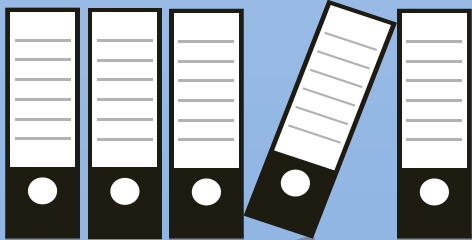


# HCDE PURCHASING OFFICE DIRECTORY



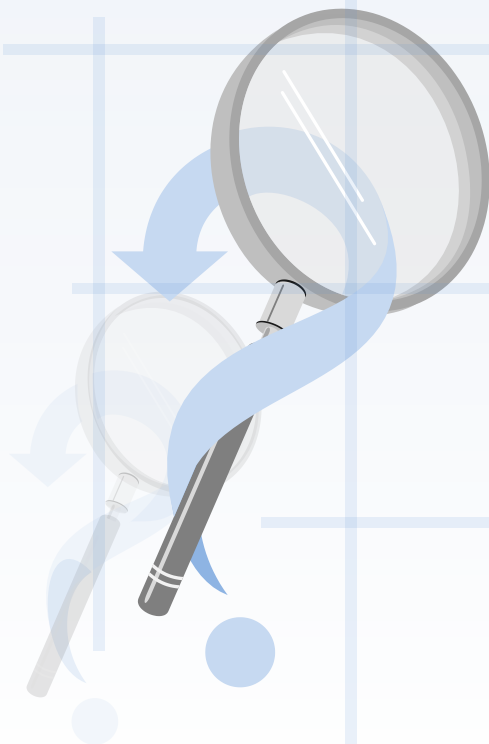
HCDE Purchasing Office

## Introduction

The HCDE Purchasing Office is a proud member of the HCDE WOW Team under the leadership of Dr. Jesus Amezcua and Mr. Bill Monroe.

## Table of Contents

Leadership  
Procurement Staff



## Leadership



**Jesus J. Amezcua is the assistant superintendent for Business Services at HCDE. Amezcua holds a bachelor's degree in business and accounting from Tarkio College, a master's degree in business administration, accountancy and logistics from Texas A&M International and a doctorate in education administration from Texas A&M University. Before joining HCDE in 2009, he worked as chief financial officer at Laredo Independent School District. Amezcua's achievements include earning multiple certificates of achievement for financial reporting and excellent budget document awards.**

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Reference: Contract approvals



**Bill Monroe is the director of purchasing at HCDE. Monroe holds a bachelor's degree in business administration from Texas Tech. Before joining HCDE in 2015, he worked as director of purchasing at Calallen ISD. Monroe's achievements and accomplishments include CPA certification, CPPO certification and TASBO certification.**

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Reference: Contract approvals

## Procurement Staff

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Reference: RFPs, contracts coordination

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RFPs, Head Start, Adult Ed, Technology, PCard, Mktg &

Reference: Communication, Requisitions

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Reference: Choice Partners Cooperative RFPs - requisitions



## Procurement Staff

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Reference: Requisitions, Purchase Orders and Vendor Packets

