

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **15th day of April 2014 at 1:00 PM** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

*Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*

*Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*

*Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*

*Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

*Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*

*Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*

*Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*

*Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*John E. Sawyer, Ed.D. County School Superintendent*



**The Board of Trustees**  
**April 15, 2014**  
**Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held April 15, 2014, beginning at 1:00 PM in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Maya Thornton, Purchasing
2. **Pledge of Allegiance to the US flag** - Priscillia Hines, Business Services
3. **Pledge of Allegiance to the Texas flag** - Priscillia Hines, Business Services
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations:**
  - A. Presentation of the 2013 TASBO Recognized Award of Merit for Purchasing Operations - Jorgannie Carter, Director
  - B. Information and Network Security Update - Jim Schul, Chief Information Officer
  - C. Annual update on the HCDE Business Services Division - Rosa Maria Torres, Chief Accounting Officer and Jesus Amezcua, Assistant Superintendent for Business Services
  - D. Annual update on the HCDE Center for Safe & Secure Schools Division - Jesus Amezcua, Assistant Superintendent for Business Services
  - E. Annual update on the HCDE Purchasing Division - Jorgannie Garza, Director

- F. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
- G. Monthly Financial Reports through March 31, 2014 - Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

- 1. Monthly Disbursement Reports
- 2. Monthly Budget Amendment Report
- 3. Investment Report for March 2014

B. Consider approval of the following meeting minutes:

- 1. February 25, 2014 Board Meeting
- 2. March 18, 2014 Board Workshop

C. Consider approval of the following items for the HCDE Choice Partners Cooperative:

- 1. Approval of contract renewal option for job no. 13/012PB for IDIQ HVAC Equipment and Services with the following vendors: Custom Air Products & Services Inc., Dominion Air & Heat LLC, Facilities Sources, ERC Environmental & Construction Services, GOES Sales of Texas, Inc., Gowan Inc., Heat Transfer Solutions, OpenTech and The Brandt Companies, LLC for the period of 5/21/2014 through 5/20/2015.
- 2. Approval of contract renewal option for job no. 10/049MP for Energy Purchase & Aggregation with the following vendor: Reliant Energy Retail Services, LLC for the period of 5/18/2014 through 5/17/2015.
- 3. Approval of contract renewal options for job no. 13/031CM for Commodity Processing for (School Year) SY14-15 with the following vendors: AdvancePierre Foods; Alpha Foods Co.; Asian Food Solutions; Basic American Foods; Bongards' Creameries; Bosco's Pizza Co.; Café Favorites; Cargill Kitchen Solutions; Chef's Corner; ConAgra Food Service Company (Gilardi); ConAgra Foods/Lamb-Weston; Don Lee Farms; ES Foods; Fresh Innovations of California, LLC; Goldkist, A Pilgrim's Pride Company; High Liner Foods; Integrated Food Service; J & J Snack Foods; J.R. Simplot Company; Jennie-O Turkey Store; JTM Provisions, Inc.; Land O'Lakes; Out of the Shell DBA Ling's; M.C.I Foods – Los Cabos; Maid Rite Steak Co.; McCain Foods USA, Inc.; Michael Foods; Nardone Bros. Baking Co.; National Food Group; Quantum Foods; Red Gold LLC; Rich Product Corporation; Rodriguez Foods Ltd; S.A. Piazza & Associates; Schwan's Food Service, Inc.; Tabatchnick Fine Foods; Tasty Brands; Trident Seafoods Corporation; Tyson Prepared Foods; Uno Foods and Wawona Frozen Foods for the period of 07/01/2014 through 6/30/2015.

4. Approval of contract renewal option for job no. 09/040JC for Job Order Contracting with the following vendors: Basic IDIQ, Inc., Construction Masters of Houston, Inc., Facilities Sources and Herrera & Hunt, Inc. for the period of 6/16/2014 through 6/15/2015.
5. Approval of contract renewal option for job no. 10/029LB for Two Way Radios, Accessories, Repair, Maintenance and Related Items with the following vendors: SAT Radio Communications, Ltd dba Industrial Communications and Northwest Communications, Inc. for the period of 6/15/2014 through 6/14/2015.
6. Ratification of contract renewal option for job no. 10/030JC for Job Order Contracting with the following vendor: Imperial Construction Inc. for the period of 2/22/2014 through 2/21/2015.
7. Approval of contract renewal option for job no. 10/036LB for Remanufactured and Original Equipment Manufacturer (OEM) Printer Cartridges & Related Items with the following vendors: Beyond Technology, EIS Office Solutions, Enhanced Laser Products and Marimon Business Systems for the period of 5/18/2014 through 5/17/2015.
8. Approval of contract renewal option for job no. 10/037MP for Commercial Building Exterior Cleaning and Related Items and Services with the following vendor: AmeriClean for the period of 6/15/2014 through 6/14/2015.
9. Approval of contract renewal option for job no. 10/061JC for Disaster Recovery and Restoration Service and Related Items with the following vendor: Blackmon Mooring Ltd./BMS CAT Inc. for the period of 6/15/2014 through 6/14/2015.
10. Approval of contract renewal option for job no. 11/034MP for Prefabricated Aluminum Ramps, Walkways, Stairs and Related Items with the following vendor: Redd Team by Sapa for the period of 6/21/2014 through 6/20/2015.
11. Approval of contract renewal option for job no. 11/036JC for Construction Photographic Documentation Service and Related Items and Services with the following vendor: Multivista for the period of 5/17/2014 through 5/16/2015.
12. Approval of contract renewal option for job no. 11/039JC for Building Controls Service and Related Items with the following vendors: Automated Logic - Houston and Digital Air Control, Inc. for the period of 6/21/2014 through 6/20/2015.
13. Approval of contract renewal option for job no. 11/040LB for High Quality Printing, Copying and Related Items with the following vendors: Houston ISD PS1, Pamela Printing, Simon Printing and Color One Systems, Inc. dba Texas Litho for the period of 6/21/2014 through 6/20/2015.
14. Approval of contract renewal option for job no. 11/044LB for Corrugated Boxes, Shipping and Packaging Supplies and Related Items with the following vendor: Xpedx for the period of 6/21/2014 through 6/20/2015.

15. Ratification of contract renewal option for job no. 12/008LB for High Quality Printing, Copying and Related Items with the following vendor: Bayside Printing for the period of 2/28/2014 through 2/27/2015.
16. Approval of contract renewal option for job no. 12/015DG for Technology Hardware, Software and Related Items with the following vendors: Aves Audio, AVI-SPL, Dahill, Enhanced Laser Products, Industrial Audio/Video, SHI Government Solutions, Summit Integration and Zeno Imaging for the period of 6/19/2014 through 6/18/2015.
17. Approval of contract renewal option for job no. 12/032DG for Workshop Management System with the following vendor: SignUp4, LLC for the period of 4/17/2014 through 4/16/2015.
18. Approval of contract renewal option for job no. 12/047DG for Bottled Drinking Water, Coolers and Related Items with the following vendors: DS Services of America, Inc. dba Sparkletts and Nestle Waters North American for the period of 6/19/2014 through 6/18/2015.
19. Approval of contract renewal option for job no. 13/030DG for Exterior School Bus Surveillance Violation Detection System and Related Items and Services with the following vendors: American Traffic Solutions, Inc. Redflex Guardian, Inc., Dallas County Schools dba TexServe and Bus Shield, LLC for the period of 6/18/2014 through 6/17/2015.
20. Approval of contract renewal option for job no. 13/044DG for Drug Testing Services with the following vendors: Forward Edge, Inc. and Pinnacle Medical Management for the period of 5/21/2014 through 5/20/2015.
21. Approval of contract renewal option for job no. 13/050PB for Modular Buildings and All Occupancy Ready Related Services with the following vendors: GroundFORCE Building Systems, LLC and M SPACE Holdings, LLC for the period of 6/18/2014 through 6/17/2015.
22. Approval of contract renewal option for job no. 13/045DG for Financial & Operations Analysis, Evaluation & Reporting Software with the following vendor: TransACT Communications, Inc. for the period of 5/21/2014 through 5/20/2015.
23. Approval of contract award for job no. 14/002DA for Online Tutoring to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: Focus Cares, Inc. dba Focus EduVation, Inc.; On The Third Day Christian Ministries dba Laureate Learning Center; and Tutor Pace, Inc. for the period of 4/15/2014 through 4/14/2015.
24. Approval of contract award for job no. 14/016DG for Graduation, Yearbooks and Commemorative Items to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: Pride and Recognition Inc. dba Balfour Company; Taylor Publishing company dba Balfour Yearbooks; HW Grad Corp dba Herff Jones/North Houston Athletics; Herff Jones Inc.; and Jostens, Inc. for the period of 4/15/2014 through 4/14/2015.

D. Consider ratification of the following Interlocal Contracts:

1. Interlocal contract with Houston ISD for Records Management Services in an amount not to exceed \$38,000 for the period of 7/1/13 through 6/30/14
2. Amendment to Interlocal Revenue Agreements between Therapy Services and Waller ISD for \$45,600 (\$4,750 increase) for the period of 8/16/13 to 8/15/14
3. With Spring Branch ISD to provide Adult Education classes for the period of 7/1/2013 through 6/30/2014
4. With the Academy of Accelerated Learning (50 students served) for one CASE Partnership Project Quality Improvement Grant in the amount of \$50,000 for the period of 08/01/13 through 08/31/14.
5. With Woodlands Preparatory School in the amount of \$2,600 for the Center for Safe and Secure Schools to conduct Facility Safety and Security Audits for the period of 2/1/2014 through 3/3/2014
6. For HCDE Governmental Services with: City of Allen, Texas; Alvord ISD (Alvord, Texas); Brooks County ISD (Falfurrias, Texas); Calvin Nelms Charter School (Katy, Texas); Cedar Hill ISD (Cedar Hill, Texas); Colorado County (Columbus, Texas); East Texas Charter School (Longview, Texas); Edna ISD (Edna, Texas); City of Euless, Texas; Floresville ISD (Floresville, Texas); City of Fulshear, Texas; Georgetown ISD (Georgetown, Texas); Grapevine-Colleyville ISD (Grapevine, Texas); Gulf Coast FourSquare Church (Hitchcock, Texas); Heart of Texas Region MHMR Center (Waco, Texas); City of Mercedes, Texas; Sealy ISD (Sealy, Texas); and Southside ISD (San Antonio, Texas).
7. With Southwest Charter Schools (Magnum Elementary) (35 students served) for one CASE Partnership Project Quality Improvement grant in the amount of \$35,000 for the period of 8/1/13 through 8/31/14
8. With Magnolia ISD for HCDE Special Schools Division, ABC West (1 Individual Student Contract) in the amount of \$11,500 for the period of 2/24/14 through 6/4/14

E. Consider approval of the following contract renewal options for Internal Purchasing:

1. Contract renewal options for job no. 12/046LB for Adult Education Textbooks with the following vendors: Complete Book and Media Supply, Cambridge University Press, and Advanced Educational Products for the period of 5/15/2014 through 5/14/2015
2. Contract renewal option for job no. 13/040KJ for Head Start Substitute Teachers and Teacher Aides with ChildCare Careers, for the period of 4/23/2014 through 4/22/2015
3. Contract renewal option for job no. 13/021EK for Mobile Application Development with Appddiction Studio for the period of 04/15/2014 to 04/14/2015
4. Contract renewal option for job no. 10/056LB for Security Monitoring and Installation with Quality Security Systems for the period of 06/15/2014 to 06/14/2015.
5. Contract renewal option for job no. 11/049LB for Autism and Other Special Education Services with TBH Technology-Autism Pro, for the period of 6/21/2014 through 6/20/2015
6. Third contract renewal option of job no. 11/050LB for Auditing Services with WhitleyPenn, LLP for audit of fiscal year ending August 31, 2014 in an amount not to exceed \$41,100; HCDE must meet circular A-133 requirements, which requires an annual independent audit be conducted.

F. Consider approval of the following Revenue Agreements:

1. Consider approval and ratification of revenue contract with Region 10 Education Service Center for Texas Virtual School Network Central Operations in an amount not to exceed \$1,579,885 for the period of 9/1/2013 through 8/31/2014.
2. Consider acceptance of Houston Endowment grant award through the Education Foundation of Harris County to HCDE's Cooperative for After-School Enrichment (CASE) in the amount of \$1,000,000

G. A request for HCDE Area I Head Start 2014 Cost of Living Adjustment (COLA) request for \$151,651 and restoration of the 5.27% sequestor cut in the amount of \$614,768 for the project period of 01/01/14 - 12/31/14.

7. **ACTION ITEMS - NON-CONSENSUS**

A. Consider final reading and approval of BE Local Policy "Board Meetings".

B. Review current contracts, scope of work, and expectations for various contracts/contractors in the areas of:

- Marketing
- Public Relations
- Political Consultants
- Lobbyists

- C. Consider approval of the 2014-2015 HCDE Work Calendar and Board Meeting Calendar.
  - D. Consider using job order contracting as the method of construction for the proposed 3,400 square foot expansion of Highpoint North.
  - E. Consider approval to purchase network management and security appliance from LeTigre Solutions Inc. (LSI) Computers (Choice Partners job no. 13/068DG-26) in an amount not to exceed \$122,885.
  - F. Consider approval of Contractor/Service Agreement with Quality Security Systems (Choice Partners job no. 13/032DG-19) to upgrade the security and camera system and install a new fire system at the Sheffield HeadStart location for an aggregate amount of \$71,433.
  - G. Consider approval to purchase fifty-seven (57) Motorola APX™ 6000 Project 2.5 Portable Radios and related equipment for the Center for Safe and Secure Schools from Motorola Solutions, Inc. (HGAC contract RA05-12) in an amount not to exceed \$155,000
  - H. Consider ratification of Interlocal agreement with Region 10 Education Service Center and Harris County Department of Education to provide a 401(a) Retirement Plan to HCDE through the ESC Region 10 Teacher/Educators Recruitment and Retention Program ("TERRP") and TERRP Trust for the period of 03/01/2014 through 02/28/2015.
  - I. Consider ratification/approval of Adoption Agreement to the 401(a) Teacher/Employee Recruitment and Retention Program.
  - J. Consider ratification of Teacher/Employee Recruitment and Retention Program Board Resolution No. 03-2014.
  - K. Consider approval of Professional Services contract with Rivera Vega Group, Consultant for the Center for Safe and Secure Schools, for the period of 09/01/2013 through 08/31/2014 in the amount of \$57,000 plus authorized expenses of \$9,000 for a total contract amount not to exceed \$66,000.
  - L. Consider approval of Professional Services contract with Stephen Cathey, Consultant for the Center for Safe and Secure Schools, for the period of 09/01/2013 through 08/31/2014 in the amount of \$59,000 plus \$1,000 of authorized expenses for a total contract amount not to exceed of \$60,000.
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Non-Chapter 21 Contract Recommendations**  
Assistant Superintendent, Business Services  
Construction Director, Facilities  
Director, Early Childhood Intervention  
Director, Purchasing Support Services  
Director, Records Management  
Director, Choice Partners



Director, Client Development Services  
Director, Adult Education  
Executive Director, Facilities  
Maintenance Director, Facilities  
Director, Communications & Public Information  
Director, Head Start  
Senior Director, Therapy Services/ECI  
Director, Center For Grants Development  
Chief Information Officer, Technology  
Director, Texas Virtual School Network  
Director, Cooperative For After-school Enrichment  
Chief Accounting Officer, Business Services  
Executive Director, Human Resources  
Director, Research & Evaluation Institute  
Director, Technology  
Accounting & Reporting Comp Officer, Business Services

**B. Chapter 21 Probationary Contracts for campus personnel**

1 Nurse, ABC East  
2 Teachers, ABC East  
1 Board Certified Behavior Analyst, ABC West  
1 Counselor, ABC West  
2 Teachers, ABC West  
1 Counselor, Highpoint East  
1 Nurse, Highpoint East  
3 Teachers, Highpoint East  
1 Nurse, Highpoint North  
3 Teachers, Highpoint North

**C. Chapter 21 Term Contracts for campus personnel**

2 Assistant Principals, ABC East  
1 Counselor, ABC East  
1 Principal, ABC East  
16 Teachers, ABC East  
2 Assistant Principals, ABC West  
1 Nurse, ABC West  
1 Principal, ABC West  
15 Teachers, ABC West  
2 Assistant Principals, Highpoint East  
1 Principal, Highpoint East  
12 Teachers, Highpoint East  
1 Transition Specialist, Highpoint East  
2 Assistant Principals, Highpoint North  
1 Counselor, Highpoint North  
1 Principal, Highpoint North  
7 Teachers, Highpoint North  
2 Transition Specialists, Highpoint North

**D. Chapter 21 Term Contracts for non-campus personnel 2015**

1 Science Specialist, Instructional Support  
1 Assistant Superintendent, Administration  
1 English/Lang Arts Specialist, Instructional Support  
1 Senior Director of School Administration, Special Schools  
1 Director, Special Schools  
1 Assistant Superintendent, Administration  
1 Mathematics Specialist, Instructional Support

1 Director, Alternative Certification

E. Employment:  
1 Board Certified Behavior Analyst, ABC West/East

F. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

G. Discuss potential litigation with the Board's attorney

9. **RECONVENE** for possible action on items discussed in executive session

A. **Non-Chapter 21 Contract Recommendations**

Assistant Superintendent, Business Services  
Construction Director, Facilities  
Director, Early Childhood Intervention  
Director, Purchasing Support Services  
Director, Records Management  
Director, Choice Partners  
Director, Client Development Services  
Director, Adult Education  
Executive Director, Facilities  
Maintenance Director, Facilities  
Director, Communications & Public Information  
Director, Head Start  
Senior Director, Therapy Services/ECI  
Director, Center For Grants Development  
Chief Information Officer, Technology  
Director, Texas Virtual School Network  
Director, Cooperative For After-school Enrichment  
Chief Accounting Officer, Business Services  
Executive Director, Human Resources  
Director, Research & Evaluation Institute  
Director, Technology  
Accounting & Reporting Comp Officer, Business Services

B. **Chapter 21 Probationary Contracts for campus personnel**

1 Nurse, ABC East  
2 Teachers, ABC East  
1 Board Certified Behavior Analyst, ABC West  
1 Counselor, ABC West  
2 Teachers, ABC West  
1 Counselor, Highpoint East  
1 Nurse, Highpoint East  
3 Teachers, Highpoint East  
1 Nurse, Highpoint North  
3 Teachers, Highpoint North

C. **Chapter 21 Term Contracts for campus personnel**

2 Assistant Principals, ABC East  
1 Counselor, ABC East  
1 Principal, ABC East  
16 Teachers, ABC East  
2 Assistant Principals, ABC West  
1 Nurse, ABC West  
1 Principal, ABC West  
15 Teachers, ABC West  
2 Assistant Principals, Highpoint East  
1 Principal, Highpoint East  
12 Teachers, Highpoint East  
1 Transition Specialist, Highpoint East  
2 Assistant Principals, Highpoint North  
1 Counselor, Highpoint North  
1 Principal, Highpoint North  
7 Teachers, Highpoint North  
2 Transition Specialists, Highpoint North

D. **Chapter 21 Term Contracts for non-campus personnel 2015**

1 Science Specialist, Instructional Support  
1 Assistant Superintendent, Administration  
1 English/Lang Arts Specialist, Instructional Support  
1 Senior Director of School Administration, Special Schools  
1 Director, Special Schools  
1 Assistant Superintendent, Administration  
1 Mathematics Specialist, Instructional Support  
1 Director, Alternative Certification

E. Employment:

1 Board Certified Behavior Analyst, ABC West/East

10. **INFORMATION ITEMS**

A. HR Information Items

B. March 2014 Employee Count

C. Revenue contracts less than \$50,000 for an aggregate amount of \$111,690 for FY 2013-2014.

- Between Business Services and Varnett Public School -To provide consulting accounting services for the period of 02/26/2014-08/31/2014 for \$45,900.
- Between Special Schools and Aldine ISD for Love & Logic Teacher Training Program for identifying effective strategies resulting in more instruction time and less discipline problems for the period for the period of 09/17/2013-11/13/2013 for \$24,000.
- Between Choice Facilities Partners and Dallas ISD - To provide consulting services on operational study for heating ventilation air condition and energy for the period of 02/14/2014-06/13/2014 for \$16,000.
- Between Choice Facilities Partners and Conroe ISD - HCDE will provide consulting for facilities planning services for the period of 02/17/2014-06/02/2014 for \$7,275.
- Between Choice Facilities Partners and Brazosport ISD - To provide consulting for facilities planning services for the period of 02/17/2014-06/02/2014 for \$6,875.

- Between Special Schools and Aldine ISD for Love & Logic Employee Training Program for identifying effective strategies resulting in more instruction time and less discipline problems for the period of 08/19/2013-10/01/2013 for \$5,500.
- Between Choice Facilities Partners and Grandview ISD - To provide oversight assistance to the maintenance leadership for the period of 02/12/2014-08/25/2014 for \$3,515.
- Between Instructional Support Services and Galveston ISD - To provide TExES Review ESL Training hosted by Dr. Patricia Morales on 04/26/2014 for \$1,625.
- Between Instructional Support Services and Fort Bend ISD - To provide "Talk Draw Write Problem Solved!" Presentation lead by Nicole Shanahan on 03/04/2014 for \$1,000.
- Between Instructional Support Services and Lead4ward - To provide "Out with the old ... In with the new" presentation for implementing new math TEKS lead by Nicole Shanahan for the period of 05/06/2014-08/08/2014 for TBD amount not to exceed \$50,000.
- Between Facilities and Amerex Brokers - HCDE will be a client in Centerpoint energy load management system and demand response program for the period of 02/18/2014-02/18/2015 for TBD amount not to exceed \$50,000.

D. Grant Proposals

1. Grant proposal on behalf of Education Foundation of Harris County and Cooperative for After-School Enrichment (CASE) in the amount of \$15,000 to Texas Instruments to support Houston: Energy City of the Future 2050, which serves over 100 students.
  2. Grant proposal to Baker Hughes Foundation in the amount of \$5,000 for CASE's Houston: Energy City of the Future 2050 Competition, which serves over 100 students. The project is designed to encourage students to pursue careers in the energy and engineering fields.
  3. Grant proposal to Quanex Foundation in the amount of \$5,000 for CASE's Houston: Energy City of the Future 2050 Competition, which serves over 100 students. The project is designed to encourage students to pursue careers in the energy and engineering fields.
  4. Grant proposal to Calpine Foundation in the amount of \$5,000 for CASE's Houston: Energy City of the Future 2050 Competition, which serves over 100 students. The project is designed to encourage students to pursue careers in the energy and engineering fields.
  5. Grant proposal to Sequent Energy Management in the amount of \$2,000 to support CASE's Houston: Energy City of the Future 2050 Competition, which serves over 100 students. The project is designed to encourage students to pursue careers in the energy and engineering fields.
  6. Grant proposal to CEMEX Foundation in the amount of \$7,500 to provide interpreter services for the ECI Keep Pace division. Requested funds will help provide services to 190 families with limited English proficiency.
- E. Ratification of submission of letter of inquiry to RGK Foundation for \$21,080 to support Instructional Support Services Science's (ISS-Science) Science Fiction: Teaching Chemistry, Physics and Weather with Children's Literature project to serve 280 Houston area teachers

- F. Non-monetary contracts for FY 2013-2014:
- Adult Education Division - Local contract with the City of Houston for the location of adult education classes -7/1/2013 through 6/30/2014
  - Adult Education Division - Local contract with Neighborhood Centers, Inc. for the location of adult education classes -7/1/2013 through 6/30/2014
- G. Adult Education Division -TEAMS Report (Texas Educating Adults Management System) for February 2014
- H. Special Schools March Enrollment Report
- I. HCDE Donation Report for the month of February 2014
11. **ADJOURN** - Next regular meeting is scheduled for Tuesday, May 20, 2014, Board room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

A handwritten signature in black ink, appearing to read "J. Sawyer", is centered on a light gray rectangular background.

John E. Sawyer, Ed.D.  
County School Superintendent