

**Harris County Department of Education
Minutes of Regular Board Meeting
September 16, 2020**

The Harris County Board of School Trustees met in a regular board meeting on September 16, 2020 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Eric Dick, Board President, called the meeting to order at 1:03 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Don Sumners; Amy Hinojosa

Board Members Absent: Mike Wolfe

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support

Danielle Bartz, Chief of Staff; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Senior Director School Based Therapy Services; Jeff Drury, Director Choice Partners; Melissa Godbout, Board Secretary; Anthony Mays, Senior Director Schools; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum and Compliance Services; Venita Peacock, Director Head Start; Natasha Truitt, Executive Director Human Resources; Rich Vela, Executive Director Facilities

Visitors:

1. **Invocation** - Leah Alba, School-Based Therapy Services
2. **Pledge of Allegiance to the US flag** - Traci Gault, School-Based Therapy Services
3. **Pledge of Allegiance to the Texas flag** - Traci Gault, School-Based Therapy Services

PUBLIC HEARING for the purpose of considering the proposed Tax Rate of \$0.0050 per \$100 assessed property value for Tax Year 2020

(Fiscal Year 2020-2021). The no-new-revenue-rate (NRRR) has been calculated at \$0.004745 per \$100 assessed property value. The recommended tax rate is below the voter approval rate (VAR) of \$0.005135.

Eric Dick opened the hearing for public comment. No public comments were received during the public hearing. Jesus Amezcua gave an overview of the proposed tax rate of \$0.0050 per \$100 assessed property value for Tax Year 2020 (Fiscal Year 2020-2021) and the no-new-revenue-rate (NRRR) of \$0.004745 per \$100 assessed property value.

Agenda item 8.B. was moved up to be voted on after the Public Hearing.

8. B. **Discussion of and approval of Tax Rate for Fiscal Year 2020-2021. Consider a proposed Tax Rate of \$0.0050 per \$100 assessed property value** for Tax Year 2020 (Fiscal Year 2020-2021). The NRRR (no-new-revenue rate) has been calculated at \$0.004745 per \$100 assessed property value. The recommended tax rate is below the VAR(voter approval rate) of \$0.005135. If approved, the proposed tax rate will not require additional public hearings and notices.

Motion made by Richard Cantu, second by Danny Norris to adopt the tax rate for Fiscal Year 2020-2021 of \$0.004993 per \$100 assessed property value.

Motion passes with 6-0 voting to adopt the recommended tax rate tax rate for Fiscal Year 2020-2021 of \$0.004993 per \$100 assessed property value.

5. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

No public comments were given.

6. **Reports and presentations:**

- A. **Annual Update from Therapy Services** - Carie Crabb, Senior Director
- B. **Superintendent Monthly Report** - James Colbert, Jr.

Superintendent Colbert recognized the tremendous amount of work by all HCDE divisions, including Human Resources, Facilities, Communications, and HCDE staff and to prepare the buildings for reopening, as we want people to feel safe when they come here. He expressed appreciation to the HCDE Board for modeling healthy habits and adapting to new procedures. He recognized that HCDE is unique and that we serve 25 different school districts, if not more, so we need to be more opened than we are closed. He stated that during the pandemic, school districts have been directed to make independent decisions, which has been challenging for HCDE because districts are doing a number of different things. He stated that districts enter into contracts with HCDE and expect impeccable service, and he thanked Dr. Mays and Mr. Parker for their job in preparing the school campuses for students to be able to come back. He stated that out of the 4 HCDE campuses, the AB campuses serving students with special needs have filled up quickly as anticipated, and the Highpoint campus for behavioral students has not filled up as quickly. He stated there have been a few challenges for the teachers who are on campus but still teaching students via Zoom. Mr. Colbert distributed a timeline to give board members an idea of the status of the capital improvement plan and explained the logistics and the planning of what the facilities will look like. He stated everything is happening on time and according to schedule. Mr. Colbert stated that the annual convocation had to be held differently this year, instead of having it at the big event center. HCDE had a virtual convocation. He stated it was an opportunity to acknowledge things going on around us that we can not ignore. Mr. Colbert stated that the goal of convocation is to remind people that they are public servants and that people who serve the public will make our country better. He mentioned that the tax rate that was discussed and approved today was significant, and it's one of the most significant decisions the board makes every year and it impacts millions of households' tax bills. He applauded the fiscal responsibility shown by the Board and HCDE. He stated that he prides himself, administration and the board for being fiscally responsible and good stewards of taxpayer dollars. He stated that HCDE serves as a model for what many government entities should try to replicate as far as responsibility. He stated that he is proud and honored to serve as the superintendent for HCDE, describing that this has been the best job he has held in public education. He concluded his report by stating that he is proud to work with the staff, team and the board and appreciates the board's support.

C. Report of the Board Feasibility Subcommittee - Richard Cantu

No report.

- D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Don Sumners requested that the monthly division presentations be put on HCDE's website for the public to be able to view. He suggested that the presentation remain there until the next time that division gives another presentation, and then that presentation should replace the previous one. Mr. Sumners stated that when he served as the Harris County Tax Assessor and came to speak to the HCDE board, the board at that time was increasing the tax rate. He stated that in 2012 the board began decreasing the tax rate and has continued to do so, and it has relieved some of the pressure and criticism of the Department. He stated that he looks forward to be able to continue to do this in the future as well.

Eric Dick stated that this would be a good time for board members to communicate with each other and suggested that we keep an agenda item on the monthly board agendas for trustees to be able to suggest future agenda items.

Amy Hinojosa stated that she had the opportunity to visit Pasadena ISD and Goose Creek CISD to participate in their press for the grants they received from the Education Foundation of Harris County and that she was honored to be there.

Richard Cantu acknowledge and thanked the staff and gave a special shout out to Richard Martinez and Andre Jumonville in IT for their assistance in helping him transition to Zoom and the support they provided him. He mentioned that yesterday kicked off Hispanic Heritage Month, which is the time of year that he likes to acknowledge individuals who have made a difference in the community and who have inspired and motivated him in leadership. He recognized former council member Ben Reyes, one of the first Hispanic precinct judges in the community, Alfonse John Castillo, the mother of former state representative Yolanda Navarro-Flores, Juanita Navarro, community activist Amy Garcia, another precinct judge in the community and education advocate, Carmen Nuncio, and former principal of Jeff Davis High School and current principal of North Side High School, Emily Cole. He stated that during Hispanic Heritage Month, he wanted to acknowledge these individuals who have made a difference in the community.

- E. **Announcement of award from the Association of School Business Officials International (ASBO)** for the HCDE 2019 Comprehensive Annual Financial Report (CAFR) - Jesus Amezcua, Assistant Superintendent for Business Services.
- F. **Monthly Financial Reports through 08/31/2020** - Jesus Amezcua, Assistant Superintendent for Business Services

Administration corrected the job number in item 7.F.10 to reflect job no. 19/060MR.

Motion made by Danny Norris, seconded by Andrea Duhon to approve all items on the consent agenda, including the correction made by Administration to item 7.F.10.

Motion passes with 6-0 voting to approve all items on the consent agenda, including the correction made by Administration to item 7.F.10.

7. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

- 1. August Disbursement Report
- 2. Monthly Budget Amendment Report
- 3. Monthly Investment Report for August 2020

B. Consider approval of the following Board Meeting Minutes:

- 1. 2-26-2020 Regular Board Meeting
- 2. 8-3-2020 Special Called Board Meeting
- 3. 8-13-2020 Policy Committee Meeting
- 4. 8-19-2020 Regular Board Meeting

C. Consider acceptance of the following grant awards:

- 1. **Consider approval to submit the HCDE Head Start 2021 Continuation Grant request, to the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) in the amount of \$12,227,579, for the period of January 1, 2021 - December 31, 2021. This grant request**

includes \$10,832,611 for Head Start Program Operations, \$1,266,844 for Early Head Start Program Operations, \$97,713 for Head Start Training and Technical Assistance, and \$30,411 for Early Head Start Training and Technical Assistance.

2. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) to the HCDE Head Start Division for the Early Head Start-Child Care Partnership grant (06HP000311-02-00) in the amount of \$2,197,169 for the period of 09/01/2020 through 08/31/2021.**
 3. **Consider approval of a \$4,602,481 grant request to the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) to expand the HCDE Head Start/Early Head Start–Child Care Partnerships Program.**
 4. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) to the HCDE Head Start Division for Early Head Start-Child Care Partnerships' 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$97,943 for the period of 09/01/2020 through 08/31/2021.**
 5. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for the Head Start Division (06CH011535-01-02) in the amount of \$444,951.00 for the period of 07/01/2020 through 12/31/2020.**
- E. Consider ratification/approval of the following Interlocal Contracts:
1. **Consider approval of the Amendment 1 to the revenue contract for FY21 for School-Based Therapy Services with Barbers Hill ISD (3 students served in FY19) to add 148 days of Occupational Therapy Services. The total aggregate amount will increase from \$10,108 to \$88,844.**
 2. **Consider approval of Interlocal (revenue) contract with the City of Houston for CASE for Kids implementation of the City Connections Program. The contracted amount, up to \$770,000, will be expensed through the term period of 9/30/2020 through 6/30/2021.**

This agreement is pending Houston City Council approval and signatures.

3. **Consider approval of Memorandum of Understanding between HCDE Head Start/Early Head Start and Lee College** to collaborate and register HCDE Head Start/Early Head Start teaching staff in credit course work to obtain Child Development Associate (CDA) credentials by paying for the classes at Lee College using HCDE Head Start/Early Head Start training dollars.
 4. **Consider approval of Amendment #4 to Interlocal Agreement (revenue) with Stafford Municipal School District** for financial services, beginning July 22, 2019 and ending August 31, 2020, in an amount of \$230,000 (increase from \$222,600).
- F. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Consider approval of the Contract Award for job no. 20/045KN for Financial Software with the following vendors:** Allovue, Inc. (#20/045KN-01); Tech Data Corporation dba DLT Solutions, LLC (#20/045KN-02); Severin Intermediate Holdings, LLC dba PowerSchool Group, LLC (#20/045KN-03), and Tyler Technologies, Inc. (#20/045KN-04) for the period 09/16/2020 through 09/15/2021.
 2. **Consider approval of the Contract Award for job no. 20/047MJ for Third Party Code Inspection Services with the following vendors:** Bureau Veritas North America, Inc. (#20/047MJ-01), and Institute for Building Technology and Safety (#20/047MJ-02) for the period 09/16/2020 through 09/15/2021.
 3. **Consider approval of the Contract Award for job no. 20/051SG for Scientific Equipment & Related Items with the following vendors:** Carolina Biological Supply Company (#20/051SG-01); Cengage Learning, Inc. (#20/051SG-02); Finn Scientific, Inc. (#20/051SG-03); Gaumard Scientific Co., Inc. (#20/051SG-04); Leica Microsystems, Inc. (#20/051SG-05); 259 Holdings Ltd, LLC dba Microscope World (#20/051SG-06); NAO Global Health, LLC (#20/051SG-07); Nasco Education, LLC (#20/051SG-08); School Specialty, Inc. (#20/051SG-09), and Therapro, Inc. (#20/051SG-10) for the period 09/16/2020 through 09/15/2021.
 4. **Consider approval of the Contract Award for job no. 20/057SG for Affordable Care Act (ACA) Auditing & Reporting Services with**

the following vendors: ACA GPS, LLC (#20/057SG-01); Eligibility Tracking Calculators, LLC (#20/057SG-02), and PSST Acquisition, LLC dba PSST, LLC (#20/057SG-03) for the period 09/16/2020 through 09/15/2021.

5. **Consider approval of a Contract Renewal option for job no. 17/038CG for JOC-IDIQ for Roofing, Building Envelope and Waterproofing with the following vendors:** American Contracting USA, Inc. (#17/038CG-02); CR Systems, Inc. (#17/038CG-04); CS Advantage USAA, Inc. (#17/038CG-05); D7 Roofing & Metal, LLC (#17/038CG-06); Duro-Last, Inc. dba Duro-Last Roofing, Inc. (#17/038CG-07); Harvest Innovative Solutions, LLC (fka Fusion Trading, LLC dba Hi-Mark Roofing and Waterproofing) (#17/038CG-08); John A. Walker Roofing Company, Inc. (#17/038CG-10); LD Tebben Company, Inc. (#17/038CG-11); Sea-Breeze Roofing, Inc. (#17/038KC-12); Texas Ligua Tech Services, Inc. dba Ligua Tech (#17/038CG-15), and WS Equipment Leasing Enterprises of Texas, Inc. dba Weatherproofing Services, LLC (17/038CG-16) for the period 10/18/2020 through 10/17/2021.
6. **Consider approval of Contract Renewal option for job no. 18/056KD-43 for Technology Hardware, Software and Services with the following vendor:** Nuemman dba Nuemman, LLC (#18/056KD-43) for the period 09/19/2020 through 09/18/2021.
7. **Consider approval of a Contract Renewal option for job no. 18/067MR for JOC-IDIQ for Athletic Surfaces and Related Items with the following vendors:** EMA Sport Solutions, LLC (#18/067MR-01); Floor-Tex Commercial Flooring, LLC (#18/067MR-02), and ICON Diversified, LLC (#18/067MR-03) for the period 10/17/2020 through 10/16/2021.
8. **Consider approval of Contract Renewal option for job no. 18/072KC for Industrial Equipment Rent, Lease or Purchase with the following vendors:** ASIET, Inc. (#18/072KC-01); HVAC Mechanical Services of Texas, Ltd dba Hunton Services (#18/072KC-03); Lansdowne Moody Company, Inc. (#18/072KC-05), and United Rentals (North America), Inc. (#18/072KC-06) for the period 10/17/2020 through 10/16/2021.
9. **Consider approval of a Contract Renewal option for job no. 18/075KD for Custodial Supplies and Services with the following vendors:** Ambassador Services, LLC (#18/075KD-01); Auto-Chlor Services, LLC (#18/075KD-02); Buckeye International, Inc. dba

Buckeye Cleaning Center-Houston (#18/075KD-03); Butler Business Products, LLC (#18/075KD-04); Complete Supply, Inc. (#18/075KD-05); Western-BRW Paper Company, Inc. dba High Point (#18/075KD-07); Kleen Supply, Inc. (#18/075KD-08); MANS Distributors, Inc. (#18/075KD-09); Pasco Brokerage, Inc. (#18/075KD-11); Cordell Incorporated dba Ridley's Vacuum & Janitorial Supply (#18/075KD-12); Rio Paper & Supply, LLC (#18/075KD-13), and School Specialty, Inc. (#18/075KD-15) for the period 10/17/2020 through 10/16/2021.

10. **Consider approval of a Contract Renewal option for job no. 19/060JN for Disaster Debris Removal Services with the following vendor:** Graham County Land Company, LLC (#19/060MR-01) for the period 10/16/2020 through 10/15/2021.
 11. **Consider approval of a Contract Renewal option for job no. 19/070MJ to Furnish and Install Applied Technology Learning Laboratories with the following vendors:** Creative Learning Systems, LLC (#19/070MJ-01), and Quasar Data Center, Ltd (#19/070MJ-02) for the period 10/16/2020 through 10/15/2021.
 12. **HCDE Interlocal Agreements with:** Rio Grande City CISD, Rio Grande City, Texas; Salem City Schools, Salem, Virginia City; and City of Surprise, Surprise, Arizona.
- G. Consider approval of the following items for Internal Purchasing:
1. **Consider approval and award of RFQ 21/012KJ Bond Underwriting Services to the following proposer(s):** Lead Underwriter: J.P. Morgan Securities LLC; and Co-Managers: (1) Estrada Hinojosa & Company, Inc.; (2) RBC Capital, LLC; and (3) Hilltop Securities, Inc.
 2. **Consider approval of Contract Renewal option for job no. 17/002LB and insurance premium for Property and Casualty Insurance with the following vendor:** McGriff, Seibels & Williams of Texas, Inc. (#17/002LB) for the period of 10/01/2020 through 09/30/2021 (contract RFP renewal) and the period of 10/01/2020 through 10/01/2021 (policy period) for a total premium amount of \$542,035.15.
 3. **Consider approval of Contract Renewal option for job no. 19/054KJ Certified General Appraiser for Harris County Department of Education with the following vendor:** Valbridge Property Advisors, for the period of 10/01/2020 through 09/30/2021.

4. **Consider approval of Contract Renewal option for job no. 19/053KJ Real Estate Brokerage/Consulting Services** for Harris County Department of Education with the following vendors: Arvo Realty Advisors, Pollan Hausman Real Estate Services, LLC., and Winfrey Real Estate and Development, Inc. for the period of 10/01/2020 through 09/30/2021. The services to be provided, as needed, may include assistance in buying, selling and leasing real estate for Head Start and other HCDE Divisions.
5. **Consider approval of ratification and Contract Renewal option for job no. 18/049YR for CASE for Kids After School and Summer Direct Service Providers with the following vendor:** Urban Harvest, Inc. for the period of 08/15/2020 through 08/14/2021.
6. **Consider approval of Contract Renewal option for job no. 19/013IA-3 for CASE for Kids After School and Summer Direct Service Providers with the following vendors:** 5 Star Academy; Bayou City Fencing Academy; For The Children Consulting; FotoFest, Inc. Girlstart; Javier Lopez; Laddering Your Success, LLC.; Monica Lewis School of Etiquette; NO EGO APPAREL; Ondi Love Center Ministries; Productive Ventures; The Ensemble Theatre; WayOut Kids; Young Audiences, Inc. of Houston; and Young Picassos Houston. for the period 10/01/2020 through 09/30/2021.
7. **Consider approval of Contract Renewal option for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers with the following vendors:** A.I. R. Project; ALAR Institute, Inc.; Baked with Confidence; Go-Strategic Management Services; Houston Urban Debate League; and Science of Sport for the period of 10/18/2020 through 10/17/2021.
8. **Consider approval of Contract Renewal option for job no. 15/064YR for the Lease Agreement for the Tidwell Head Start Facility with the following vendor: KQC Investors, LLC. for the period of 09/01/2021 through 08/31/2025 (Funding available from Head Start funds).**
9. **Consider approval and award of RFQ 20/043IA - Architectural Design Services, for a pool of architects to be contracted as needed by both Harris County Department of Education and the Public Facilities Corporation of Harris County Department of Education (PFC).** The pool consists of the following vendors: ADAMS (Robert Adams, Inc.), AUTOARCH Architects, LLC., Brave

Architecture, Collaborate Arch, LLC, Corgan, Cre8 Architects (cre8 Incorporated), English & Associates Architects Inc., Harrison Kornberg Architects, Johnston, LLC, Kirksey, Pfluger Architects, Prosign Architects, Smith & Company Architects, STOA Architects, and Swart Architects for the period of 10/01/2020 through 09/30/2025.

10. **Consider approval and award of RFQ 20/050YR Engineering Services, for a pool of engineers to be contracted as needed by both Harris County Department of Education and the Public Facilities Corporation (PFC) of Harris County Department of Education.** The pool consists of the following vendors: A & E Structural Engenuity; Alpha Testing; Asakura Robinson; Concept Engineers; DAE & Associates dba Geotech Engineering and Testing; DBR Engineering Consultants, Inc.; Estes, McClure & Associates, Inc.; Gradient Group, LLC; Johnston, LLC; Kimley-Horn Associates, Inc.; LTY Engineers; Matrix Structural Engineers; National Precisionaire, LLC.; and Salas O'Brien, LLC, for the period of 10/01/2020 through 09/30/2025.

H. Consider approval of the following Revenue Agreements:

1. **Consider approval of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$782,990 with Academic and Behavior School East** with the following district(s):Galena Park ISD for three (3) in-county annual contracts in the amount of \$61,815 (\$20,605 each); Houston ISD for fifteen (15) in-county annual contracts in the amount of \$309,075 (\$20,605 each): La Porte ISD for eleven (11) in-county annual contracts in the amount of \$226,655 (\$20,605 each); Pearland ISD for nine (9) in-county annual contracts in the amount of \$185,445 (\$20,605 each) for the contract period of 08/24/2020 through 06/03/2021.
2. **Consider approval of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$1,174,485 with Academic and Behavior School West with the following district(s);** Alief ISD for thirty seven (37) in-county annual contracts in the amount of \$762,385 (\$20,605 each); Houston ISD for twenty (20) in-county annual contracts in the amount of \$412,100 (\$20,605 each) for the contract period of 08/24/2020 through 06/03/2021.
3. **Consider ratification of Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$139,575 with Academic and Behavior School West** with the following district: Fort Bend ISD for twenty-five

(25) out-of-county annual contracts in the amount of \$139,575 (\$5,583 each) for the ESY contract period of 06/09/2020 through 07/16/2020.

4. **Consider approval of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$120,588 with Highpoint School East** with the following district: Aldine ISD for twelve (12) in-county annual contracts in the amount of \$120,588 (\$10,049 each) for the contract period of 08/24/2020 through 06/03/2021.
5. **Consider approval of Certification Contribution Agreement (revenue) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board** for the period of 10/01/2020 through 09/30/2021. HCDE will certify \$1,500,000 in after-school program expenditures to receive matching funds from the Gulf Coast Workforce Board for CASE Quality Improvement programming in the amount of \$1,753,386. This contract will create two new Full-Time Employee positions for CASE for Kids.

8. **ACTION ITEMS - NON-CONSENSUS**

- A. Consider approval to temporarily expand the definition of “family emergency” within Policy DEC (Local) to allow HCDE employees to use Non-Discretionary Personal Leave for COVID-19 related reasons through June 4, 2021 (the last day of the school year.)

Motion made by Danny Norris, seconded by Amy Hinojosa to approve to temporarily expand the definition of “family emergency” within Policy DEC (Local) to allow HCDE employees to use Non-Discretionary Personal Leave for COVID-19 related reasons through June 4, 2021 (the last day of the school year.)

Motion passes with 6-0 voting to approve.

- C. **Consider approval of Change Order to contract with Facilities Sources to extend the time allowed for completion of the Liebert HVAC Project at 6005 Westview by 62 days** from 08/31/2020 to 11/1/2020 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.
- D. **Consider approval of Change Order to contract with ERC to extend the time allowed for completion of the Modernization of the Elevators Project at 6005 Westview by 123 days** from

08/31/2020 to 1/1/2021 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.

- E. **Consider approval of Change Order to contract with ERC to extend the time allowed for completion of the Fortis Academy Gym HVAC Project by 62 days** from 08/31/2020 to 11/1/2020 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.

- F. **Consider approval of Change Order to contract with ERC to extend the time allowed for completion of the Fortis Academy Fence Project by 46 days** from 08/31/2020 until 10/16/2020 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.

Motion made by Danny Norris, seconded by Richard Cantu to approve item 8.C.

Friendly amendment to the motion to approve items 8.C, 8.D, 8.E, and 8.F.

Motion passes with 6-0 voting to approve items 8.C, 8D, 8.E, and 8.F.

- G. **Consider approval to purchase a suite of adaptive digital literacy and math curriculum for the Head Start program from Imagine Learning** (BuyBoard Contract 572-19) in the amount of \$298,200 for a three-year subscription (fully funded by Head Start COVID-19 relief funds).

Motion made by Danny Norris, seconded by Andrea Duhon to approve to purchase a suite of adaptive digital literacy and math curriculum for the Head Start program from Imagine Learning (BuyBoard Contract 572-19) in the amount of \$298,200 for a three-year subscription (fully funded by Head Start COVID-19 relief funds).

Motion passes with 6-0 voting to approve.

The Board entered into Closed Session at 2:27 p.m.

- 9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. Deliberate possible action to terminate ABS East teacher's Chapter 21 term contract, for good cause as determined by the Board; obtain legal advice regarding same.
- B. **EMPLOYMENT:**
 TS Teacher, Academic and Behavior School East
 TS Teacher, Academic and Behavior School East
 TS Teacher, Academic and Behavior School East
 P-2 School Counselor, Academic and Behavior School East

 TS Teacher, Academic and Behavior School West
- C. **Deliberate the purchase of approximately 3.5 Acres of Real Property near Coolwood Head Start Center; obtain legal advice regarding same.**
- D. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The Board entered into Open Session at 3:32 p.m.

- 10. **RECONVENE** for possible action on items discussed in executive session

- A. Consider action to terminate ABS East teacher's Chapter 21 term contract, for good cause as determined by the Board.

Motion made by Amy Hinojosa, seconded by Danny Norris to terminate Gregory Sam's Chapter 21 term employment contract, for good cause as determined by the Board, and to authorize the Superintendent or his designee to inform Mr. Sam of this action as required by applicable law and policy.

Motion passes with 6-0 voting terminate Gregory Sam's Chapter 21 term employment contract, for good cause as determined by the Board, and to authorize the Superintendent or his designee to inform Mr. Sam of this action as required by applicable law and policy.

- B. **EMPLOYMENT:**
 TS Teacher, Academic and Behavior School East
 TS Teacher, Academic and Behavior School East
 TS Teacher, Academic and Behavior School East
 P-2 School Counselor, Academic and Behavior School East

TS Teacher, Academic and Behavior School West

Administration removed employment contract for one TS Teacher, Academic and Behavior School East from the agenda.

Motion made by Danny Norris, seconded by Richard Cantu to approve the employment contracts for the following positions:

TS Teacher, Academic and Behavior School East

TS Teacher, Academic and Behavior School East

P-2 School Counselor, Academic and Behavior School East

TS Teacher, Academic and Behavior School West

Motion passes with 6-0 voting to approve.

- C. **Consider approval to purchase approximately 3.5 Acres of Real Property near Coolwood Head Start Center** for future campus and/or other Department Facilities and authorize the superintendent or his designee to negotiate, finalize and execute the purchase agreement and associated documents (This purchase will be made through a Health and Human Services (HHS) grant.)

Motion made by Danny Norris, seconded by Andrea Duhon to approve the purchase of approximately 3.5 acres, more or less, of real property located near the Coolwood Head Start Center for a future campus and/or other Department facilities for a purchase price not to exceed \$1.54 per square foot plus closing costs and delegate authority to the Superintendent or his designee to contract for due diligence professional services and negotiate, execute, and, and/or terminate any agreements and closing documents related to the purchase, as discussed in closed session.

Motion passes with 6-0 voting to approve the purchase of approximately 3.5 acres, more or less, of real property located near the Coolwood Head Start Center for a future campus and/or other Department facilities for a purchase price not to exceed \$1.54 per square foot plus closing costs and delegate authority to the Superintendent or his designee to contract for due diligence professional services and negotiate, execute, and, and/or terminate any agreements and closing documents related to the purchase, as discussed in closed session.

11. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. Employee Count

D. Revenue contracts less than \$50,000 (Cumulative total \$268,166)

- Between Schools Division and Conroe ISD, Student contracts, \$16,749
- Between Schools Division and Sheldon ISD, Student contracts, \$42,210
- Between Schools Division and Spring ISD, Student contracts, \$43,750
- Between Schools Division and Channelview ISD, Student contracts, \$31,250
- Between Therapy Services and Sweeney ISD, Student therapy, \$7,980
- Between Therapy Services and HISD, Student therapy, \$4,750
- Between Therapy Services and Hempstead ISD, Student therapy, \$19,152
- Between Therapy Services and Tomball ISD, Student therapy, \$17,352
- Between Therapy Services and YES Preparatory Public School, Student therapy, \$14,460
- Between Therapy Services and Humble ISD, Student therapy, \$18,316
- Between Therapy Services and Pasadena ISD, Student therapy, \$17,834
- Between Teaching Learning Center and Stafford MSD, Math Workshop, \$1,250
- Between Teaching Learning Center and HCDE Schools Division, Profession Development, \$1,000
- Between Teaching Learning Center and HCDE Therapy Services, Equity & Inclusion training, \$6,000
- Between Teaching Learning Center and HCDE Fortis Academy, Professional Development, \$5,200
- Between Teaching Learning Center and HCDE Fortis Academy, "Improving Student outcome using Digital teaching", \$600.
- Between Center for Safe and Secure Schools and LaPorte ISD, Safety and Security, \$20,313.

E. Expenditure Interlocal contracts less than \$50,000

- Between CASE and Spring ISD, CASE Debates, \$4,000
- Between CASE and Pasadena ISD, CASE Debates \$4,000

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, October 21, 2020, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Amy Hinojosa, seconded by Danny Norris to adjourn the meeting.

Motion passes with 6-0 voting to adjourn the meeting.

The meeting adjourned at 3:36 p.m.

Board President

Board Secretary