

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **19th day of October 2022 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
October 19, 2022
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held October 19, 2022, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Joshua Garza, Maintenance & Operations
2. **Pledge of Allegiance to the US flag** - Holly Shafer, School-Based Therapy Services
3. **Pledge of Allegiance to the Texas flag** - Holly Shafer, School-Based Therapy Services
4. **Public Hearing** for the purpose of considering the proposed Tax Rate of \$0.004900 per \$100 assessed property value for Tax Year 2022 (Fiscal Year 2022-2023). The no-new-revenue-rate (NRRR) has been calculated at \$0.004541 per \$100 assessed property value. The recommended tax rate is below the voter approval rate (VAR) of \$0.004915.
5. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
6. **REPORTS AND PRESENTATIONS**
 - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
 - B. **Recognition of Principals Month** - Jonathan Parker, Assistant Superintendent for Academic Support Services & Dr. Charles Ned, Senior Director of Schools
 - C. **Superintendent Monthly Report** - James Colbert, Jr.
 - D. **Annual Division Update** - John Prestigiacomo, Director of Maintenance & Operations
 - E. **Annual Division Update** - Carie Crabb, Senior Director of School-Based Therapy Services
 - F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

- G. **Report of Board Committees - Committee Chairs**
- H. **Monthly Financial Reports through 09/30/2022 - Dr. Jesus Amezcua, Assistant Superintendent for Business Services**
- I. **Presentation of 2022 Annual Achievement of Excellence in Procurement Award - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.**

7. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for September 2022

B. Consider ratification/approval of the following Board Meeting Minutes:

- 1. 09/21/2022 Special Schools Committee Meeting
- 2. 09/21/2022 Governmental Relations Committee Meeting
- 3. 09/21/2022 Board Meeting

C. Consider acceptance of the following grant awards:

- 1. **Acceptance of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 5 grant for the period 08/01/2022 through 07/31/2023. CASE for Kids anticipates serving 975 students with these grant funds.**
- 2. **Acceptance of Notice of Grant Award from the Texas Council for Developmental Disabilities for the period 11/01/2022 to 11/30/2022** in the amount of \$5,860 for the School-Based Therapy Services Division for a speaker stipend. The stipend will provide professional development for 160 occupational therapy practitioners, general education teachers, and special education teachers.
- 3. **Acceptance of the Notice of Safety Grant Award for the Facilities Division from Texas Political Subdivisions in the amount of \$5,342.** This award is to be used towards the purchase of two AED defibrillators and two additional first aid kits.

D. Consider ratification/approval of the following Interlocal Contracts:

- 1. **Approval of Amendment #1 to Interlocal Agreement between Humble ISD and the Center for Safe and Secure Schools Division** for 3 additional facilities for Safety Audits in Year 3 of said Interlocal Agreement increasing the amount from \$23,164 to \$27,433 for Year 3.
- 2. **Ratification and Approval of Interlocal Agreement with Fort Bend County (revenue) for records management services in the amount of \$80,000** for the period of 10/01/2022 through 09/30/2023.

3. **Ratification and Approval of Interlocal (revenue) contract for FY 2023 for therapy services in the aggregate amount of \$999,860 with School-Based Therapy Services and the following district:** Spring ISD (558 students served in FY22) in the amount of \$999,860 for FY 2023.
 4. **Ratification and Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$1,184,220 with Academic and Behavior School East with the following districts:** Cleveland ISD to increase the original amount of \$50,100 by \$25,050 for one (1) additional out-of-county unit (\$25,050 each) to a total of \$75,150; Dayton ISD for twelve (12) in-county annual contracts in the amount of \$259,620 (\$21,635 each); Dickinson ISD for three (3) out-of-county annual contracts in the amount of \$75,150 (\$25,050 each); Galveston ISD for two (2) out-of-county annual contracts in the amount of \$50,100 (\$25,050); Goose Creek ISD for fifteen (15) in-county annual contracts in the amount of \$324,525 (\$21,635 each); Hitchcock ISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); Spring ISD for twelve (12) in-county annual contracts in the amount of \$259,620 (\$21,635 each); Texas City ISD for five (5) out-of-county annual contracts in the amount of \$125,250 (\$25,050 each); YES Prep Public Schools for three (3) in-county annual contracts in the amount of \$64,905 (\$21,635 each) for the contract period of 08/22/2022 through 06/05/2023.
 5. **Ratification and Approval of Interlocal (revenue) contracts for FY 2023 in the aggregate amount of \$110,085 with Academic and Behavior School West with the following districts:** Amendment to annual contract with Fort Bend ISD in the amount of \$350,700 to include consideration of Bus Aide services not to exceed an additional \$13,300 (total amount of \$364,000), if necessary (Bus Aide services: \$19 per hour not to exceed 700 hours); Angleton ISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); El Campo ISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); Navasota ISD for one (1) out-of-county annual contract in the amount of \$25,050 (\$25,050 each); Pearland ISD for one (1) in-county annual contract in the amount of \$21,635 (\$21,635 each) for the contract period of 08/22/2022 through 06/05/2023.
 6. **Ratification and Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$207,000 with Highpoint School East with the following district:** Crosby ISD for twenty (20) in-county annual contracts in the amount of \$207,000 (\$10,350 each) for the period of 08/22/2022 through 06/05/2023.
 7. **Ratification and Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$25,000 with Fortis Academy with the following district:** Goose Creek CISD for four (4) in-county annual contracts in the amount of \$25,000 (\$6,250 each); for the contract period of 08/22/2022 through 06/05/2023.
- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of the Contract Award for job no. 22/056SG for Fuel Card Monitoring, GPS and Related Items with the following vendors:** MVC Technology, LLC dba Fleet IQ (#22/056SG-01); Fleetcard, Inc. dba Impac Fleet (#22/056SG-02); NexTraQ, LLC (#22/052SG-03) and Pinnacle Petroleum, LLC (22/052SG-04) from 10/19/2022 through 10/18/2023.

2. **Approval of HCDE Interlocal Agreements with:** Alhambra School District No. 88, Phoenix Arizona; Balmorhea ISD, Balmorhea, Texas; Bushland ISD, Bushland, Texas; Cicero Board of Education, Cicero, Illinois; Corinth Central School District, Corinth, New York; De Leon ISD, De Leon, Texas; Dimmitt ISD, Dimmitt, Texas; Hughes Springs ISD, Hughes Springs, Texas; Ingleside ISD, Ingleside, Texas; Marshall ISD, Marshall, Texas; Nacogdoches County, Nacogdoches, Texas; New Diana ISD, Diana, Texas; Pleasant Grove ISD, Texarkana, Texas; Red Oak City, Red Oak, Texas; Texas Can Academies, Dallas, Texas; Thorndale ISD, Thorndale, Texas and West Sabine ISD, Pineland, Texas.

F. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval of Contract Award for job no. 22/057YR Early Head Start Child Care Partnership to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** VNK LLC dba Pasadena Learning Center and Precious Stones Academy, Inc. for the period of 10/19/2022 through 10/18/2023.
2. **Approval of Contract Award for job no. 23/001IA for CASE for Kids Content Area Services and Trainers with the following vendors:** Candis Consulting, LLC; Children Come Click Education & Technology; Children's Museum of Houston (Children's Museum, Inc.); Education My Way (The Unalome Project, LLC); GPR Ventures, LLC (GPR Ventures, LLC); HIP Healthy Innovative Processes; HYPE Freedom School, Inc.; Imagiread (Imagiread Consulting Services LLC); J.F. Carter Solutions, LLC; Lakeshore Learning Materials, LLC (LAKESHORE PARENT, LLC); Second Chance Technology Edge High School; and Uncharted Territory Solutions (Uncharted Territory LLC) for the period 11/01/2022 through 10/31/2027.
3. **Approval of Contract Award for job no. 23/002DR for Mental Wellness Services for Harris County Department of Education with the following vendor:** Connecting the Dots for the period 11/01/2022 through 10/31/2027.
4. **Approval of Contract Award for job no. 23/003EJ Addendum 1 (Math Literacy Call Center Services)** to the following proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: EDU Specialist, LLC; Christopher Jones dba Planting Seeds Tutoring & Test Prep; Shannon M. Bass dba Second Chance Learning Center; Second Chance Technology Edge High School; and 4 Ever Clever Learning, LLC dba Sylvan Learning Center for the period of 10/20/2022 through 10/19/2027.


G. Consider ratification/approval of the following Revenue Agreements:

1. **Approval of School-Based Therapy Services (revenue contract amendment) for FY 2023 in the aggregate amount of \$103,020** with Greater Gulf Coast Cooperative (11 students served in FY21) (amended to add occupational therapy assistant).
2. **Approval of School-Based Therapy Services (revenue contract amendment) for FY 2023 in the aggregate amount of \$89,100** (an increase of \$70,200) with Columbia - Brazoria ISD (13 students served in FY22).

8. **ACTION ITEMS - NON-CONSENSUS**

1. **Approval to adopt tax rate of \$.004900 for Tax Year 2022** in accordance with the Truth in Taxation laws codified in Chapter 26 and amended by the 87th Legislature.

2. **Approval of Contract Award for job no. 22/035EJ for the purchase, implementation, training of the CENTEGIX CrisisAlert for High Point East, ABS West, Fortis Academy and ABS East** for three years from approval date through 10/2025 in an amount not to exceed \$97,600.
3. **Adoption of resolution regarding conveyance of access and water line easements for Highpoint Middle School construction** to the Royalwood Municipal Utility District. (This legal action is necessary to obtain building permit to proceed with the construction of the PFC Project.)
4. **Approval of 1.5 additional full-time equivalent (FTE) positions for the School-Based Therapy Services Division for the school year 2022-2023 to fill additional occupational therapy position requests from Channelview ISD.** Funds for these positions will come from revenue received from districts for services provided. (A budget amendment is proposed to adjust the division budget.)
5. **Approval of stipend for interim Director of Information Technology Services.**
6. **Adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (Local)** associated with CenterPoint Energy's electricity outage affecting HCDE's Administration Building on 09/20/2022 and 09/27/2022.
9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
10. **RECONVENE** for possible action on items discussed in executive session
11. **Discussion and possible action regarding future agenda items**
12. **INFORMATION ITEMS**
 - A. **Human Resources**
 1. Personnel
 2. Employee Count
 - B. **Submission of grant proposal to Texas Council for Developmental Disabilities in the amount of \$5,860 to support School-Based Therapy Services' training** on The Art and Science of Handwriting Intervention. The training is scheduled for 11/09/2022 and will serve over 160 occupational therapists, general education and special education teachers.
13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, November 16, 2022, at 1:00 p.m.


James Colbert, Jr.
County School Superintendent