

2021-2022 CASE for Kids PARTNERSHIP PROJECT
Site Application

Site application must be submitted as part of the completed 2021-2022 Partnership Project RFP application and be signed by site administrator. **CASE for Kids Partnership Project applications that only include the Site Application will not be accepted. Please see official RFP for full grant guidelines and instructions.**

GENERAL INFORMATION

Site Name:	
Type: <input type="checkbox"/> Returning site <input type="checkbox"/> New site	
Municipality/City Served:	County Precinct # Served:
Date current comprehensive programming was first offered at this location:	
Physical Address:	
City:	Zip:
PRINCIPAL OR ADMINISTRATOR CONTACT INFORMATION	
Name:	Email:
Site Telephone:	Fax:

SITE DEMOGRAPHICS FOR 2019-2020

Total Campus Enrollment	
Percentage of Campus Students Classified as Economically Disadvantaged*:	
Campus Promotion Rate:	
Campus Attendance Rate	

CERTIFICATION

I certify that this application was developed in accordance with all funding requirements and that all information in this application is true and correct. I certify that, if funded, the program will be implemented in accordance with the funding and programmatic requirements as described in this application, and that all proposed program changes will be brought to the attention of the Harris County Department of Education prior to implementation.

Site Authorized Official Name

Title

Site Authorized Official Signature

Date

PROGRAM INFORMATION

COMPREHENSIVE PROGRAM OPERATIONS

Program Start/End Dates: List start and end dates of the proposed program in boxes below.												
Start Date:			End Date:			Total Service Weeks:						
Program Hours: Indicate program hours in the boxes below. The program must operate a minimum of 30 weeks; and a minimum of 12 hours per week.												
	Fall Term				Spring Term				Summer Term			
	AM		PM		AM		PM		AM		PM	
	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Hours per Week	Fall				Spring				Summer			
Total Weeks of Service	Fall				Spring				Summer			

TARGETED STUDENTS SERVED

Targeted number of students to be served	
Ages and grade levels to be served	

PROGRAM OVERVIEW

1. Describe your site's afterschool program and its importance to the community? 10 points

PROPOSED ACTIVITY SCHEDULE

4. Complete the table below, listing each activity (A) to be offered during the afterschool program with a brief description (B). *15 points*

Activity (A)	Activity Description (B)

Activity (A)	Activity Description (B)

ACTIVITY DESCRIPTION

5. Describe how the proposed program and activities are expected to improve student literacy, numeracy and/or SEL skills. *20 points*

Empty response area for describing the proposed program and activities.

PROPOSED BUDGET

6. **Please provide projected site budget**, using the provided table format below. Budget requests should use whole numbers and **should not exceed level award amounts**. Please note that CASE for Kids expects applicants to invest at least 75% of the total program expenses. In-kind support is not an acceptable form of investment. CASE for Kids funds cannot exceed 60% of the program budget. *15 points*

SITE NAME:				
Budget Category	Description of Expenditures	Total Grant Request	Matching Fund Contribution	Total Budget
Payroll Costs				
Professional and Contracted Services				
Supplies and Materials				
Other Operating Costs				
Total Direct Cost				
Total Targeted Students Served				
Cost per student (total budget/number of students served)				
(CASE) cost per student (grant request/number of students served)				
Grant request: % of total cost of program				%

BUDGET NARRATIVE

7. Describe how the proposed budget plan will align with grant-specific activities. *10 points*

8. Describe issues or barriers that may prevent project compliance and how you will address them. Examples of project compliance include attendance to project meetings, participation in off-site culminating events, completing required evaluations, and spending grant funds. *10 points*