

**Harris County Department of Education
Minutes of Regular Board Meeting
December 16, 2020**

The Harris County Board of School Trustees met in a regular board meeting on December 16, 2020 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Eric Dick, Board President, called the meeting to order at 1:05 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Amy Hinojosa; Don Sumners

Board Members Absent: Mike Wolfe

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support; CJ Rodgers, Assistant Superintendent for Education and Enrichment.

Julia Andrews, Director Safe and Secure Schools; Danielle Bartz, Chief of Staff; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Director School Based Therapy Services; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners; Melissa Godbout, Board Secretary; Victor Keys, Principal AB West; Charles Ned, Senior Director Schools; Brenda Mullins, Director Curriculum and Compliance Services; Venita Peacock, Director Head Start; Donna Trevino Jones, Principal AB East; Rich Vela, Executive Director Facilities

Visitors: Greg Degyter

1. **Invocation** - Janice Owolabi, Center for Safe and Secure Schools
2. **Pledge of Allegiance to the US flag** - Lisa Thompson Caruthers, CASE for Kids
3. **Pledge of Allegiance to the Texas flag** - Lisa Thompson Caruthers, CASE for Kids
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a

participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Greg Degyter addressed the board concerning a teacher who reached out to him from Alief ISD concerning her students wanting to return to on-campus classes but are unable to afford uniforms due to COVID reasons. He stated this population of students would be in the same population that would qualify for the reduced or free breakfast and lunch program and were having food insecurity issues. He stated the teacher indicated they were able to get the initial, immediate need for the first wave of students wanting to return to school, but was concerned that they may not be able to meet the second wave once all students return to campuses. He mentioned he was not sure if this was something the HCDE board could address but that he wanted to bring it to their attention.

5. Reports and presentations:

- A. **Annual Update from Center for Safe and Secure Schools** - Julia Andrews, Director
- B. **Annual Update from CASE for Kids** - Lisa Caruthers, Director
- C. **Superintendent Monthly Report** - James Colbert, Jr.

Superintendent Colbert recognized and thanked Trustees Mike Wolfe and Don Sumners for their leadership on the board. Mr. Colbert stated it is not easy to be a board member and anyone who chooses the path of public service should be commended. He addressed Mr. Sumners and expressed his appreciation for his and Mr. Wolfe's service. Mr. Colbert acknowledged that tomorrow is a day he looks forward to every year: the annual Bates Collision car giveaway to deserving Head Start parents. He stated Head Start has been doing this annually for 17 years. He recognized that typically cars are given to two Head Start parents, but this year it's only one. He invited the board members to attend the event in Baytown at 10 a.m. and stated the event would be kept small this year and take place outside due to COVID. He expressed that his favorite part is seeing the child's reaction, as the cars are typically packed with presents for the kids. Mr. Colbert stated that last week, leadership conducted site visits for the Capital Improvement program. He stated that they took a team along with the architects and project managers to visit Stafford Municipal School District, Goose Creek CISD and Deer Park ISD to look at some of their facilities and specifically their board rooms. He stated that he is very excited and that once the project is done, he believes the board will be very proud of the facility that HCDE has, and it will look more like what we are and aspire to be. Mr. Colbert recognized that two new HCDE trustees will be joining the board, David

Brown and Erica Davis. He stated that he had a board orientation with them, which was modified because of COVID. He stated he gave them a tour of the administration facility and gave them an overview of what HCDE is all about. He stated that both individuals are extremely excited about being on the board and will be sworn in on January 1st. Mr. Colbert invited the board members to attend the swearing-in ceremony and stated it would be nice to have a group photo with them. Mr. Colbert recognized that HCDE has been undergoing an awareness campaign, part of which encompassed mailers being sent out to 900,000 families. He stated that there are 3 stages to the initiative, and HCDE is about to start stage 2, which are flyers that will be included in the Community Impact newspapers. He distributed a sample and informed the board that HCDE is at the informative stage, trying to inform people of who we are and what we do. He pointed out the logos of all 25 school districts printed on the back of the sample for people to understand the scope and size of HCDE's impact in Harris County. He acknowledged President Dick's insistence for the awareness campaign and distribution of informative mailers and opined that this has been a successful initiative. He stated that an additional round of mailers will be distributed later this Spring.

D. Report of the Board Feasibility Subcommittee - Richard Cantu

Richard Cantu advised that the Board Feasibility Subcommittee met earlier this month to discuss the potential equine therapy program and possible partnership with Harris County Precinct 2.

Mr. Colbert added that Administration would like to make a formal presentation to the board during the January Board meeting and stated he would be speaking with legal counsel to determine if it would be better to have an action item for the board to decide if they want to proceed with the equine therapy project. He stated if the board proceeds, it will be the first big project where HCDE collaborates with another local governmental entity. He informed the board that during the presentation he will go over what equine therapy is, define what it will look like at HCDE, and go over the positives and negatives. He stated that this is a big decision and there are things to be mindful of if HCDE chooses to move forward with this project.

E. Announcement of awards from the Government Finance Officers Association (GFOA) for the HCDE Budget for Fiscal Year 2019-2020, and for Fiscal Year 2018-2019.

Andrea Duhon left the meeting at 1:55 p.m.

F. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Mr. Sumners stated he has enjoyed his time served on the HCDE board, noting that it has been an interesting and at times, taxing position. He stated that this is likely the end of his elected political life, having been in elected political service for 29 years. Mr. Sumners gave an overview of his elected political background and his accomplishments during his time of service to his elected positions. He stated he did not intend to run for any other elected position, noting that he was leaving with both regret and happiness and will be focusing more on his personal life. He stated he is looking forward to speaking to the board in the future and would be sending an email out to the board on January 2nd. He ended with a history question, stating that Douglas MacArthur made a speech to Congress in the 1950s in which he ended with a now-famous phrase, but stated he wouldn't tell anyone what the answer is. (HCDE counsel answered that the phrase is "Old soldiers never die; they just fade away.").

Andrea Duhon returned to the meeting at 1:59 p.m.

- G. **Monthly Financial Reports through 11/30/2020** - Jesus Amezcua, Assistant Superintendent for Business Services

Motion made by Danny Norris, seconded by Richard Cantu to approve all items on the consent agenda.

Motion passes with 6-0 voting to approve all items on the consent agenda.

6. **ACTION ITEMS – CONSENSUS**

- A. Consider approval of the following Business Services items:

1. November Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for November 2020.

- B. Consider approval of the following Board Meeting Minutes:

1. 11-18-2020 Regular Board Meeting
2. 11-18-2020 Policy Committee Meeting
3. 11-18-2020 Audit Committee Meeting

- C. Consider acceptance of the following grant awards:
1. **Consider approval of grant application to Texas Council for Developmental Disabilities in the amount of \$7,500 to support School-Based Therapy Services'** training on attention deficit hyperactivity disorder (ADHD) and related disorders. The training is scheduled for April 14, 2021 and will serve over 160 occupational, physical and music therapists and other Harris County Department of Education personnel.
 2. **Consider acceptance of the Notice of Award (NOA) 06CH011535-02-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$6,113,791 for the budget period of 01/01/2021 through 12/31/2021.**
- D. Consider ratification/approval of the following Interlocal Contracts:
1. **Consider approval of CASE for Kids' sponsorship of non-employees professional development per Houston-Galveston Area Council (H-GAC) interlocal with HCDE for the period 01/06/2021 through 09/30/2021.** As per the agreement with H-GAC, CASE for Kids will utilize H-GAC Quality Service funding to cover the expenses of non-employees' professional development for out-of-school time community collaborators.
 2. **Consider ratification of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$329,680 with Academic and Behavior School East** with the following district(s): Clear Creek ISD for sixteen (16) in-county annual contracts in the amount of \$329,680 (\$20,605 each) for the contract period of 08/24/2020 through 06/03/2021.
 3. **Consider ratification of Interlocal (revenue) contract** for FY 2021 in the aggregate amount of \$524,766 with Academic and Behavior School West with the following district(s): Fort Bend ISD for twenty-two (22) out of-county annual contracts in the amount of \$524,766 (\$23,853 each) for the contract period of 08/24/2020 through 06/03/2021.
 4. **Consider ratification of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$190,931 with Highpoint School East** with the following district: Sheldon ISD for nineteen (19) in-county annual contracts in the amount of \$190,931 (\$10,049 each) for the contract period of 8/24/20 through 06/03/21.
- E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of contract renewal option for job no. 17/019JN for Moving, Storage and Related Items with the following vendors:** A-Rocket Moving & Delivery, Inc. dba A-Rocket Moving & Storage, Inc. (#17/019JN-01), and Roadrunner, Ltd dba Roadrunner Moving & Storage (#17/019JN-02) for the period 02/28/2021 through 02/27/2022.
2. **Consider approval of contract renewal option for job no. 17/020CG for JOC-CSP for IDIQ On-Call Trades with the following vendors:** Aggieland Construction, Ltd (#17/020CG-01); ASA Builders, Inc. (#17/020CG-02); RMB Management, LLC dba Corestone Construction Services (#17/020CG-03); Evolve Holdings, Inc. (#17/020CG-04); ERC Environmental & Construction Services, Inc. dba ERC (#17/020CG-05); Dura Pier Facilities Services, Ltd dba Facilities Sources (#17/020CG-06); Maintenance Solutions, Inc. (#17/020CG-10); Millennium Project Solutions, Inc. (#17/020CG-12); Tarkett, USA Inc. (fka Tandus Centiva, US LLC) (#17/020CG-15), and BR Kym, Inc. dba Worth Hydrochem of Houston (#17/020CG-16) for the period 02/28/2021 through 02/27/2022.
3. **Consider approval of contract renewal option for job no. 17/021KC for Academic Programs for QZAB Projects with the following vendors:** Education Galaxy, LLC (#17/021KC-04); McGraw-Hill Education, Inc. dba McGraw-Hill School Education, LLC (#17/021KC-07); The W. Oscar Neuhaus Memorial Foundation dba Neuhaus Education Center (#17/021KC-08), and Sirius Education Solutions, LLC dba Sirius Education Solutions (#17/021KC-09) for the period 02/28/2021 through 02/27/2022.
4. **Consider approval of contract renewal option for job no. 18/029JN for JOC-IDIQ for Minor Construction with the following vendors:** Blackmon Mooring of Texas, LLC (#18/029JN-01); Centennial Moisture Control, Inc. (#18/029JN-02); Falkenberg Construction Company, Inc. (#18/029JN-03); Floors 2 Adore, LLC (#18/029JN-04); Mid-Continental Restoration Company, Inc. (#18/029JN-06); Radius Design Works, LLC (#18/029JN-09); SDB, Inc. dba SDB Contracting Services (#18/029JN-11); Sterling Structures, Inc. (#18/029JN-12); Pounds Group, LLC dba Sullivan Contracting Services (#18/029JN-13), and The Fence Lady, Inc. (#18/029JN-14) for the period 02/28/2021 through 02/27/2022.
5. **Consider approval of contract renewal option for job no. 19/011MR for JOC-IDIQ for Athletic Surfaces and Related Items with the following vendors:** FieldTurf, USA, Inc. (#19/011MR-02) for the period 02/27/2021 through 02/26/2022.
6. **Consider approval of contract renewal option for job no. 19/012KC for Graduation, Yearbooks, Commemoratives & Related Items with the following vendors:** Pride and Recognition, Inc. dba Balfour Company

(#19/012KC-01); Taylor Publishing Company dba Balfour Publishing (#19/012KC-02); Friesens Corporation (#19/012KC-03), and Inter-State Studio & Publishing Company (#19/012KC-04) for the period 02/27/2021 through 02/26/2022.

7. **Consider approval of contract renewal option for job no. 19/015MR for M&O Parts and Equipment with the following vendors:** Acme Architectural Hardware (#19/015MR-01), and Infection Controls, Inc. dba GermBlast (#19/015MR-06) for the period 02/27/2021 through 02/26/2022.

8. **Consider approval of contract renewal option for job no. 20/017MR for JOC-IDIQ for Minor Construction with the following vendors:** A & I Custom Manufacturing, LLC (#20/017MR-01); Baseline Paving & Construction, Inc. (#20/017MR-02); Basic IDIQ (#20/017MR-03); Belfor USA Group, Inc. dba Belfor Property Restoration (#20/017MR-04); Construction Masters of Houston, Inc. (#20/017MR-05); CORE Construction Services of Texas, Inc. (#20/017MR-06); DivisionOne Construction (#20/017MR-07); E Contractors USA, LLC (#20/017MR-08); ERC Environmental & Construction Services, Inc. dba ERC (#20/017MR-09); Horizon International Group, LLC (#20/017MR-10); JC Stonewall Constructors, LP (#20/017MR-11); JR Thomas Group, Inc. (#20/017MR-12); Millennium Project Solutions, Inc. (#20/017MR-14); Nash Industries, Inc. (#20/017MR-15); SETEX Facilities & Maintenance, LLC (#20/017MR-17); Texas General Contractors, Inc. (#20/017MR-18); Tommy Klein Construction, Inc. (#20/017MR-19); J.T. Vaughn Construction, LLC dba Vaughn Construction (#20/017MR-20), and Westco Ventures, LLC (#20/017MR-21) for the period 02/26/2021 through 02/25/2022.

9. **Consider approval of a contract renewal option for job no. 20/018MJ for JOC-IDIQ for Trades with the following vendors:** Accutek Technologies, Inc. (#20/018MJ-01); Ally Roofing Services, LLC (#20/018MJ-02); Baker-Jones Company, Inc. (#20/018MJ-03); Cavalry Construction, Co., Inc. (#20/018MJ-04); CEC Facilities Group, LLC (#20/018MJ-05); Chamberlin Houston, LLC dba Chamberlin Roofing and Waterproofing (#20/018MJ-06); D&G Quality Roofing, Inc. (#20/018MJ-07); D7 Roofing & Metal, LLC (#20/018MJ-08); QSS, L.C. dba Quality Security Systems (#20/018MJ-09), and Wylie Construction Services, LLC (#20/018MJ-10) for the period 02/26/2021 through 02/25/2022.

10. **Consider approval of Contract Renewal option for job no. 20/024MR for Charter Bus Rentals, Alternative Transportation & Car Rentals with the following vendors:** GBJ, Inc. dba AFC Transportation (#20/024MR-01); Hopskipdrive, Inc. (#20/024MR-02), and Zum Services, Inc. (#20/024MR-03) for the period 02/26/2021 through 02/25/2022.

11. **Consider approval of Contract Renewal option for job no. 20/026MR for Custodial Cleaning Services with the following vendors:** 1 Stone Solutions, LLC (#20/026MR-01); Caring Commercial Cleaning, Inc. (#20/026MR-02); McLemore Building Maintenance, Inc. (#20/026MR-03); Soji Services, Inc. dba Metroclean Commercial Building Services (#20/026MR-04), and The Kings Southern Division, LLC (#20/026MR-05) for the period 02/26/2021 through 02/25/2022.
12. **Consider approval of assignment of contract for job no. 18/058KC-33 for Education Materials and Related Items** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
13. **Consider approval of assignment of contract for job no. 18/075KD-15 for Custodial Supplies and Services** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
14. **Consider approval of assignment of contract for job no. 19/025KD-10 for Office Supplies from School Specialty, Inc. to School Specialty, LLC.** The effective date of the Consent for Assignment is December 16, 2020.
15. **Consider approval of assignment of contract for job no. 19/033MJ-18 for Furniture, Fixtures, Equipment (FFE) and Related Items** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
16. **Consider approval of assignment of contract for job no. 20/002KD-09 for Art Supplies & Related Items for 2020-2022 Supply Catalog** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
17. **Consider approval of assignment of contract for job no. 20/003KD-06 for Athletic-Playground Supplies & Related Items for 2020-2022 Supply Catalog** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
18. **Consider approval of assignment of contract for job no. 20/004KD-05 for Classroom Teaching Supplies & Related Items for 2020-2022 Supply Catalog** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.
19. **Consider approval of assignment of contract for job no. 20/008KD-06 for Office Supplies & Related Items for 2020-2022 Supply Catalog** from

School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.

20. **Consider approval of assignment of contract for job no. 20/051SG-09 for Scientific Equipment and Related Items** from School Specialty, Inc. to School Specialty, LLC. The effective date of the Consent for Assignment is December 16, 2020.

21. **Consider approval of the Contract Award for job no. 21/016KN for Educational/Instructional Software and Related Items with the following vendors:** Chavez & Associates, Inc. dba AC Language School (#21/016KN-01); DigitalDesk, Inc. (#21/016KN-02); EdTech Games, LLC (#21/016KN-03); Education Associates, Inc. (#21/016KN-04); Ellevation, Inc. (#21/016KN-05); Exploros, Inc. (#21/016KN-06); Footsteps2Brilliance, Inc. (#21/016KN-07); The Goodheart-Wilcox Company, Inc. dba Goodheart-Wilcox Publisher (#21/016KN-08); iLearn, Inc. (#21/016KN-09); Imagination Station, Inc. dba Istation (#21/016KN-10); ProLogic ITS, LLC (#21/016KN-11); Rosetta Stone, Ltd (#21/016KN-12); SanJae Educational Resources, Inc. (#21/016KN-13); Summit K12 Holdings, Inc. (#21/016KN-14), and Testout Corporation (#21/016KN-15) for the period 12/16/2020 through 12/15/2021.

22. **Consider approval of the Contract Award for job no. 21/018MR for Grease Traps Cleaning and Related Services with the following vendors:** RUJO Services, LLC dba RUJO Hood Cleaning (#21/018MR-01); WRM Company dba SouthWaste Disposal, LLC (#21/018MR-02), and American Allwaste, LLC dba Wastewater Transport Services (#21/018MR-03) for the period 12/16/2020 through 12/15/2021.

23. **HCDE Interlocal Agreements with:** San Jacinto River Authority (Signature Only), Conroe, Texas; Pasadena ISD (Signature Only), Pasadena, Texas; Port Arthur Housing Authority, Port Arthur, Texas; Mabank ISD, Mabank, Texas; City of Johnson City, Johnson City, Texas, and London ISD, Corpus Christi, Texas.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the proposed Annual Budget Calendar for FY 2021-2022.**

Motion made by Danny Norris, seconded by Andrea Duhon to approve the proposed Annual Budget Calendar for FY 2021-2022.

Motion passes with 6-0 voting to approve.

B. Consider second reading and final approval of the following revised local policies:

- a. BF (Local)
- b. DED (Local)
- c. DMD (Local)
- d. FD (Local)
- e. FFG (Local)
- f. FFG (Exhibit)
- g. FNG (Local)
- h. GF (Local)

Motion made by Danny Norris, seconded by Amy Hinojosa to approve the following revised local policies:

- a. BF (Local)*
- b. DED (Local)*
- c. DMD (Local)*
- d. FD (Local)*
- e. FFG (Local)*
- f. FFG (Exhibit)*
- g. FNG (Local)*
- h. GF (Local)*

Motion passes with 5-0-1 voting to approve with Don Sumners abstaining.

C. Consider approval of Interlocal Agreement with the Harris County Sheriff's Office for FY2021 and FY2022 for law enforcement services provided to the Schools Division for the following campuses: Academic and Behavior School East for two (2) deputies, Academic and Behavior School West for one (1) deputy, Highpoint School East for three (3) deputies, and Fortis Academy for one (1) deputy (\$74,367 per deputy) from 03/01/2021 through 02/28/2022 in an amount not to exceed \$520,569.

Motion made by Richard Cantu, seconded by Danny Norris to approve Interlocal Agreement with the Harris County Sheriff's Office for FY2021 and FY2022 for law enforcement services provided to the Schools Division for the following campuses: Academic and Behavior School East for two (2) deputies, Academic and Behavior School West for one (1) deputy, Highpoint School East for three (3) deputies, and Fortis Academy for one (1) deputy (\$74,367 per deputy) from 03/01/2021 through 02/28/2022 in an amount not to exceed \$520,569.

Motion passes with 6-0 voting to approve.

- D. **Consider approval of Change Order to contract with ERC (job no. 20/017-09) for the installation of a Sump Pump with Pit Flood Alarm in the amount of \$29,295** and to extend the substantial completion deadline of the modernization of the elevators project at 6005 Westview by 181 days from 01/01/2021 to 06/30/2021 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.

Motion made by Danny Norris, seconded by Amy Hinojosa to approve Change Order to contract with ERC (job no. 20/017-09) for the installation of a Sump Pump with Pit Flood Alarm in the amount of \$29,295 and to extend the substantial completion deadline of the modernization of the elevators project at 6005 Westview by 181 days from 01/01/2021 to 06/30/2021 due to production and delivery delays resulting from the COVID-19 pandemic. Funds will be rolled forward and amended to FY 20-21 Budget.

Motion passes with 6-0 voting to approve.

- 6 E.21. **Consider approval of the Contract Award for job no. 21/016KN for Educational/Instructional Software and Related Items with the following vendors:** Chavez & Associates, Inc. dba AC Language School (#21/016KN-01); DigitalDesk, Inc. (#21/016KN-02); EdTech Games, LLC (#21/016KN-03); Education Associates, Inc. (#21/016KN-04); Ellevation, Inc. (#21/016KN-05); Exploros, Inc. (#21/016KN-06); Footsteps2Brilliance, Inc. (#21/016KN-07); The Goodheart-Wilcox Company, Inc. dba Goodheart-Wilcox Publisher (#21/016KN-08); iLearn, Inc. (#21/016KN-09); Imagination Station, Inc. dba Istation (#21/016KN-10); ProLogic ITS, LLC (#21/016KN-11); Rosetta Stone, Ltd (#21/016KN-12); SanJae Educational Resources, Inc. (#21/016KN-13); Summit K12 Holdings, Inc. (#21/016KN-14), and Testout Corporation (#21/016KN-15) for the period 12/16/2020 through 12/15/2021.

Motion made by Danny Norris, seconded by Richard Cantu to reconsider and approve item with the exception of Ellevation, Inc. (##21/016KN-05).

Motion passes with 6-0 voting to reconsider and approve item with the exception of Ellevation, Inc. (##21/016KN-05).

- E. **Consider approval to purchase Microsoft campus license agreement** from CDW-G (Job No. 18/056KD-13) in an amount not to exceed \$300,000.

Motion made by Danny Norris, seconded by Amy Hinojosa to approve to purchase Microsoft campus license agreement from CDW-G (Job No. 18/056KD-13) in an amount not to exceed \$300,000.

Motion passes with 6-0 voting to approve.

The board entered into Closed Session at 2:40 p.m.

Don Summers left the meeting after adjournment to Closed Session and did not return to the meeting.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, but not limited to, Superintendent's evaluation and contract.
 - B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The board entered into Open Session at 3:56 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
 - A. Possible action regarding Superintendent's contract

Motion made by Andrea Duhon, seconded by Danny Norris to approve the Sixth Amendment to the Superintendent's employment contract as discussed in executive session.

Motion passes with 5-0 voting to approve.

5. F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Amy Hinojosa recognized that she forgotten to mention that she had the privilege of being a part of Pasadena ISD's Education Foundation fundraiser telethon called "Back for the Future." She stated PISD employees participated, including playing instruments, dancing, and singing. She stated the Foundation's goal was to raise \$250,000, and they were able to raise \$325,000. She stated that she was assigned to answer calls, and even though she only received one call, it was enjoyable and the ISD was able to raise a lot of money.

10. **Discussion and possible action regarding future agenda items**

Eric Dick suggested it might be nice for trustees to start reading to Head Start children and encourage other people in the community to do so as well.

He requested if there is already an existing program like this, for it to be explained to the board as he believes all the trustees would like to have the option to do this.

11. **INFORMATION ITEMS**

- A. **Human Resources Information Items**
- B. **Employee Count**
- C. **Memorandum of Understanding Contracts (non-monetary) for the CASE for Kids Afterschool Strategic Investment (ASI) program:** CASE for Kids certifies afterschool investments of public funds through three collaborators as part of our Houston- Galveston Area Council (H-GAC) contract.
- D. **Submission of grant proposal to Nordstrom Cares in the amount of \$5,000 via Education Foundation of Harris County** to support CASE for Kids' CASE Debates program. Requested funds will provide debate opportunities for 300 high school students in the Harris County area.
- E. **In collaboration with Education Foundation of Harris County, the Center for Grants Development submitted a sponsorship request** of \$1,000 to H-E-B to support The Teaching and Learning Center's 35th Annual R.T. Garcia Early Childhood Winter Conference scheduled virtually for Saturday, January 30, 2021.

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, January 20, 2021, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Danny Norris, seconded by Andrea Duhon to adjourn the meeting.

Motion passes with 5-0 voting to adjourn.

The meeting adjourned at 4:02 p.m.

Board President

Board Secretary