

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **26th day of June 2024 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees**  
**June 26, 2024**  
**Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 26, 2024, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Donald Mims, Records Center Technician, Records Management
2. **Pledge of Allegiance to the US flag** - Brandy Dean, Administrative Assistant, Choice Partners
3. **Pledge of Allegiance to the Texas flag** - Brandy Dean, Administrative Assistant, Choice Partners
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
  - A. **Superintendent Monthly Report** - James Colbert, Jr.
  - B. **Annual Division Update** - Records Management
  - C. **Annual Division Update** - Choice Partners
  - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - E. **Report of Board Committees** - Committee Chairs
  - F. **Monthly Financial Reports through 05/31/2024** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for May 2024

B. Consider approval of the Board Meeting Minutes for May 15, 2024 Regular Board Meeting

C. Consider ratification/approval of the following grant proposals:

1. **Acceptance of the Notice of Award (NOA) 06CH011535-05-01 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for grant 06CH011535-05-01** for the balance of funds for Early Head Start and Head Start operation and recaptures unobligated Head Start training and technical assistance funds from Program Year 02 to Program Year 05 in the amount of \$6,863,116.
2. **Consider approval to submit a carryover grant request for the purchase of LAP-D Birth to Kindergarten Kits for screening and ongoing assessment and replacement of playgrounds at La Porte and Tidwell Head Start in the amount not to exceed \$963,673.**
3. **Consider approval to submit a budget revision request to Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for grant 06CH011535, covering the period from 01/01/2023 to 12/31/2023 (Year 4).** This budget revision will allow the reallocation of funds for use in the subsequent period, 01/01/2024 to 12/31/2024 (Year 5) in an amount not to exceed \$963,673.
4. **Consider approval of the contract between the Adult Education Division of Harris County Department of Education and the Texas Workforce Commission (TWC) for the provision of adult education and literacy services in Harris and Liberty counties for TWC Award # 2924ALA016 in the amount of \$5,262,277 and TWC Award # 2924ALA042 in the amount of \$997,791 for an aggregate amount of \$6,260,068 for the period of 7/1/2024 through 6/30/2025.**

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Approval of Interlocal (Revenue) ESY (Extended School Year) contracts for FY 2024 in the aggregate amount of \$107,200 with Academic and Behavior School West with the following districts:** Fort Bend ISD for ten (10) out-of-county ESY contract in the amount of \$67,000 (\$6,700 each); Lamar CISD for six (6) out-of-county ESY contracts in the amount of \$40,200 (\$6,700 each) for the contract period of 06/05/2024 through 07/11/2024.

2. **Ratification of Interlocal (Revenue) ESY (Extended School Year) contracts for FY 2024 in the aggregate amount of \$18,000 for Academic and Behavior School West with the following district:** Goose Creek CISD for three (3) in-county ESY contracts (\$6,000 each) for the period of 06/05/2024 through 07/11/2024.
  3. **Ratification of Interlocal (Revenue) Monthly contracts for FY 2024 in the aggregate amount of \$6,450 with Academic and Behavior School West with the following district:** Navasota ISD for one (1) out-of-county monthly contract in the amount of \$6,450 (\$4,300 per month) for the contract period of 04/26/2024 through 06/03/2024.
  4. **Approval of the School-Based Therapy Services Interlocal (Revenue) Agreements for FY 2025 in the aggregate amount of \$3,636,165 with the following districts:** Brazosport ISD (0 students served in FY2023) in the amount of \$122,505; Greater Gulf Coast Cooperative (92 students served in FY2023) in the amount of \$131,470; and Katy ISD (1794 students served in FY2023) in the amount of \$3,382,190 to provide therapy services.
  5. **Approval of Interlocal (Revenue) contracts for FY 2025 in the aggregate amount of \$458,850 for Academic and Behavior School East with the following districts:** Danbury ISD for one (1) out-of-county annual contract in the amount of \$28,875 (\$28,875 each); Hull Daisetta ISD for one (1) out-of-county annual contract in the amount of \$28,875 (\$28,875 each); La Porte ISD for twelve (12) in-county annual contracts in the amount of \$285,600 (\$23,800 each); Liberty ISD for four (4) out-of-county annual contracts in the amount of \$115,500 (\$28,875 each) for the contract period of 08/26/2024 through 06/05/2025.
  6. **Approval of Interlocal (Revenue) contracts for FY 2025 in the aggregate amount of \$200,550 with Academic and Behavior School West and the following districts:** Bellville ISD for two (2) out-of-county annual contracts in the amount of \$57,750 (\$28,875 each); Katy ISD for six (6) in-county annual contracts in the amount of \$142,800 (\$23,800 each); for the contract period of 08/26/2024 through 06/05/2025.
  7. **Ratification of the School-Based Therapy Services Interlocal (Revenue) Agreements for FY 2025 in the aggregate amount of \$62,135 with the following districts:** Barbers Hill ISD (2 students served in FY2023) in the amount of \$10,735; KIPP Texas, Inc (82 students served in FY2023) in the amount of \$51,400 to provide therapy services.
- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of the Contract Award for job no. 24/023TC for Maintenance, Repair & Operations (MRO) Parts, Equipment, and Related Services for the period of 06/19/2024 through 04/16/2025 with the following vendors:** Charles F. Pena dba Kleen Supply Company (24/023TC-05); Design Security Controls, LLC (24/023TC-08); Highlights of Houston, Inc., dba Highlights Electrical Mechanical (24/023TC-14); Playground Solutions of Texas, Inc. (24/023C-25), and RAE Security, Inc. (24/023TC-26).

2. **Approval of the Contract award for job no. 24/027AK for Smallwares, Preventative Maintenance, and Repairs for Food Service for the period 06/19/2024 through 04/16/2025 with the following vendor:** ITW Food Equipment Group LLC dba Hobart Service (24/027AK-06).
  
3. **Approval of the Contract Award for job no. 24/028SG for Textbooks, Library Books, Printed Instructional Resources, and Related Items for the period 06/19/2024 through 06/18/2025 with the following vendors:**Celebrate Successful Early Learning, LLC (24/028SG-01); Central Programs, Inc. dba Gumdrop Books (24/028SG-03); Lerner Publishing Group (24/028SG-04); Perfection Learning Corporation (24/028SG-05); Hertzberg-New Method, Inc. dba Perma-Bound Books (24/028SG-06), and The Rosen Publishing Group, Inc. dba Rosen Classroom/ Rosen Digital/ Power Kids Press/ Jackdaw Publications (24/028SG-07).
  
4. **Approval of the Contract Award for job no. 24/029SG for Curriculum, Instructional Programs, Assessment Resources, and Related Items for the period of 06/19/2024 through 06/18/2025 with the following vendors:**10story Learning, LLC dba 10storymath / IDL Workshop, LLC (24/029SG-01); EDU Solutions, LLC (24/029SG-03); Hive Class, Inc. (24/029SG-04); Imagination Station, Inc. dba Istation (24/029SG-05); Just Right Reader, Inc. (24/029SG-06); Kesler Science, LLC (24/029SG-07); Virtual Education Station dba Little Stem Academy (24/029SG-08); Okapi Educational Publishing, Inc. (24/029SG-10); Leticia Smith dba Risas y Sonrisas, LLC (24/029SG-11); STEMfinity, LLC (24/029SG-12); American Eagle Co., Inc. dba Teacher's Discovery (24/029SG-13); TechTerra Education, LLC dba TechTerra Education (24/029SG-14); The Computing Technology Industry Association, Inc. (24/029SG-15), and Wilson Language Training Corporation (24/029SG-16).
  
5. **Approval of HCDE Interlocal Agreements with:** Anne Arundel County, Millersville, Maryland; Cumberland County Improvement Authority, Millville, New Jersey; Ethereal Stem Community Partners, Houston, Texas; Frostburg State University, Frostburg, Maryland; City of McAllen, McAllen, Texas; Ocean County Vocational Technical School, Toms River, New Jersey; Phoenix Union High School District #210, Phoenix, Arizona, University of Arkansas, Little Rock, Arkansas; and Valley Initiative for Development and Advancement (VIDA), Mercedes, Texas.
  
- F. Consider ratification/approval of the following items for Internal Purchasing:
  1. **Approval to Amend CH Local FY 2024 to increase CollegeCommunityCareer, (Job # 22/012IA-2) by \$40,000 for a total of \$120,000; and The Woods Project (The Woods Project, Inc), (Job # 22/012IA-2) by \$40,000 for a total of \$120,000** to provide comprehensive after school programs funded by 21st Century Cycle 11, Cycle 12, Partnership and grant recipients of City Connects and/or County Connections.
  
  2. **Ratification of Approval of Interlocal Agreement for Business Service with OMNIA Partners to participate in the cooperative to purchase goods/services not available through HCDE's Choice Partners cooperative program.**

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider Approval of Amendment #2 for contract number 212-24 between HGAC and HCDE Adult Education Division to increase funding by \$99,542 from \$4,620,458 to \$4,720,000 for the period of 07/01/2023 through 06/30/2024.**
- B. **Discussion and possible action to adopt an order to increase the Over 65 & Disabled Homestead Exemption from \$275,000 to \$320,000 for Tax Year 2024.**
- C. **Consider Ratification of Amendment to the Information Technology Services agreement with DocuNav Solutions (Contract #DIR-CPO-4449) to increase the amount by \$150,112 for an aggregate total of \$280,591 for the period of 06/30/2024 through 06/27/2027.**
- D. **Consider adoption of resolution concerning emergency administrative leave with pay for HCDE staff in accordance with Policy DEA (Local) associated with severe weather on May 17, 2024.**

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee
- B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.

9. **RECONVENE** for possible action on items discussed in executive session

10. **Discussion and possible action regarding future agenda items**

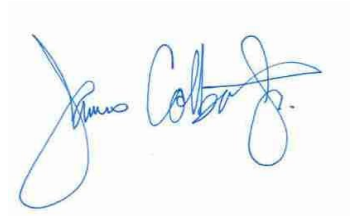
11. **INFORMATION ITEMS**

- A. **Submission of grant proposal to the U.S. Department of Health and Human Services, Administration for Children and Families, in the amount of \$3,206,339 to support HCDE's Early Head Start Expansion project in the 2024-2025 school year. This funding would expand access to Early Head Start services for 64 children and families in Harris County, Texas.**
- B. **Acceptance of grant awards from the Education Foundation of Harris County for CASE for Kids to implement the All-Earth Ecobot Challenge** from the Henderson Foundation in the amount of \$5,000 and CenterPoint Energy Foundation in the amount of \$10,000.
- C. **Memorandum of Understanding Contracts (non-monetary) for the CASE for Kids After-school Strategic Investment (ASI) program:** CASE for Kids certifies after-school investments of public funds though collaborators as part of our Houston-Galveston Area Council contract.

D. **Human Resources**

1. Personnel
2. Employee Count

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 24, 2024, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is centered on the page. The signature is fluid and cursive.

James Colbert, Jr.  
County School Superintendent