

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

The Harris County Board of School Trustees met in regular session on July 20, 2022, in the Board Room, at 6300 Irvington Boulevard, Houston, Texas 77022. Andrea Duhon, First Vice President, called the meeting to order at 1:07 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present:

Andrea Duhon, First Vice President; Amy Hinojosa, Second Vice President; David Brown and Danny Norris

Board Members Absent:

Richard Cantu; Erica Davis and Eric Dick

Board Attorney:

Sarah Langlois

Administration:

James Colbert, Jr., County School Superintendent; Jesus Amezcua, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; C.J. Rodgers, Assistant Superintendent for Education & Enrichment; Joyce Akins, Director Center for Grants Development; Julia Andrews, Director Center for Safe and Secure Schools; Venetia Baldwin, Executive Assistant Board of Trustees; Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Cindy Brunswick, Center for Educator Success; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Tracie Gault, Manager School-Related Therapy Services (attending in place of Carie Crabb, Senior Director School-Related Therapy Services); Jeff Drury, Director Choice Partners Cooperative; Dave Einsel, Director Communications and Creative Services; Travita Godfrey, Principal Fortis Academy; Victor Keys, Principal Academic Behavior School West; Marcia Leiva, Chief Accounting Officer; Charles Ned, Senior Director of Schools; Natasha Truitt, Executive Director Human Resources; Rich Vela, Executive Director Facilities; Courtney Waters, Principal Highpoint East

Visitors:

José Rivera and Amanda Purter – Office of Commissioner Rodney Ellis, Harris County, Precinct One

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

1. **Invocation** - Natalya Sumner, Business Services
2. **Pledge of Allegiance to the US flag** - Charisma Tolbert, Purchasing
3. **Pledge of Allegiance to the Texas flag** - Charisma Tolbert, Purchasing
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

José Rivera and Amanda Purter, visitors from the Office of Commissioner Rodney Ellis— Harris County, Precinct One—addressed the Board and attendees regarding Commissioner Ellis' Harris County Disparity Study Fund and encouraged HCDE's participation. The funding would give Minority and Women-Owned Business Enterprises (MWBEs) equitable access to economic opportunities in school districts and statewide.

5. **REPORTS AND PRESENTATIONS**

A. **Public Hearing on HCDE 2022-2023 Budget**

Dr. Amezcua provided an overview of the 2022-2023 Budget. Trustee Duhon asked if any member of the public desired to speak on the HCDE 2022-2023 Budget. No one from the public requested to speak.

B. **Superintendent Monthly Report** - James Colbert, Jr.

Superintendent Colbert offered his thoughts and prayers for Trustee Cantu regarding the passing of his father-in-law.

Mr. Colbert and the HCDE Executive Leadership Team recently completed extensive training on presentation delivery, improving speaking habits, and becoming better administrators.

Superintendent Colbert reminded the Board and attendees to save the date for HCDE's 2022 Convocation, "The Art of Being Exceptional," which will be held August 12, 2022, at 10 a.m. at The Kingdom Builder's Center located at 6011 West Orem Drive, Houston, Texas 77085.

C. **Annual Division Update** - Budget, Business Services & Purchasing

D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Trustee Norris commended the HCDE Director of the Center for Safe and Secure Schools (CSSS), Julie Andrews, who is also the President of the Houston Area Alliance of Black School Educators (HAABSE), on HAABSE's recent 2022 Summer Conference, "Reconnect 4 Excellence."

E. **Report of Board Committees** - Committee Chairs

There were no reports.

F. **Monthly Financial Reports through 06/30/2022** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

Trustee Hinojosa exited the room at 1:47 p.m. and returned at 1:49 p.m. The meeting paused from 1:47 to 1:49 p.m. due to lack of a quorum.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

Motion made by Danny Norris, seconded by David Brown, to approve all items under the consensus agenda.

Motion passes with 4-0 voting to approve all items under the consensus agenda.

6. ACTION ITEMS - CONSENSUS

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for June 2022

B. Consider approval of the following Board Meeting Minutes:

1. 06/22/2022 Board Meeting
2. 06/28/2022 Called Board Meeting
3. 06/28/2022 Budget Workshop Meeting
4. 07/06/2022 Called Board Meeting
5. 07/06/2022 Feasibility Committee Meeting

C. Consider ratification/approval of the following grant awards:

1. **Ratification of County Connections notice of grant award RFP #22/012IA-2 for CASE for Kids Youth Services for Afterschool and Summer in the aggregate expenditures of \$97,500 from CASE for Kids to Diaz Music Institute:** County Connections Summer grant award term of 06/06/2022 through 08/26/2022 (Expenditure Contract) for Precinct 2 totaling \$20,000 and County Connections grant award (Expenditure Contract) for Precinct 3 totaling \$20,000 will be in addition prior CASE for Kids grant awards totaling \$57,500 for an aggregate total of \$97,500. County Connections will increase the number of students served, number of sites served and/or timeframe in which students are served.
2. **Ratification of County Connections notice of grant award RFP #22/012IA-2 for CASE for Kids Youth Services for Afterschool and Summer in the aggregate expenditures of \$90,000 from CASE for Kids to Young Audiences of Houston:** County Connections grant award (Expenditure Contract) totaling \$20,000 for Young Audiences for summer 2022 programming in addition to prior awards of \$55,000 for County Connections and \$15,000 in City Connections funding for a total of \$90,000. County Connections will increase the number of students served, number of sites served and/or timeframe in which students are served.
3. **Ratification of County Connections notice of grant award RFP #22/012IA-2 for CASE for Kids Youth Services for Afterschool and Summer in the aggregate expenditures of \$89,500 from CASE for Kids to The Woods Project:** County Connections Summer grant award term of 06/06/2022 through 08/26/2022 (Expenditure Contract) totaling \$20,000 for The Woods Project for summer 2022 programming will be in addition to prior CASE for Kids grant awards totaling \$69,500 for an aggregate total of \$89,500. County Connections will increase the number of students served, number of sites

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

served and/or timeframe in which students are served.

4. **Approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts in the aggregate amount of \$727,000 with the following vendors:** Community Partners Fifth Ward Early Childhood Development Center (RFP 21/0291A) in the amount of \$111,000, Deskot LLC, DBA Kool Kids Daycare (RFP 20/039YR) in the amount of \$255,000, Fellowship of Purpose Early Childhood Learning Center (RFP 20/039YR) in the amount of \$111,000, John G Jones Learning Center (RFP 20/039YR) in the amount of \$73,000, Let's Learn Innovative Learning Center (RFP 20/039YR) in the amount of \$57,000, and Successful Starters Learning Academy II (RFP 21/0291A) in the amount of \$120,000. Each contract will be valid 09/01/2022 through 08/31/2023 (Fully funded by the Head Start/Early Head Start grants).
5. **Acceptance of the Employer Engagement Grant between Harris County Department of Education and Texas Workforce Commission award number 2822AEL001** in the amount not to exceed \$390,243 for the period of 07/14/2022 through 01/31/2024.

D. Consider ratification/approval of the following grant proposals:

1. **Approval for Harris County Department of Education (HCDE) to submit a 1303.44 application to the U.S. Department of Health and Human Services, (HHS) Administration for Children and Families (ACF) in an amount not to exceed \$2,314,558** for use to purchase and install a pre-manufactured building and playground that will service its Early Head Start Expansion in Barrett Station, Crosby, Texas. This construction project was originally approved in grant number 06HP000311-02-02.
2. **Approval to amend the Early Head Start Child Care Partnerships (EHS-CCP) contract with the following vendor:** John G Jones Learning Center (RFP 20/039YR) from the amount of \$62,000 to the amount of \$73,000. The contract will be valid 09/01/2021 through 08/31/2022 (Fully funded by the Head Start/Early Head Start grants).
3. **Approval to submit a non-federal share waiver request in the amount of \$1,058,126** to the U.S. Department of Health and Human Services, Administration for Children and Families for the Early Head Start Child Care Partnership grant in the 09/01/2021 to 08/31/2022 budget period.
4. **In accordance with the Head Start Program Performance Standard 1303.5(2)(b) Limitations on development and administrative cost (2)(b)(1),** Harris County Department of Education (HCDE)'s Head Start Division requests a waiver of the 15% administrative cost limitations for grant number 06HP000311 in the 09/01/2021 to 08/31/2022 budget period.
5. **In accordance with the Head Start Program Performance Standard 1303.5(2)(b) Limitations on development and administrative cost (2)(b)(1),** Harris County Department of Education (HCDE)'s Head Start Division requests a waiver of the 15% administrative cost limitations for grant number 06HP000311 in the 09/01/2022 to 08/31/2023 budget period.

E. Consider ratification/approval of the following Interlocal Contracts:

1. **Ratification of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$17,418 with Academic and Behavior School West with the following district(s):** Lamar Consolidated ISD for one (1) out-of-county ESY Summer School contract in the amount of \$5,806 (\$5,806 each); Willis ISD for two (2) out-of-county ESY Summer School contracts in the amount of \$11,612 (\$5,806 each) for the period of 06/07/2022 through 07/14/22.
2. **Ratification of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$50,182 with Academic and Behavior School East with the following districts:** Sheldon ISD for one (1)

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

in-county FY22 contract in the amount of \$12,180 (\$3,045 each month) for the contract period of 02/03/2022 through 06/03/2022; Goose Creek CISD for five (5) in-county FY22 ESY contracts in the amount of \$26,390 (\$5,278 each); Dickinson ISD for one (1) out-of-county FY22 ESY contract in the amount of \$5,806 (\$5,806 each); and Angleton ISD for one (1) out-of-county FY22 ESY contract in the amount of \$5,806 (\$5,806 each) for the contract period of 06/07/2022 through 07/14/2022.

3. **Ratification of Interlocal (revenue) contract for FY 2022 in the amount of \$7,536 with Highpoint School East with the following district:** KIPP Texas, Inc. for three (3) pro-rated in-county FY 2022 contracts in the amount of \$7,536 (\$2,512 each) for the period of 04/14/2022 through 06/03/2022.
4. **Ratification of Addendum #1 to Interlocal (revenue) contract between Academic and Behavior School West and Houston ISD** to increase the aggregate amount from \$412,100 to \$438,490 (an increase of \$26,390) for five (5) additional units for FY 2022 Extended School Year Services (ESY) Summer School (in-county \$5,278 each) for the time period of 06/7/2022 through 07/14/2022.
5. **Ratification of Addendum #1 to Interlocal (revenue) FY22 contract between Academic and Behavior School East and Houston ISD** to increase the aggregate amount from \$309,075 to \$314,353 (an increase of \$5,278) for one (1) additional unit for FY2022 Extended School Year Services (ESY) Summer School (in-county \$5,278 each) for the time period of 06/07/2022 through 07/14/2022.
6. **Ratification of Amendment #1 to Interlocal (revenue) contract in the aggregate amount of \$216,053 with Highpoint School East and Humble ISD** to increase original amount of \$180,882 by \$35,171 for seven (7) additional units (in-county \$5,024 each - prorated for the second semester) for the contract period of 08/23/2021 through 06/03/2022.
7. **Approval of Interlocal (revenue) contract with Beaumont ISD and the Center for Safe and Secure Schools Division for Safety Audits to serve 29 sites in two phases** for the period of 09/01/2022 through 06/30/2023 in an amount not to exceed \$49,530.
8. **Approval of Interlocal (revenue) contract for FY 2023 for Therapy Services in the aggregate amount of \$416,622 with School-Based Therapy Services and the following district:** Spring Branch ISD (211 students served in FY21) for the period of 08/01/2022 through 08/15/2023.
9. **Approval of Interlocal (revenue) contracts for FY 2023 for Therapy Services in the aggregate amount of \$66,870 with School-Based Therapy Services and the following districts:** Conroe ISD (9 students served in FY21) in the amount of \$6,480; KIPP Texas, Inc. (30 students served in FY21) in the amount of \$60,390 for the period 08/16/22 through 08/15/2023.
10. **Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$251,645 with Academic and Behavior School West with the following districts:** Bellville ISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); Katy ISD for six (6) in-county contracts in the amount of \$129,810 (\$21,635 each); Lamar CISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); Willis ISD for two (2) out-of-county annual contracts in the amount of \$50,100 (\$25,050 each); KIPP Texas, Inc. for one (1) in-county annual contract in the amount of \$21,635 (\$21,635 each) for the contract period of 08/22/2022 through 06/05/2023.
11. **Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$1,087,435 with Academic and Behavior School East** with the following districts: Shepherd ISD for three (3) out-of-county annual contracts in the amount of \$75,150 (\$25,050 each); Pasadena ISD for ten (10) in-county annual contracts in the amount of \$216,350 (\$21,635 each); La Porte ISD for five (5) in-county annual contracts in the amount of \$108,175 (\$21,635 each); Santa Fe ISD for five (5) out-of-county annual contracts in the amount of \$125,250 (\$25,050 each); Pearland ISD for four (4) in-county annual contracts in the amount of \$86,540 (\$21,635 each); Deer Park ISD for six (6) in-county annual contracts in the amount of \$129,810 (\$21,635 each); Clear Creek ISD for sixteen (16) in-county

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

annual contracts in the amount of \$346,160 (\$21,635 each) for the contract period of 08/22/2022 through 06/05/2023.

12. **Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$810,450 with Highpoint School East with the following districts:** Sheldon ISD for nineteen (19) in-county annual contracts in the amount of \$196,650 (\$10,350 each); La Porte ISD for six (6) in-county annual contracts in the amount of \$62,100 (\$10,350 each); Channelview ISD for fifty (50) in-county annual contracts in the amount of \$517,500 (\$10,350 each); Barbers Hill ISD for (3) out-of-county annual contracts in the amount of \$34,200 (11,400 each) for the contract period of 08/22/2022 through 06/05/2023.
13. **Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$45,625 with Fortis Academy with the following districts:** Sheldon ISD for one (1) in-county annual contract in the amount of \$6,250 (\$6,250 each); Channelview ISD (3) in-county annual contracts in the amount of \$18,750 (\$6,250 each); Barbers Hill ISD for three (3) out-of-county annual contracts in the amount of \$20,625 (\$6,875 each) for the contract period of 08/22/2022 through 06/05/2023.

F. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:

1. **Approval of the Contract Award for Choice Partners job no. 22/039LS for Restaurant-Branded Food Delivery with the following vendors:** Domino's Pizza LLC (22/039LS-01) and MAC Pizza Management, Inc. dba Domino's Pizza (22/039LS-02) for the period of 08/01/2022 through 07/31/2023.
2. **Approval of the Contract Award for Choice Partners job no. 22/040LS for Direct Delivery of Snacks and Beverages with the following vendor:** The Masters Distribution Systems Company, Inc. (22/040LS-01) for the period of 08/01/2022 through 07/31/2023.
3. **Approval of the Contract Award for job no. 22/046MR Technology Job Order Contracting (JOC) with the following vendors:** Indi Construction Partners, LLC fka A Status Construction, LLC (22/046MR-01) and Dura Pier Facilities Services LTD dba Facilities Sources (22/046MR-02) for the period of 7/20/2022 through 7/19/2023.
4. **Approval of the Contract Award for job no. 22/047MR Security Officer Services and Private Investigation Work with the following vendors:** Blue Knight Security, LLC (22/047MR-01); Executive Threat Solutions, LLC (22/047MR-02); Ranger Security, LLC (22/047MR-03) for the period of 7/20/2022 through 7/19/2023.
5. **Approval of HCDE Interlocal Agreements with:** Aurora Public Schools, Aurora, Colorado; Georgetown County, Georgetown, South Carolina; Grayson College, Denison, Texas; Lee College, Baytown, Texas, and Val Verde County, Del Rio, Texas.

G. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval of Contract Renewal option for job no. 20/044KJ for Workers' Compensation Insurance for HCDE through the Texas Association of School Boards (TASB) Risk Management Fund (fully insured product) for the period of 09/01/2022 through 08/31/2023 and the contract with TASB Risk Management Fund for the period of 09/01/2022 through 08/31/2023 in the amount of \$456,569.**
2. **Approval to amend CH Local FY 2022 to add Whitley Penn, LLP, Job # 21/028YR, Auditing Services, in the amount of \$100,000 and A-1 Personnel of Houston, Inc., Job #21/063SG, Staffing and Related Services, in the amount of \$150,000.**
3. **Approval of Contract Award for job no. 22/012IA-3 for CASE for Kids Youth Services for Afterschool and Summer with the following vendors:** Abelitoart Appreciation (Abel Garza); Alliance 6

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

Financial Ministries, Inc.; American Robotics Academy (Animation Station Inc.); Avenue CDC; Barrett Economic & Community Development Organization; Braids N Beads; BrainBuzzed Tutoring, Inc.; Celebrating You, Inc.; Central Operations, Inc. (Centric Learning); Choice Nation Academy; CoHeart Support Services; Comligo USA, Inc.; Community Family Centers; Dance Houston; Divine Creations Learning; East End Chamber of Commerce Foundation; Elizabeth Haven Community Projects; Epic Programs LLC; First Time Moms; FotoFest, Inc.; Garza Studios, Inc.; Geaux Offer LLC; Girls on the Run Greater Houston; GSM Uplift; Guitar Initiative, Inc.; Helm Elementary PTA (PTA Texas Congress); Houston Center for Photography; Houston Urban Debate League; InnerChange Consulting Group; Intervene; JJ's I'm Me Foundation; Kids N Care; KidzToPros; Little Birdies Golf Academy (Archie Craft); Little Scholars, LLC; Mad Science of Houston (Little Scientists Inc.); Michelle Marie Martinez; Neighbors in Action; Ondi Love Center Ministries; Purpose Kids (Fellowship of Purpose Early Childhood Learning Center); Segundo Barrio Children's Chorus; Shoot your Shot Education LLC; Snapology Cypress-Woodlands (Oludaari Inc); Sole International; Startup Smartup; The Artistic Realm of Talenz (The ARTZ) (Cre8ting Your Imagination, LLC); The Center for Pursuit; The Parent Coach; Ties Required Plus; Uncharted Territory Solutions (Uncharted Territory LLC); Wesley Community Center (Wesley Community Center Inc. of Houston, Texas); World Youth Foundation, Inc.; Young Women Christian Association of Houston; Youth Enrichments (Chicks with Class LLC); Yuth United Through Hartz and Zenith Learning (Zenith Premier, Inc.) for the period 07/21/2022 through 07/20/2027.

4. **Approval of Contract Award for job no. 22/013DR-03 for Local Food and Catering Services** to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Heavenly Choices and The French Corner Catering, Inc. for the period of 08/01/2022 through 07/31/2027.
5. **Ratification of the change in contract sum for Quality Security Systems from \$166,667 to \$169,074, an increase of \$2,407 due to an increase in bonds for the project.** This is for the purchase and replacement of cameras and servers for eight Head Start campuses (Barrett Station, Baytown, Channelview, Compton, Fifth Ward, Humble, JD Walker and Sheffield) using HCDE Choice Partners Contract # 21/021MJ-3. (This is fully funded by general funds, not Head Start funds as stated in May 18, 2022 original agenda item for this project).

H. Consider ratification/approval of the following Revenue Agreements:

1. **Ratification of CASE for Kids revenue service agreement with ExpandedED Schools in the amount of \$60,000** to deliver learning experiences to improve social-emotional development in middle grades though out-of-school time, school and community partnerships for the period of 01/01/2022 through 10/31/2023.

7. **ACTION ITEMS - NON-CONSENSUS**

1. **Approval of the Harris County Department of Education FY 2022-2023 Proposed Annual Budget totaling Out Flows** for \$172,419,156; \$63,223,226 for the General Fund, \$46,259,560 for the Special Revenue Fund, \$4,097,770 for the Debt Service Fund, \$43,611,715 for the Capital Projects Fund, \$6,367,076 for the Internal Service Fund, and \$8,859,809 for the Enterprise Fund. The adoption of this budget also incorporates the 2022-2023 salary increases and schedules recommended by HCDE Administration.

HCDE Administration noted an adjustment to the agenda item to reflect Out Flows for \$172,919,156 and \$63,623,226 for the General Fund, and \$8,959,809 for the Enterprise Fund.

Motion made by Danny Norris, seconded by David Brown, to approve the Harris County Department of Education FY 2022-2023 Proposed Annual Budget totaling Out Flows for \$172,919,156; \$63,623,226 for the General Fund, \$46,259,560 for the Special Revenue Fund, \$4,097,770 for the Debt Service Fund, \$43,611,715 for the Capital Projects Fund, \$6,367,076 for the Internal Service Fund, and

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

\$8,959,809 for the Enterprise Fund. The adoption of this budget also incorporates the 2022-2023 salary increases and schedules recommended by HCDE Administration.

Motion passes with 4-0 voting to approve.

2. **Approval to rescind/terminate approval of the Job Order Contract method of procurement and Job Order Contract with Nash Industries Inc. (20/017MR-15) for the Modular Building and related items at the Proposed Humble Early Head Start Center in the total amount of \$1,284,155, previously approved at the May 18, 2022 Board meeting.**

Motion made by Danny Norris, seconded by David Brown, to rescind/terminate approval of the Job Order Contract method of procurement and Job Order Contract with Nash Industries Inc. (20/017MR-15) for the Modular Building and related items at the Proposed Humble Early Head Start Center in the total amount of \$1,284,155, previously approved at the May 18, 2022 Board meeting.

Motion passes with 4-0 voting to approve.

3. **Approval of the purchase of a Modular Building from Aries Building Systems LLC (CP Job No. 18/061JN) for the Proposed Humble Early Head Start Center in an amount not to exceed \$772,121 and delegate authority to the Superintendent/his designee to negotiate, finalize, and execute a contract. (This purchase is fully funded by Head Start funds).**

Motion made by Danny Norris, seconded by David Brown, to approve the purchase of a Modular Building from Aries Building Systems LLC (CP Job No. 18/061JN) for the Proposed Humble Early Head Center in an amount not to exceed \$772,121 and delegate authority to the Superintendent/his designee to negotiate, finalize, and execute a contract. (This purchase is fully funded by Head Start funds).

Motion passes with 4-0 voting to approve.

4. **Approval of the project delivery/contract method of Competitive Sealed Proposals (CSP) under Chapter 2269, Subchapter D of the Texas Government Code for the site work, civil work, and related items for the Proposed Barrett Station Early Head Start Center. (This purchase is fully funded by Head Start funds).**

Motion made by Danny Norris, seconded by David Brown, to approve the project delivery/contract method of Competitive Sealed Proposals (CSP) under Chapter 2269, Subchapter D of the Texas Government Code for the site work, civil work, and related items for the Proposed Barrett Station Early Head Start Center. (This purchase is fully funded by Head Start funds).

Motion passes with 4-0 voting to approve.

5. **Approval of the purchase of a Modular Building from Aries Building Systems LLC (CP Job No. 18/061JN) for the Proposed Barrett Station Early Head Start Center in an amount not to exceed \$920,428 and delegate authority to the Superintendent/his designee to negotiate, finalize, and execute a contract. (This purchase is fully funded by Head Start funds).**

Motion made by David Brown, seconded by Danny Norris, to approve the purchase of a Modular Building from Aries Building Systems LLC (CP Job No. 18/061JN) for the Proposed Barrett Station Early Head Start Center in an amount not to exceed \$920,428 and delegate authority to the Superintendent/his designee to negotiate, finalize, and execute a contract. (This purchase is fully funded by Head Start funds).

Motion passes with 4-0 voting to approve.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

6. **Approval of the project delivery/contract method of Competitive Sealed Proposals (CSP) under Chapter 2269, Subchapter D of the Texas Government Code** for the site work, civil work, and related items for the Proposed Humble Early Head Start Center. (This purchase is fully funded by Head Start funds).

Motion made by David Brown, seconded by Danny Norris, to approve the project delivery/contract method of Competitive Sealed Proposals (CSP) under Chapter 2269, Subchapter D of the Texas Government Code for the site work, civil work, and related items for the Proposed Humble Early Head Start Center. (This purchase is fully funded by Head Start funds).

Motion passes with 4-0 voting to approve.

7. **Approval of a no cost extension of the Coolwood Head Start Project** through U.S. Health and Human Services through January 2024.

Motion made by David Brown, seconded by Danny Norris, to approve a no cost extension of the Coolwood Head Start Project through U.S. Health and Human Services through January 2024.

Motion passes with 4-0 voting to approve.

8. **Approval of a 400 square foot water meter easement at the New ABS East location.**

Motion made by Danny Norris, seconded by David Brown, to approve a 400 square foot water meter easement at the New ABS East location.

Motion passes with 4-0 voting to approve.

9. **Approval of agreements, including interlocal agreements, renewals, and purchases under CH (Local) that exceed \$75,000 for FY2023** as required under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$24,281,075 (This is an annual estimate of projected and budgeted expenditures in anticipation of FY 2022-2023. A list of projected levels of expenditures by vendor are outlined in the board packet).

Motion made by Danny Norris, seconded by David Brown, to approve agreements, including interlocal agreements, renewals, and purchases under CH (Local) that exceed \$75,000 for FY2023 as required under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$24,281,075 (This is an annual estimate of projected and budgeted expenditures in anticipation of FY 2022-2023. A list of projected levels of expenditures by vendor are outlined in the board packet).

Motion passes with 4-0 voting to approve.

10. **Approval of purchases for the new ABS East School** from CDW-G (job no. 21/031KN-13) for technology items, Datavox, Inc. (job no. 18/056KD-18) for network and data infrastructure equipment, and Bluum USA, Inc. (job no. 21/031KN-64) for audio and visual equipment, in the total amount of \$151,706.

Motion made by Danny Norris, seconded by David Brown, to approve purchases for the new ABS East School from CDW-G (job no. 21/031KN-13) for technology items, Datavox, Inc. (job no. 18/056KD-18) for network and data infrastructure equipment, and Bluum USA, Inc. (job no. 21/031KN-64) for audio and visual equipment, in the total amount of \$151,706.

Motion passes with 4-0 voting to approve.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

11. **Discussion and possible action regarding HCDE's potential participation in the Harris County Minority-or Women-Owned Businesses Enterprise (MWBE) Disparity Study Fund.**

This agenda item was moved for discussion in Executive Session.

The Board entered into Executive Session at 2:00 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.

The Board entered into Open Session at 2:58 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
7. 11. **Discussion and possible action regarding HCDE's potential participation in the Harris County Minority-or Women-Owned Businesses Enterprise (MWBE) Disparity Study Fund.**
Trustee Duhon stated that HCDE would be requesting clarification regarding the Harris County Disparity Study Fund and would review the information with the full Board at a future Board meeting. No action was taken on this item.

10. **Consider approval of settlement and release agreement with Aries Building Systems, LLC.**
Motion made by Danny Norris, seconded by David Brown, to approve the settlement and release agreement with Aries Building Systems, LLC.
Motion passes with 4-0 voting to approve.

11. **Discussion and possible action regarding future agenda items**
None.

12. **INFORMATION ITEMS**

A. **Human Resources**

1. Personnel
2. Employee Count

B. **Approval of revised 401(a) Plan to meet new IRS requirements as recommended by TCG Consulting.**

C. **Submission of grant proposal to Texas Workforce Commission in the amount of \$476,547 for Adult Education division to implement a Family Math Literacy Initiative (FMLI) by collaborating with Sylvan Learning Center to create a statewide FMLI Call Center.**

**Harris County Department of Education
Minutes of Regular Board Meeting
July 20, 2022**

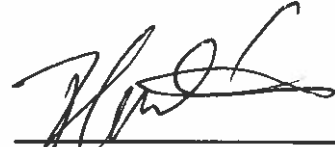
D. **Submission of grant application in the amount of \$7,020 to Bank of Texas/Bank of Oklahoma Financial** via Education Foundation of Harris County to support Head Start's REAL SuperMENTors Read program, which focuses on literacy skills. Requested funds will serve 195 students.

13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, August 17, 2022, at 1:00 p.m.

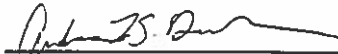
Motion made by David Brown, seconded by Danny Norris, to adjourn.

Motion passes with 4-0 voting to adjourn the meeting.

The meeting adjourned at 2:59 p.m.



Richard Cantu
Board President



Andrea Duhon
Board First Vice President