

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the 22nd day of June 2022 at 1:00 p.m. for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
June 22, 2022
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 22, 2022, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Andrey Cuellar, Marketing & Client Engagement
2. **Pledge of Allegiance to the US flag** - Kelly Durney, Choice Partners Cooperative
3. **Pledge of Allegiance to the Texas flag** - Kelly Durney, Choice Partners Cooperative
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Superintendent Monthly Report** - James Colbert, Jr.
 - B. **Annual Division Update on Communications & Client Engagement** - Danielle Clark, Chief Communications Officer
 - C. **Annual Division Update on Choice Partners Cooperative** - Jeff Drury, Senior Director
 - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - E. **Report of Board Committees** - Committee Chairs
 - F. **Monthly Financial Reports through 05/31/2022** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
 - A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
 2. Budget Amendment Report
 3. Monthly Investment Report for May 2022
- B. Consider approval of the following Board Meeting Minutes:
1. 05/18/2022 Board Meeting
 2. 06/04/2022 Board Workshop Retreat Meeting
- C. Consider ratification/approval of the following grant awards:
1. **Approval for acceptance of the grant awards from the Dollar General Literacy Foundation Summer Grant Program** to support Academic and Behavior School East and West for the Summer Reading Program in the amount of \$2,900.
- D. Consider ratification/approval of the following grant proposals:
1. **Approval to submit a Carryover 1303.44 Application to the Department of Health and Human Services (HHS) to carry forward \$1,829,348 of unobligated funds for Head Start/Early Head Start Expansion grant.** The previous grant ended on 08/31/2021. This request is to extend funds through 08/31/2022 once the grant is authorized by Health and Human Services (HHS).
- E. Consider ratification/approval of the following Interlocal Contracts:
1. **Ratification of Interlocal (revenue) contract with Houston Community College for Records Management Services** in the amount of \$25,000 for the period of 08/31/2021 through 08/31/2022.
 2. **Approval of Interlocal (revenue) contract with Deer Park ISD and the Center for Safe and Secure Schools Division for Safety Audits** from 09/01/2022 through 06/30/2023 in an amount not to exceed \$21,516, servicing 17 sites in two phases.
 3. **Approval of Interlocal (revenue) contract with Channelview ISD and the Center for Safe and Secure Schools Division for Safety Audits** from 09/01/2022 through 06/30/2023 in an amount not to exceed \$26,954, servicing 17 sites in one phase.
 4. **Approval of Interlocal (revenue) contracts for FY 2023 for Therapy Services in the aggregate amount of \$50,240 with School-Based Therapy Services and the following districts:** Anahuac ISD (16 students served in FY21) in the amount of \$8,100; Brazos ISD (7 students served in FY21) in the amount of \$19,600; Galena Park ISD (2 students served in FY21) in the amount of \$4,410; Pasadena ISD (10 students served in FY21) in the amount of \$18,130.
 5. **Approval of Interlocal (revenue) contract for FY 2023 for Therapy Services in the aggregate amount of \$2,866,945 with School-Based Therapy Services and the following district:** Katy ISD (1478 students served in FY21) in the amount of \$2,866,945.

6. **Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$375,750 with Academic and Behavior School West** with the following districts: Conroe ISD for ten (10) out-of-county annual contracts in the amount of \$250,500 (\$25,050 each); Brenham ISD for five (5) out-of-county annual contracts in the amount of \$125,250 (\$25,050 each) for the contract period of 08/22/2022 through 06/05/2023.
 7. **Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$294,915 with Academic and Behavior School East** with the following districts: Channelview ISD for five (5) in-county annual contracts in the amount of \$108,175 (\$21,635 each); Crosby ISD for four (4) in-county annual contracts in the amount of \$86,540 (\$21,635 each); Barbers Hill ISD for two (2) out-of-county annual contracts in the amount of \$50,100 (\$25,050 each); Liberty ISD for two (2) out-of-county annual contracts in the amount of \$50,100 (\$25,050 each) for the contract period of 08/22/2022 through 06/05/2023.
 8. **Ratification and approval of Interlocal (revenue) contracts for FY 2022 and FY 2023 in the aggregate amount of \$46,162 with Academic and Behavior School East** with the following districts: Tarkington ISD for one (1) out-of-county FY23 annual contract in the amount of \$25,050 (\$25,050 each) for the contract period of 08/22/2022 through 06/05/2023; Pearland ISD for four (4) in-county FY22 ESY contracts in the amount of \$21,112 (\$5,806 each) for the contract period of 06/07/2022 through 07/14/2022.
 9. **Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$93,150 with Highpoint School East** with the following district: Deer Park ISD for nine (9) in-county annual contracts in the amount of \$93,150 (\$10,350 each) for the period of 08/22/2022 through 06/05/2023.
 10. **Ratification of Interlocal (revenue) contract with Anahuac Independent School District for Records Management Services** in the amount of \$1,200 for the period of September 2021 through August 2022.
 11. **Ratification of Interlocal (non-monetary) contract with Katy Independent School District** for the provision of the General Education Development (GED), Adult Basic Education (ABE) and English as a Second Language (ESL) classes for the period of 05/17/2022 through 06/30/2023.
- F. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of the Contract Award for Choice Partners job no. 22/036TP for Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc (22/036TP-01) and Labatt Food Service, LLC (22/036TP-02) for the period of 08/01/2022 through 07/31/2023.
 2. **Approval of the Contract Award for Choice Partners job no. 22/037TP for Chemical Products and Services for Foodservice with the following vendors:** Armstrong Repair Center, Inc. (22/037TP-01); Auto-Chlor Services, LLC. (22/037TP-02); Ecolab Inc. (22/037TP-03); Seatex, LLC. (22/037TP-04); and PortionPac Chemical Corporation dba SFSPac (22/037TP-05) for the period of 08/01/2022 through 07/31/2023.
 3. **Approval of HCDE Interlocal Agreements with:** Alma College, Alma, Michigan; Calvin University, Grand Rapids, Michigan; City of Ardmore, Ardmore, Oklahoma; Covenant with Christ dba Trinity River Food Bank, Cleveland, Texas; Crandall Independent School District, Crandall, Texas; Johnson County, Mountain City, TN; Lone Star College System District, The Woodlands, Texas; New River Community and Technical College (NRCTC), Beaver, West Virginia; Region 14 Education Service Center, Abilene, Texas; Thrall Independent School

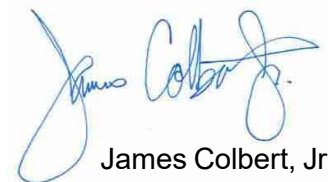
G. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval to increase the allowable maximum contract amount under CH Local FY 2022** for SOA FIN 1st, (job # 20/019KJ), (original amount \$75,000), requesting new total amount of \$150,000 (increase of \$75,000), and Harris County Appraisal District, (Per Texas Law/Linebarger) (original amount of \$185,000), requesting new total amount of \$235,000 (increase of \$50,000).
2. **Approval of Contract Award for job no. 22/013DR-03 for Local Food and Catering Services** to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Demeris Barbecue, Potbelly Sandwich Works, LLC, and Raising Cane's Restaurants, LLC for the period of 07/01/2022 through 06/30/2027.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Approval of an order to increase the Over 65 and Disabled Homestead Exemption** from \$229,000 to \$250,000 for Tax Year 2022.
 - B. **Approval of purchase from CDW-G (job no. 22/010KN), Datavox (job no. 18/056KD-18), and Bluum (job no. 21/031KN-64), in the amount of \$150,860**, for technology equipment for the newly constructed Highpoint East Middle School.
 - C. **Approval of purchase from CDW-G (job no. 22/010KN), Datavox (job no. 18/056KD-18), Bluum (job no. 21/031KN-64) and Timeclock Plus, LLC (National Cooperative Purchasing Alliance contract #11-27), in the amount of \$353,991**, for the purchase of technology equipment for the newly constructed Adult Education Center.
 - D. **Approval to purchase 22 AETouch 75" Interactive Flat Panels, IFPD Pens, Android OS, Oktopus Whiteboarding and the Software Licenses** from AE Touch Technologies (RFP #22/028EJ) in the amount of \$121,508 for the Head Start campuses.
 - E. **Approval of contract with Tesco Learning Environments (19/033MJ-19) in the amount of \$924,364**, for the purchase of the furniture, fixture, and equipment for the newly constructed Adult Education Center.
 - F. **Approval of purchase from Tesco Learning Environments (19/033MJ-19) in the amount of \$226,978**, for the furniture, fixture, and equipment, for the newly constructed Highpoint East Middle School.
 - G. **Approval of Change Order to increase the Project budget stated in the Architect's Contract with Cre8 Architects (resulting in increase of \$105,268 in architectural fees)** for the Highpoint East Middle Project due to increased construction cost. A budget amendment was approved at the March 30, 2022 PFC Meeting.
 - H. **Approval of twenty-four (24) new FTE positions to be included in the FY 22-23 Proposed Budget** in order to recruit and fill positions for our schools and divisions prior to the start of the school year. (Positions are included in the FY 22-23 Proposed Budget)
 - I. **Election of a Board delegate and an alternate to the 2022 TASB Delegate Assembly**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
- 9. **RECONVENE** for possible action on items discussed in executive session.
- 10. **Discussion and possible action regarding future agenda items**
- 11. **INFORMATION ITEMS**
 - A. **Human Resources**
 - 1. Personnel
 - 2. Employee Count
 - B. **The CASE for Kids Division announced the County Connections Youth Summer Initiative 2022 awards to not-for-profit organizations funded by Harris County.** Forty-nine 501c3 nonprofit organizations were awarded a total of \$1,096,925 to provide programming in four Harris County Commissioner Precincts from 06/06/2022 to 08/26/2022.
 - C. **Submission of bid proposal to Spring ISD, RFP #22-023, on behalf of the Center for Educator Success and the Center for Safe and Secure Schools.** Proposed services will provide professional development services in academic content areas, leadership development, social emotional learning and school safety.
 - D. **Submission of bid proposal to Pasadena ISD, RFP # 22R-025TM, Staff Development Services, on behalf of the Center for Educator Success and the Center for Safe and Secure Schools.** Proposed services will provide staff development services in academic content areas, leadership development, school safety and social emotional learning.
 - E. **Submission of a \$1,000 grant request to Babies in Baytown to support the Early Head Start – Child Care Partnership’s “If You’re Happy and You Know It, Meet Me in the Park” event** during National Mental Health Awareness Month in May 2023. Funding would benefit 100 students and their families.
- 12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 20, 2022, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent