

Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021

The Harris County Board of School Trustees met in regular session on July 21, 2021 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas 77022. Danny Norris, Board President, called the meeting to order at 1:11 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Danny Norris, Board President; Richard Cantu, First Vice President; Andrea Duhon, Second Vice President; David Brown; Erica Davis; Eric Dick; and Amy Hinojosa

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; Julia Andrews, Center for Safe & Secure Schools; Venetia Baldwin, Board Secretary; Danielle Bartz, Chief of Staff; Joe Carreon, Director Construction; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Senior Director School Related Therapy Services; Jeff Drury, Director Choice Partners Cooperative; Dave Einsel, Director Communications and Creative Services; Kendra Jackson, Director Purchasing; Victor Keys, Principal ABS West; Venetia Peacock, Senior Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Donna Treviño-Jones, Principal ABS East; Natasha Truitt, Executive Director Human Resources; Rich Vela, Executive Director Facilities

Visitors: James Kittrell, Houston Urban Debate League; Elsik High School students Anthony Hoang (11th grade), Diego Castillo (12th grade), Ebenezer Appiah (11th grade) & Rodrigo Trujillo (12th grade)

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

1. **Invocation** - Jessica Bermea, Business Services
2. **Pledge of Allegiance to the US flag** - Junior Board Members
3. **Pledge of Allegiance to the Texas flag** - Junior Board Members
4. **Swearing in of Junior Board Members and Board Resolution** - Danny Norris, Board President

Motion made by Eric Dick, seconded by Andrea Duhon to adopt the Junior Board Member Board Resolution.

Motion passes with 7-0 voting to adopt the resolution.

5. **Public Hearing** for the purpose of considering the proposed HCDE fiscal year 2022 budget.

Jesus Amezcua presented an overview of the fiscal year 2022 budget.

No one from the public addressed the board during the public hearing.

1:28 pm: Eric Dick exited the room.

1:33 pm: Eric Dick returned.

The board agreed to consider item 9.A. at this point in the agenda.

9. A. **Consider adoption of the Harris County Department of Education FY 2021-2022 Proposed Annual Budget totaling Out Flows for \$154,234,536;** \$62,390,032 for the General Fund, \$48,233,919 for the Special Revenue Fund, \$4,446,773 for the Debt Service Fund, \$26,299,942 for the Capital Projects Fund, \$6,200,490 for the Internal Service Fund, and \$6,663,380 for the Enterprise Fund. The adoption of this budget also incorporates the 2021-2022 proposed salary increases and schedules.

Motion made by Amy Hinojosa, seconded by Richard Cantu to adopt the Harris County Department of Education FY 2021-2022 Proposed Annual Budget totaling Out Flows for \$154,234,536; \$62,390,032 for the General Fund, \$48,233,919 for the Special Revenue Fund, \$4,446,773 for the Debt Service Fund, \$26,299,942 for the Capital Projects Fund, \$6,200,490 for the Internal Service Fund, and \$6,663,380 for the Enterprise Fund. The adoption of this budget also incorporates the 2021-2022 proposed salary increases and schedules.

Motion passes with 7-0 voting to adopt the Harris County Department of Education FY 2021-2022 Proposed Annual Budget.

6. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

James Kittrell from the Houston Urban Debate League gave an update on the CASE Debates initiative and discussed the recent national championship win by CASE Debates Alief ISD team.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

7. **Reports and presentations:**
- A. **Recognition of CASE Debates' national champions from Elsik High School** - Anthony Hoang (11th grade), Diego Castillo (12th grade), Ebenezer Appiah (11th grade) & Rodrigo Trujillo (12th grade)
Richard Cantu exited the room at 1:49 p.m.
- B. **Superintendent Monthly Report** - James Colbert, Jr.
Richard Cantu returned at 1:51 p.m.
James Colbert, Jr. announced hiring of two new staff: Mrs. Travita Godfrey, Principal of Fortis Academy, and Dr. Cynthia Brunswick, Senior Director of the HCDE Teaching & Learning Center.
The Board of Trustees were given a thumb drive by the Communications and Public Relations Division with an HCDE presentation that can be used to discuss HCDE's mission and programs with the community. Additional talking points will be issued at a later date.
HCDE's annual convocation will be held at the Berry Center on August 20, 2021. The theme is "Let's Rodeo."
- C. **Announcement of award from the Association of School Business Officials International (ASBO) for the HCDE 2020 Comprehensive Annual Financial Report (CAFR)** - Jesus Amezcua, Assistant Superintendent for Business Services
- D. **Annual Division Update on Business Services** – Dr. Jesus Amezcua, Assistant Superintendent for Business Services
- E. **Annual Division Update on Purchasing** – Kendra Jackson, Director
- F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
Danny Norris reported on his participation as a judge for the EcoBot Challenge at Academic Behavior School West on July 15, 2021.
- G. **Report of Board Committees** - Committee Chairs
Erica Davis expressed her enthusiasm with ongoing initiatives of HCDE committees and thanked James Colbert, Jr. for his work and commitment to children.
- H. **Monthly Financial Reports through 06/30/2021**- Jesus Amezcua, Assistant Superintendent for Business Services
Andrea Duhon exited the room at 2:14 p.m.
Andrea Duhon returned at 2:17 p.m.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

No one requested to remove any items from the consensus agenda. Motion made by Amy Hinojosa, seconded by Andrea Duhon to approve all items under the consensus agenda.

Motion passes with 7-0 voting to approve all items under the consensus agenda.

8. ACTION ITEMS – CONSENSUS

A. Consider approval of the following Business Services items:

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for June 2021

B. Consider approval of the following Board Meeting Minutes

1. 06/15/2021 Budget Committee Meeting
2. 06/15/2021 Special Board Meeting
3. 06/16/2021 Government Relations Committee Meeting
4. 06/16/2021 Board Meeting Minutes

C. Consider acceptance of the following grant award:

1. **Acceptance of funds totaling \$1,700,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 11, Year 1 grant for the period 07/01/2021 through 07/31/2022; CASE for Kids anticipates serving 1,046 students and hiring 13 full-time positions and up to 50 quarter-time positions with these grant funds.**

D. Consider ratification/approval of the following Interlocal Contracts and contract awards for County Connections-Youth Summer Initiative:

1. **Approval of Interlocal (revenue) contracts for FY 2022 for Therapy Services in the aggregate amount of \$3,573,556 with School-Based Therapy Services and the following districts:** Spring ISD (441 students served in FY20) in the amount of \$999,658; and Katy ISD (1390 students served in FY20) in the amount of \$2,573,898.
2. **Approval of Interlocal (revenue) contract with Spring Branch ISD and the Center for Safe and Secure Schools Division for School Safety Audits over a two-year cycle** (July 26, 2021 through June 30, 2023) in an amount not to exceed \$70,268, servicing 62 sites.
3. **Approval of Interlocal (revenue) contract for FY 2022 in the aggregate amount of \$391,495 with Academic and Behavior School East with the following district:** La Porte ISD for seven (7) in-county annual contracts in the amount of \$144,235 (\$20,605 each); Spring ISD for twelve (12) in-county annual contracts in the amount of \$247,260 (\$20,605 each); for the contract period of 8/23/2021 through 06/03/2022.
4. **Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$281,372 with Highpoint School East with the following districts:** Deer Park ISD for nine (9) in-county annual contracts in the amount of \$90,441 (\$10,049 each); Galena Park ISD for five (5) in-county annual contracts in the amount of \$50,245

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

(\$10,049 each); La Porte ISD for six (6) in-county annual contracts in the amount of \$60,294 (\$10,049 each); and Spring Branch ISD for eight (8) in-county annual contracts in the amount of \$80,392 (\$10,049 each) for the contract period of 08/23/2021 through 06/03/2022.

5. **Approval of Interlocal (revenue) contract for Summer School FY 2021 in the aggregate amount of \$92,896 with Academic and Behavior School West with the following district:** Fort Bend ISD for sixteen (16) out-of-county Extended School Year (ESY-Summer School) contracts in the amount of \$92,896 (\$5,806 each) for the time period of 06/14/2021 through 07/16/2021.
6. **Approval of Addendum #1 to Interlocal (revenue) contract between Academic and Behavior School West and Houston ISD** to increase the aggregate amount from \$412,100 to \$427,934 (an increase of \$15,834) for three (3) additional units for FY 2021 Extended School Year Services (ESY) Summer School (in-county \$5,278) for the time period of 06/14/2021 through 07/16/2021.
7. **Ratification of award RFP#21/044KJ for County Connections-Youth Summer Initiative and Approve aggregate expenditures of \$55,000 from CASE for Kids to Social Motion Inc.:** County Connections' grant award (Expenditure Contracts) totaling \$20,000 for Social Motion Inc. for Summer 2021 programming is in addition to prior awards of \$20,000 in Partnership Project funding, and a prior award of \$15,000 in City Connections funding for a total aggregate amount of \$55,000. County Connections will increase number of students served, number of sites served and/or timeframe in which students are served.
8. **Ratification of award RFP#21/044KJ for County Connections-Youth Summer Initiative and Approve aggregate expenditures of \$90,000 from CASE for Kids to the YMCA of Greater Houston:** County Connections' grant award (Expenditure Contracts) totaling \$30,000 for YMCA of Greater Houston for summer 2021 programming is addition to prior awards of \$40,000 in Partnership Project funding and \$20,000 in City Connections funding for a total aggregate amount of \$90,000. County Connections will increase number of students served, number of sites served and/or timeframe in which students are served.
9. **Ratification of award RFP#21/044KJ for County Connections-Youth Summer Initiative and Approve aggregate expenditures of \$58,900 from CASE for Kids to the Houston Tennis Association:** County Connections' grant award (Expenditure Contracts) totaling \$30,900 for Houston Tennis Association for Summer 2021 programming is in addition to prior awards of \$20,000 in Partnership Project funding and \$8,000 Select Service funding for a total aggregate amount of \$58,900. County Connections will increase number of students served, number of sites served and/or timeframe in which students are served.
10. **Ratification of award RFP#21/044KJ for County Connections-Youth Summer Initiative and Approve aggregate expenditures of \$81,100 from CASE for Kids to Multicultural Counseling and Education for the Arts (MECA) per CH Local FY21:** County Connections' grant award (Expenditure Contracts) totaling \$20,000 for MECA Dow School for Summer 2021 programming is in addition to prior awards of \$40,000

Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021

in Partnership Project, \$5,000 in City Connections, and \$16,100 in Select Services. County Connections will increase number of students served, number of sites served and/or timeframe in which students are served.

11. **Ratification of award RFP#21/044KJ for County Connections-Youth Summer Initiative and Approve aggregate expenditures of \$80,000 from CASE for Kids to Boys and Girls Club of Greater Houston:** County Connections' grant award (Expenditure Contracts) totaling \$30,000 for Boys and Girls Club of Greater Houston for Summer 2021 programming is in addition to prior awards of \$40,000 in Partnership Project funding and \$10,000 in City Connections funding for a total aggregate amount of \$80,000. County Connections will increase number of students served, number of sites served and/or timeframe in which students are served.
- E. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of Contract Renewal option for job no. 18/061JN for JOC-IDIQ for Modular Buildings & Related Items with the following vendors:** Aries Building Systems, LLC (#18/061JN-01), and JR Thomas Group, Inc. (#18/061JN-03) for the period 08/15/2021 through 08/14/2022.
 2. **Approval of Contract Renewal option for job no. 19/047KC for Communications, Creative and Marketing Services & Related Items with the following vendors:** Alboum & Associates dba Alboum Translation Services (#19/047KC-01); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, Inc. (#19/047KC-04) for the period 08/21/2021 through 08/20/2022.
 3. **Approval of Contract Renewal option for job no. 19/048MR for Pest, Lawn, Pool Chemical Supplies & Services with the following vendors:** Copesan Service, Inc. dba Holder's Pest Solutions (#19/048MR-01), and JR Simplot Company dba Simplot (#19/048MR-02) for the period 08/21/2021 through 08/20/2022.
 4. **Approval of Contract Renewal option for job no. 19/051TP Frozen Dessert Products with the following vendors:** Dippin' Dots (19/051TP-02), and Southern Ice Cream (19/051TP-03) for the period 08/22/2021 through 08/21/2022.
 5. **Approval of Contract Renewal option for job no. 20/046SG for Award Jackets, Apparel, Screen Printing and Embroidery with the following vendors:** 4imprint, Inc. (#20/046SG-01); Balfour Company (#20/046SG-04); Buffalo Specialties, Inc. (#20/046SG-05); JW Drouin & Associates dba J. Harding & Co. (#20/046SG-08); Marketing Magic International, Ltd (#20/046SG-09); Tejas Office Products, Inc. (#20/046SG-12); Texas Music Festivals Enterprise, Inc. (#20/046SG-13), and Trademarks Promotional Products, LP (#20/046SG-14) for the period 08/19/2021 through 08/18/2022.
 6. **Approval of the Contract Award for job no. 21/039MR for Job Order Contracting IDIQ Minor Construction with the following vendors:** Aggieland Construction, Ltd (#21/039MR-01); Blue Ox Construction, Inc. (#21/039MR-02); Brown & Root Industrial Services, LLC (#21/039MR-03); RMB Management, LLC dba Corestone Construction Services (#21/039MR-04); Dura Pier Facilities Services, LTD dba Facilities Sources (#21/039MR-05); Falkenberg Construction Co., Inc. (#21/039MR-06); Flintco, LLC (#21/039MR-07); Generocity Services, Inc. (#21/039MR-08); H.B. Neild & Sons, Inc.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

(#21/039MR-09); Domingo V. Lopez, III dba JL Squared Construction (#21/039MR-10); Quad-Tex Construction, Inc. (#21/039MR-11); SDB, Inc. (#21/039MR-12); Sterling Structures, Inc. (#21/039MR-13); The Pounds Group, LLC dba Sullivan Contracting Services (#21/039MR-14); Texas General Contractors, Inc. (#21/039MR-15), and The Trevino Group, Inc. (#21/039MR-16) for the period 07/21/2021 through 07/20/2022.

7. **Approval of the Contract Award for job no. 21/048SG for Promotional and Commemorative Items with the following vendors:** 4imprint, Inc. (#21/048SG-01); Blink Marketing, Inc. (#21/048SG-02); Buffalo Specialties, Inc. (#21/048SG-03), and Liberty Data Products, Inc. dba Liberty Office Products (#21/048SG-04) for the period 07/21/2021 through 07/20/2022.
8. **Approval of the Contract Award for job no. 21/058MJ for Energy Purchase with the following vendors:** NRG Energy, Inc. dba Reliant Energy Retail Services, LLC (#21/058MJ-01), and Vistra Preferred, Inc. dba TXU Energy Retail Company, LLC (#21/058MJ-02) for the period 07/21/2021 through 07/20/2022.
9. **HCDE Interlocal Agreements with:** Barbers Hill ISD, Mont Belvieu, Texas - Signature Only; Deer Park ISD, Deer Park, Texas - Signature Only; Cisco ISD, Cisco, Texas; New Mexico State University (NMSU), Las Cruces, New Mexico - Signature Only, and Polk County, Livingston, Texas.

F. Consider approval of the following items for Internal Purchasing:

1. **Approval of Contract Renewal option for job no. 17/046MR for Playground Equipment and Supplies with the following vendor:** Kaplan Early Learning Company for the period of 08/16/2021 through 08/15/2022.
2. **Approval of Contract Renewal options for job no. 18/049YR for CASE for Kids After School and Summer Direct Service Providers with the following vendors:** Alliance Financial Ministries, Inc., American Robotics Academy (Animation Station Inc), Color of Life (Color of Life Community Resource & Activity Center), JumpBunch (CSCRM, Inc.), Mad Science of Houston (Little Scientists Inc.), and Young Picassos Houston for the period of 08/15/2021 through 08/14/2022.
3. **Approval of Contract Renewal option for job no. 19/050IA - Contracted Services for the Teaching Learning Center with the following vendor:** PrepForward, for the period of 9/01/2021 through 8/31/2022.
4. **Approval of Contract Renewal option for job no. 20/044KJ for Workers' Compensation Insurance for HCDE through the Texas Association of School Boards (TASB) Risk Management Fund** (fully insured product) for the period of 09/01/2021 through 08/31/2022 and the contract with TASB Risk Management Fund for the period of 09/01/2021 through 08/31/2022 in the amount of \$395,211.00.
5. **Approval of Contract Award for job no. 21/051KJ for Depository Banking Services** for HCDE with the following proposer: J.P. Morgan Chase Bank for the period of 09/01/2021 through 08/31/2023.

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

6. **Consideration and Approval of Contract Award for vendors for job no.21/052KJ Bond Counsel Services for HCDE's Public Facility Corporation as follows:** (1) approval of a pool of vendors for job no. 21/052KJ for the period of 07/21/2021 through 07/20/2026 consisting of the following vendors Orrick, Herrington & Sutcliffe, Escamilla & Poneck, LLP, Hardwick Law Firm, LLC, and Hunton Andrews Kurth LLP; and (2) approval of a resolution authorizing Orrick, Herrington & Sutcliffe LLP to serve as HCDE and HCDE PFC's Primary Bond Counsel and the remaining firms as Secondary Bond Counsel, subject to annual appropriations of funding.
 7. **Approval of Contract Award for pool of vendors for job no. 21/053KJ Financial Advisory Services for Harris County Department of Education and HCDE's Public Facility Corporation with the following proposer(s):** U.S. Capital Advisors, LLC, Estrada Hinojosa & Company, Inc., Hilltop Securities, Inc., Masterson Advisors, LLC, Stifel, Nicolaus & Company, Inc., and Tijerina Galvan Lawrence, LLC, for the period of 07/21/2021 through 07/20/2026, and approval of U.S. Capital Advisors, LLC to serve as HCDE and HCDE PFC's Primary Financial Advisor and the remaining firms as Secondary Financial Advisors, subject to annual appropriations of funding.
 8. **Approval of Contract Award for job no. 21/056YR Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division with the following proposer(s):** Dellahniia; FocalPointK12, Inc.; Fuel Up For Life Foundation, Inc.; I'm Changing The Narrative, Inc.; Konnecting the Dots Developmental Institute; Launch Point CDC, Inc.; and U-Bridge Project Consulting Services for the period of 07/21/2021 through 07/20/2026, subject to annual appropriations of funding.
 9. **Approval to amend CH Local 2021 allowable maximum contract amount for SOA Fin 1st, (job no. 20/019KJ) for a total amount of \$80,000.**
9. **ACTION ITEMS - NON-CONSENSUS**
- B. **Consider approval of estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned** under the Governmental Accounting Standards Board (GASB) 54. (This is an annual requirement to project our end of the year fund balance to meet GASB accounting standards. Once the audit is completed, the final fund balances will be reported at the January Board Meeting).

Motion made by Richard Cantu, seconded by Erica Davis to approve estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54. (This is an annual requirement to project our end of the year fund balance to meet GASB accounting standards. Once the audit is completed, the final fund balances will be reported at the January Board Meeting).

Motion passes with 7-0 voting to approve.
 - C. **Consider first reading of the following revised local policies:**
 - a. CH(Local)

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

- b. CQB(Local)
- c. CV(Local)
- d. DCD(Local)
- e. DCE(Local)
- f. DEC (Local)
- g. FFAC(Local)
- h. GKA(Local)

No action was taken on this item.

- D. **Consider approval of Memorandum of Understanding between HCDE and the Education Foundation of Harris County for the Partners in Education Project**, providing \$400,000 for grants, scholarships, and sponsorship activities (plus approximately \$35,000 in rollover funds form FY2021), and the Tools for Teachers Program, providing \$200,000 for educators' supplies, for a term of July 22, 2021 through August 31, 2022.

Motion made by Andrea Duhon, seconded by Richard Cantu to approve Memorandum of Understanding between HCDE and the Education Foundation of Harris County for the Partners in Education Project, providing \$400,000 for grants, scholarships, and sponsorship activities (plus approximately \$35,000 in rollover funds form FY2021), and the Tools for Teachers Program, providing \$200,000 for educators' supplies, for a term of July 22, 2021 through August 31, 2022.

Motion passes with 7-0 voting to approve.

- E. **Consider the approval for Change Order #2 in the amount of \$4,384.53 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus.** (Funds to be used from Head Start budget are \$3,189.73 and the remaining \$1,194.80 will be deducted from the architect's fee.)

Motion made by David Brown, seconded by Richard Cantu to approve Change Order #2 in the amount of \$4,384.53 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus. (Funds to be used from Head Start budget are \$3,189.73 and the remaining \$1,194.80 will be deducted from the architect's fee.).

Motion passes with 7-0 voting to approve.

- F. **Consider approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors:** Community Partners Early Childhood Development Center (RFP 21/029IA) in the amount of \$117,000 and Successful Starters Learning Academy II (RFP 21/029IA) in the amount of \$117,000. Each contract will be valid 08/01/2021 through 08/31/2022 (Fully funded by the Head Start/Early Head Start grants).

Motion made by David Brown, seconded by Richard Cantu to approve HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors: Community Partners Early Childhood Development Center (RFP 21/029IA) in the amount of \$117,000 and Successful Starters Learning Academy II (RFP 21/029IA) in

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

the amount of \$117,000. Each contract will be valid 08/01/2021 through 08/31/2022 (Fully funded by the Head Start/Early Head Start grants).

Motion passes with 7-0 voting to approve.

- G. **Consider approval of consent to assignment of contract(s) by Trusted Capital Group to HUB International Limited (Vendor is part of the cafeteria plan and 401a and 403b administrator).**

Motion made by Richard Cantu, seconded by David Brown to approve consent to assignment of contract(s) by Trusted Capital Group to HUB International Limited (Vendor is part of the cafeteria plan and 401a and 403b administrator).

Motion passes with 7-0 voting to approve.

The Board entered into Executive Session at 2:33 p.m.

10. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding same.

The Board entered into Open Session at 3:30 p.m.

11. **RECONVENE** for possible action on items discussed in executive session
12. **Discussion and possible action regarding future agenda items**
- Danny Norris requested an update on the small business program for contracts awarded since October 2020 at the November 2021 Board meeting.*
- Eric Dick requested a review, at a future meeting, of Board policy regarding engaging with speakers during public comment at Board meetings. This item will be added to the agenda of the next Policy Committee meeting.*
13. **INFORMATION ITEMS**
- A. **HR Information Items**
- B. **Employee Count**
- C. **Notice to board members of federal interest relating to Coolwood Head Start**
- D. **The CASE for Kids Division awards three school districts and two charter school systems (aggregate amount \$550,700),**for delivery of comprehensive programs for the 2020-2021 school year: Alief ISD, Houston ISD, Pasadena ISD, Academy of Accelerated Learning Charter and Rhodes Performing Arts Charter.
- E. **The CASE for Kids Division awards 43 nonprofit organizations (aggregate amount \$625,000), for delivery of comprehensive programs, short-term projects**

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2021**

and online college and career readiness programs to serve youth across four Harris County Precincts for Summer of 2021.

- F. **A correction has been made to item 6.E.7. from the June 16, 2021 board meeting. Some of the job numbers did not match the vendors. The erroneous item read:** Consider approval of Contract Renewal option for job no. 20/032KN for Instructional Resources, Textbooks & Related Items with the following vendors: ABDO Publishing Company dba ABDO-Spotlight-Magic Wagon (#20/032KN-01); Barnes & Noble Booksellers, Inc. (#20/032KN-02); Complete Book and Media Supply, LLC (#20/032KN-07); Express Booksellers, LLC dba Express Booksellers (#20/032KN-08); Hipeware Labs, Inc. (#20/032KN-10); Houston A+ Challenge (#20/032KN-11); MT Library Services, Inc. dba Junior Library Guild (#20/032KN-12); KAMICO Instructional Media, Inc. (#20/032KN-13); Peoples Education, Inc. dba Mastery Education (#20/032KN-14); Newsela (#20/032KN-15); Hertzberg-New Method, Inc. dba Perma-Bound Books (#20/032KN-17); Rethink Autism (#20/032KN-20); Leticia Smith dba Risas y Sonrisas, LLC (#20/032KN-21); Scholastic, Inc. (#20/032KN-22); Waterford Institute dba Waterford Research Institute (#20/032KN-25), and X-CAL Corp (#20/032KN-26) for the period 07/15/2021 through 07/14/2022.**The item should read and has been corrected in the June 16, 2021 meeting minutes as follows:** Consider approval of Contract Renewal option for job no. 20/032KN for Instructional Resources, Textbooks & Related Items with the following vendors: ABDO Publishing Company dba ABDO-Spotlight-Magic Wagon (#20/032KN-01); Barnes & Noble Booksellers, Inc. (#20/032KN-03); Complete Book and Media Supply, LLC (#20/032KN-08); Express Booksellers, LLC dba Express Booksellers (#20/032KN-09); *Hiperware* Labs, Inc. (#20/032KN-11); Houston A+ Challenge (#20/032KN-12); MT Library Services, Inc. dba Junior Library Guild (#20/032KN-13); KAMICO Instructional Media, Inc. (#20/032KN-14); Peoples Education, Inc. dba Mastery Education (#20/032KN-17); Newsela, Inc (#20/032KN-15); Hertzberg-New Method, Inc. dba Perma-Bound Books (#20/032KN-18); Rethink Autism, Inc. (#20/032KN-20); Leticia Smith dba Risas y Sonrisas, L.L.C. (#20/032KN-21); Scholastic, Inc. (#20/032KN-22); Waterford Institute dba Waterford Research Institute (#20/032KN-25), and X-CAL Corp (#20/032KN-26) for the period 07/15/2021 through 07/14/2022.

14. **ADJOURN** - Next regular meeting is scheduled for Wednesday, August 18, 2021, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by David Brown, seconded by Erica Davis to adjourn.

Motion passes with 7-0 voting to adjourn the meeting.

The meeting adjourned at 3:37 p.m.

Board President

Board Vice President