Diane Trautman to approve contract award for job no. 15/055KJ for Instructional Support Contracted Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Patricia Brown, edOPP Solutions LLC., Susan Everett, dougie-fresh, Houghton Mifflin Harcourt Publishing Company, Robert Jackson, Lead4ward LLC, The National Literacy Professional Development Consortium, Passionate Performance, Patricia Morales ELL Services, Rhyming to Respect LLC, and The Bryant Heritage LLC. for an award for the period of 08/18/2015 through 08/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion passes with 5-0 voting to approve.

- N. Consider approval of Speaker Agreement with Lead4ward for job no. 15/055KJ for Instructional Support Services to provide (3) three workshops** on "Focus Standards: Cooling the Curriculum Hot Spots in Math Grades K-2, 3-5, and 6-8" for the period of 9/21/15 through 9/23/15 for an aggregate amount not to exceed \$63,000 (speaker receives \$105.00 out of \$165.00 HCDE charges per participant; training is for up to 200 participants per workshop).

Motion made by Marvin Morris, seconded by Diane Trautman to approve a Speaker Agreement with Lead4ward for job no. 15/055KJ for Instructional Support Services to provide three (3) workshops on "Focus Standards: Cooling the Curriculum Hot Spots in Math Grades K-2, 3-5, and 6-8" for the period of 9/21/15 through 9/23/15 for an aggregate amount not to exceed \$63,000 (speaker receives \$105.00 out of \$165.00 HCDE charges per participant; training is for up to 200 participants per workshop).

Motion passes with 5-0 voting to approve.

- O. Consider approval of Speaker Agreement with Lead4ward for job no. 15/055KJ for Instructional Support Services to provide a (1) one-day training** on "STAAR: Leading Intentional Intervention" for the period of 10/6/15 for an aggregate amount not to exceed \$36,750 (speaker receives \$122.50 out of \$ 175.00 HCDE charges per participant; training is for up to 300 participants).

Motion made by Marvin Morris, seconded by Don Sumners to approve a Speaker Agreement with Lead4ward for job no. 15/055KJ for Instructional Support Services to provide a one-day training on "STAAR: Leading Intentional Intervention" for the period

of 10/6/15 for an aggregate amount not to exceed \$36,750 (speaker receives \$122.50 out of \$ 175.00 HCDE charges per participant; training is for up to 300 participants).

Motion passes with 5-0 voting to approve.

- P. Consider approval of a Services contract with Dr. Patricia Morales for job no. 15/055KJ** for \$57,850 plus the cost of books and materials for \$20,000 for an aggregate amount of \$77,850 plus pre-approved usual and customary expenses for the period of 9/1/2015 through 8/31/2016.

Motion made by Marvin Morris, seconded by Diane Trautman to approve a Services contract with Dr. Patricia Morales for job no. 15/055KJ for \$57,850 plus the cost of books and materials for \$20,000 for an aggregate amount of \$77,850 plus pre-approved usual and customary expenses for the period of 9/1/2015 through 8/31/2016.

Motion passes with 5-0 voting to approve.

- Q. Consider approval of contract award for job no. 15/050KJ for Business Consulting Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Gibson Consulting Group, LLC., The Bryant Heritage, LLC., Penelton Consulting Services, LLC., Weber Services, and edOpp Solutions, LLC. for an award for the period of 8/18/2015 through 8/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion made by Marvin Morris, seconded by Diane Trautman to approve a contract award for job no. 15/050KJ for Business Consulting Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Gibson Consulting Group, LLC., The Bryant Heritage, LLC., Penelton Consulting Services, LLC., Weber Services, and edOpp Solutions, LLC. for an award for the period of 8/18/2015 through 8/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion passes with 5-0 voting to approve.

Motion made by Marvin Morris, seconded by Diane Trautman to reconsider item 6.A.2.

Motion made by Michael Wolfe to adjourn the meeting.

Motion to adjourn fails due to lack of a second.

Don Sumners and Michael Wolfe left the meeting at 3:11 p.m. and did not return.

The Board enters into Executive Session at 3:12 p.m. to obtain advice from legal counsel.

Angie Chesnut arrives at 4:10 p.m. and the Board regains a quorum and reconvenes.

Marvin Morris requests to take action on item 6.A.2.

6.A.2. **Monthly Budget Amendment Report**

*Motion made by Marvin Morris, seconded by Angie Chesnut to approve item 6.A.2.
Motion passes with 4-0 voting to approve.*

Marvin Morris and Angie Chesnut request to reconsider item 7.H.

7. H. **Consider approval of a Services contract with Luis M. Dueno Medina, for HCDE Choice Partners Cooperative** for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.

Motion made by Marvin Morris, seconded by Angie Chesnut to approve a Services contract with Luis M. Dueno Medina, for HCDE Choice Partners Cooperative for the period of 09/01/2015 through 08/31/2016 for 180 days in an amount not to exceed \$70,200 including approved expenses.

Motion passes with 4-0 voting to approve.

R. **Consider approval of a Services Contract with Weber Services for job no. 15/050KJ for Accounting Services** for the time period 09/01/2015 through 08/31/2016 in an amount not to exceed \$60,000 and travel reimbursement not to exceed \$7,700.

Motion made by Marvin Morris, seconded by Angie Chesnut to approve a Services Contract with Weber Services for job no. 15/050KJ for Accounting Services for the time period 09/01/2015 through 08/31/2016 in an amount not to exceed \$60,000 and travel reimbursement not to exceed \$7,700.

Motion passes with 4-0 voting to approve.

S. **Consider approval of contract award for job no. 15/056KJ for Disabilities Consulting Services** for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal: Julie Smith for the period of 8/18/2015 through 8/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion made by Marvin Morris, seconded by Diane Trautman to approve contract award for job no. 15/056KJ for Disabilities Consulting Services for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal: Julie Smith for the period of 8/18/2015 through 8/17/2016 with HCDE having the option to renew the contract for four additional years in one year increments, consequently, the total term of the contract may be for a period of five years.

Motion passes with 4-0 voting to approve.

- T. **Consider approval of a Professional Services contract with Julie Smith to provide consulting services to the HCDE Head Start division** for job no. 15/056KJ in the amount of \$8,295 for the period of 9/1/2015 through 12/31/2015.

Motion made by Marvin Morris, seconded by Angie Chesnut to approve a Professional Services contract with Julie Smith to provide consulting services to the HCDE Head Start division for job no. 15/056KJ in the amount of \$8,295 for the period of 9/1/2015 through 12/31/2015.

Motion passes with 4-0 voting to approve.

The Board entered into Executive Session at 4:15 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

A. Employment

- Teacher, ABC West
 - Director, Purchasing
 - Director, Teaching and Learning Center
 - Senior Director, Teaching and Learning Center
- B. Deliberate Superintendent's recommendation to propose termination of certified employee's term contract for good cause and obtain legal advice regarding same.
- C. Deliberate Superintendent's recommendation to propose suspension without pay, pending discharge, of certified employee for good cause and obtain legal advice regarding same.
- D. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The Board reconvenes into Open Session at 5:05 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

A. Employment

- Teacher, ABC West
- Director, Teaching and Learning Center
- Senior Director, Teaching and Learning Center

Motion made by Diane Trautman, seconded by Marvin Morris to approve employment as discussed in Executive Session.

Motion passes with 4-0 voting to approve.

- B. Possible action regarding Superintendent's recommendation to propose termination of certified employee's term contract for good cause.

Motion made by Marvin Morris, seconded by Angie Chesnut to propose termination of Margie Hemphill's term employment contract for good cause and to authorize the superintendent or his designee to notify Ms. Hemphill of this action in accordance with applicable law and policy.

Motion passes with 4-0 voting to propose termination.

- C. Possible action regarding Superintendent's recommendation to propose suspension without pay, pending discharge, of certified employee for good cause.

Motion made by Diane Trautman, seconded by Angie Chesnut to propose suspension without pay, pending discharge, of Margie Hemphill for good cause and to authorize the superintendent or his designee to notify Ms. Hemphill of this action in accordance with applicable law and policy.

Motion passes with 4-0 voting to propose suspension without pay.

10. **INFORMATION ITEMS**

- A. HR Info Items

- B. Employee Count

- C. Revenue contracts less than \$50,000:

- Between Instructional Support Services and Harmony Public Schools - "Training on Behavior Management Strategies" for the period 8/1/2015 - 8/31/2015 for \$1,000.
- Between Instructional Support Services and Davis Publications, Inc. - "Davis Digital Session" for the period of 7/21/2015 - 7/21/2015 for \$2,500.
- Between Instructional Support Services and Texas City ISD - "Professional Development on Behavior Management" for the period of 7/23/2015 - 7/23/2015 for \$1,200.
- Between Instructional Support Services and Galena Park ISD - "Plan with a Goal: Coaching the Session - Math & Sciences" (Presented by Lisa K. Felske and Nicole Shanahan) for the period of 8/18/2015 - 8/18/2015 for \$2,800.
- Between Choice Partners and Beaumont ISD - Interim Director of Maintenance for the period of 7/6/2015 - 8/31/2015 for \$30,044.

- D. CASE grant awards (expenditure) to implement the CASE for Kids City Connections 2015 for the period 6/1/2015 through 6/30/2015 with the following entities:

- Living Word Christian Academy for the amount of \$9,885
- Houston Area Urban League, Inc. for the amount of \$5,000
- Bella Vista Missionary Baptist Church Summer Camp for the amount of \$2,000
- Blue Triangle Cultural Association for the amount of \$5,000
- South Central Sportz for the amount of \$3,000

- E. Submission of grant proposal to Bayer USA Foundation in the amount of \$5,000 to support Education Foundation of Harris County's (EFHC) Houston: Energy City of the Future 2050 competition, which serves over 100 middle and high school students to encourage careers in energy and urban planning.
- F. Non-monetary contracts for FY 2014-2015:
- Between CASE and Houston ISD - for Out of School Time Activities renewal request for the period of 8/14/2015 - 8/14/2016
 - Between CASE and Shining Lights Daycare and Development Center - for CASE Summer Literacy Initiative participant for the period of 7/1/2015 - 8/31/2015
 - Between CASE and Big Brother & Little Sister childcare Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE Kids Playce - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and Full of Care Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and OK Korral montessori School - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and Muhammed University of Islam - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
 - Between CASE and EduCare Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and Peaceful Beginnings Montessori Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and Dimples A-Cat-A-Me - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
 - Between CASE and Little Angels Playhouse - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
 - Between CASE and Community Family Centers - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
 - Between Adult Education and St. Edith Stein Catholic Church - Location for Adult Education classes for the period of 7/1/2015 - 6/30/2016
 - Between Adult Education and ESC Region VI - Location for Adult Education classes for the period of 7/1/2015 - 6/30/2016
 - Between Special Schools and Unlimited Visions Aftercare, Inc. - for Project towards no drug use for the period of 9/1/2015 - 6/30/2016
 - Between Adult Education and SER Jobs for Progress - for Vocational and Career training for the period of 7/1/2015 - 6/30/2016
 - Between Head Start and Motivation Education and Training, Inc. - to establish collaborative working procedures between MET and HCDE Area I HS for low income children ages 3-5 that are eligible for Head Start services for the period of 3/1/2015 - until terminated

G. Adult Education Division - Texas Educating Adults Management System (TEAMS)
Report for the month of June, 2015 and July, 2015.

H. HCDE July 2015 Donation/Sponsor Report

11. **ADJOURN** - Next regular meeting is scheduled for Tuesday, September 15, 2015,
Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Marvin Morris, seconded by Angie Chesnut to adjourn the meeting.

Motion to adjourn passes with 4-0 voting to adjourn.

The meeting adjourned at 5:06 p.m.