

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **17th day of August 2010 at 1:00 PM** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

John E. Sawyer, Ed.D. County School Superintendent



The Board of Trustees
August 17, 2010
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held August 17, 2010, beginning at 1:00 PM in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Invocation - Dietrich von Biedenfeld, Choice Facility Partners
2. Pledge of Allegiance to the US flag - Dorothy Spinks, Facilities
3. Pledge of Allegiance to the Texas flag - Mary Causey, Facilities
4. Open Forum - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by registering 30 minutes prior to a regular Board meeting and completing a participation request card available at the Board room
5. Reports and presentations
 - A. Announcement of the 2010 National School Advocacy Council Exemplary School Safety Program award presented to the HCDE Center for Safe and Secure Schools during the National School Safety Conference
 - B. Announcement of Communications and Public Information National School Public Relations Association's (NSPRA) Award
 - C. Comments from the Board on the following reports and presentations:
 1. Annual report on Technology - Jim Schul, Chief Information Officer and Danny Vu, Director
 2. Annual report on Texas Virtual School Network (TxVSN) - Angela Clark, Director
 3. Annual report on the Facilities Division - Les Hooper, Executive Director
 4. Annual division report on Choice Facility Partners - Dean Zajicek, Director
 5. Annual report on the Center for Safe and Secure Schools

- 6. Monthly update on the Education Foundation of Harris County
- 7. Monthly update on Head Start
- D. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person
- E. Financial reports for August, 2010 - Jesus Amezcua, Assistant Superintendent for Business Services
- 6. ACTION ITEMS - CONSENSUS
 - A. Consider approval of the meeting minutes for:
 - 1. July 20, 2010 Board Meeting
 - 2. July 20, 2010 Public Hearing
 - B. Consider approval of the following Business Services items:
 - 1. Disbursements through July 31, 2010
 - 2. Budget Amendment Report for August, 2010
 - 3. Monthly Investment Report for July, 2010
 - C. Consider approval of Revenue Agreement with Harris County for the promotion of the Teen Community Emergency Response Team (TEEN CERT) program from August 1, 2010 through July 1, 2011 in the amount of \$100,000 (in four payments of \$25,000)
 - D. Consider ratification of revenue agreements for FY2009-2010 in the aggregate amount of \$78,000 for the following:
 - 1. Special Schools - ABC East with Crosby ISD (\$3,900), Deer Park ISD (\$3,900), Friendswood ISD (\$7,800), and Hitchcock ISD (\$3,900) from June 14, 2010 through July 23, 2010 in the aggregate amount of \$19,500
 - 2. Special Schools - ABC West with Alief ISD (\$46,800) and Spring Branch ISD (\$11,700) from June 14, 2010 through July 23, 2010 in the aggregate amount of \$58,500
 - E. Consider approval of the following Revenue Agreements for FY2010-2011
 - 1. Special Schools - ABC East with Dayton ISD (\$19,500) and Deer Park ISD (\$117,000) from August 23, 2010 through June 2, 2011 in the aggregate amount of \$136,500
 - 2. Special Schools - ABC West with Alief ISD from August 23, 2010 through June 2, 2011 in the amount of \$897,000
 - 3. Special Schools - HighPoint East with Humble ISD from August 23, 2010 through June 2, 2011 in the amount of \$85,500

4. Special Schools - HighPoint North with Klein ISD (\$237,500) and Spring Branch ISD (\$142,500) from August 23, 2010 through June 2, 2011 in the aggregate amount of \$380,000
5. Therapy Services with Clear Creek ISD (\$449,100), Pearland ISD (\$169,650), and Royal ISD (\$9,000) from August 16, 2010 through August 15, 2011 in the aggregate amount of \$627,750
- F. Consider ratification of grant submissions for CASE for FY2009-2010 in the aggregate amount of \$22,000
- G. Consider ratification of grant proposal for the Digital Learning and Instructional Technology division and the Instructional Support Services division to NASA in the amount of \$399,146 to design K-12 online course for Science Technology Engineering and Math (STEM) education
- H. Consider approval of submission of Head Start Continuation Grant in the amount of \$10,945,915 for FY2010-2011
- I. Consider ratification of grant acceptance of EL Civics Grant for the Adult Education Division in the amount of \$102,000 from July 1, 2010 through June 30, 2011
- J. Consider acceptance of grant award from the Education Foundation of Harris County for CASE in the amount of \$7,200 for FY2010-2011
- K. Consider acceptance of grant award for CASE AmeriCorps from OneStar Foundation for FY2010-2011 in the amount of \$409,720
- L. Consider acceptance of funds totaling \$1,700,000 from the Texas Education Agency for CASE's Cycle 6 Year 2 CASE 21st Century Community Learning Centers grant
- M. Consider approval of Interlocal Contracts for HCDE governmental services under the HCDE Purchasing Cooperatives with the City of Arlington, Klein ISD, Midland School District (AR), Milano ISD, and Trinity ISD
- N. Consider approval of expenditures for fiscal year ending August 31, 2010 under Policy CH Local by various HCDE Divisions in an amount not to exceed \$1,584,500 (an increase of \$461,500)
- O. Consider approval of the following Interlocal Agreements for the CASE division:
 1. Interlocal Agreement with Alief ISD for one CASE 21st Century Community Learning Center(s) Grant Cycle 4 Year 5 in the amount of \$85,200
 2. Interlocal Agreement for one CASE 21st Century Community Learning Centers grants in the amount of \$85,200 in Clear Creek ISD
 3. Interlocal Agreement with Pasadena ISD for one CASE 21st Century Community Learning Center(s) Grant Cycle 4 Year 5 in the amount of \$85,200
- P. Consider approval of the following items for the Purchasing Cooperative:
 1. Contract renewal options for the HCDE Purchasing Cooperative with Global Services, Konica Minolta Business Solutions, Marimon Business Systems, OCE, Office Systems of Texas, and Seamless Solutions for job no. 08/023JC for Photocopier Service and related items for the period of 09/01/2010 to 08/31/2011

2. Contract renewal options for the HCDE Purchasing Cooperative with Bosworth Paper, Hallmark Office Products and Star Office Products for job no. 09/067LB for office supplies for the period of 9/21/2010 to 9/20/2011
 3. Approval of job no. 10/062LB for Award Jackets, Screen Printing, Embroidery and related items to the proposers offering the best value to the HCDE Purchasing Cooperative Members and meeting the specifications outlined in the RFP: Balfour, Butler Business Products, DBS Texas, and Positive Promotions for the period of 8/17/2010 to 8/16/2011
- Q. Consider approval of internal purchasing job no. 10/047KJ for Integrated Pest Control Management Service to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: Holders Pest Control for the period of 08/17/2010 to 08/16/2011
- R. Consider approval of the following items for Choice Facility Partners:
1. Consider approval of job no. 10/063JC for Temporary Modular Buildings and related services to the proposers offering the best value to HCDE and meeting the specification: Modular Management Group and Sustainable Modular Management to provide to HCDE Choice Facility Partners for the period of 8/17/10 to 8/16/11
 2. Consider approval of contract renewal options for the HCDE Choice Facility Partners with Scott M. Favre, Public Adjuster, LLC and Marsh USA, Inc. for job no. 09/070DR for Disaster Preparation & Response Consulting Service for the period of 09/21/2010 to 09/20/2011
 3. Consider Approval of contract renewal option for the HCDE Choice Facility Partners with Mooring Recovery Services, Ltd. for job no. 09/063DR for Disaster Recovery & Restoration Services for the period of 09/21/2010 to 09/20/2011
 4. Consider approval of contract renewal options for the HCDE Choice Facility Partners with Hefner Roofing, LLC for job no. 09/053DR for Roofing Systems for the period 10/01/2010 to 09/30/2011
- S. Consider approval of purchase of metal detection system from Bravo Zulu Security Solutions for the Highpoint East campus in the amount of \$24,600. At the July 20, 2010 Board meeting there was discussion regarding the purchase of a chemical and metal detection security system. A plan already existed to purchase metal detectors for the Highpoint East campus. It does make sense to purchase both chemical and the planned metal detection devices at this location. Last month's agenda item was for our 6300 Irvington address.

ACTION ITEMS - NON-CONSENSUS

7. Consider possible action on a certification of the anticipated debt collections rate for the tax year 2009, certification of the excess debt collection rate for the tax year 2009 and calculation of the Effective Tax Rate and Roll Back Calculation to be prepared by Harris County Tax Assessor/Collector
8. Remove from the table and consider second and final reading and approval of policy: BBBA (Local) - Board Members Reporting Campaign Funds
9. Consider approval of a career center to offer advanced vocational education and skills training as well as an expanded life skills program for special needs students within Harris County

10. Determine the need and time for an extended Board meeting and/or modifying agenda procedure to provide program information
11. Poll Board for date to review Board Operating Procedures with the Board's attorney (after August 30, 2010)
12. Consider reauthorization and adoption of the HCDE Head Start Attendance Incentive Program
13. Consider authorizing the following full-time equivalents for the Academic and Behavior Center West campus and authorizing the related budget amendments:
 - Teacher - 5 FTEs
 - Educational Aide - 5 FTEs
14. Consider approval of Professional Services Contract with Texas Trade & Consulting to provide consulting services to Texas LEARNS curriculum development in an amount not to exceed \$95,600 for the period of 09/01/2010 through 08/31/2011
15. Consider approval of Interlocal Contract amendment with Harris County Precinct 4 for law enforcement services at HighPoint North campus to reflect the adjusted amount of \$101,803 (a decrease of \$21,181)
16. Consider renewal of Interlocal Agreement with Region 4 Education Service Center for Human Resources to provide criminal background checks in the amount of \$10,200 beginning September 1, 2010 until either party terminates the agreement
17. Consider approval of a 12-month contract with Verizon Wireless under Government Services Administration Federal Supply Schedule Number GS-35F-0119P for cellular service in the estimated amount of \$198,500 for the period of 09/01/2010 through 08/31/2011
18. Upon advice of the Board's attorney, consider approval of the Student Code of Conduct for Special Schools Division to be used at all campuses
19. EXECUTIVE SESSION: Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Consider recommendation and record of the hearing examiner and oral argument of the parties, if any, regarding proposed termination of probationary contracts of teacher at Highpoint East: TEA Docket No. 133-LH-0610; if teacher requests Board's consideration take place in open session, Board will consider recommendation and record of the hearing examiner and oral argument of the parties, if any, in open session; otherwise, the hearing will be held in Executive Session
 - B. Personnel information items
20. RECONVENE for possible action on items discussed in executive session
 - A. Termination of probationary contracts of teacher at Highpoint East

21. Poll Board for availability for a Called Meeting, if necessary, on or after Friday, August 20, 2010 to consider recommendation and record of the hearing examiner and oral argument of the parties, if any, regarding proposed termination of probationary contracts of teacher at Highpoint East: TEA Docket No. 133-LH-0610; if it is requested that the Board's consideration take place in open session, Board will consider recommendation and record of the hearing examiner and oral argument of the parties, if any, in open session; otherwise, the hearing will be held in Executive Session
22. INFORMATION ITEMS
 - A. Revenue contract less than \$50,000 for FY2009-2010 in the amount of \$41,388
 - B. Revenue contract less than \$50,000 for FY2010-2011 in the amount of \$800
 - C. Non-monetary contracts for FY2009-2010
 - D. Non-monetary contracts for FY2010-2011
 - E. Adult Education TEAMS Report
 - F. CASE Division August Board Report
 - G. Employee Count - July 2010
 - H. HCDE Donation Report for the month of July 2010
 - I. BRAVO awards
23. ADJOURN - Next regular meeting is scheduled for Tuesday, September 21, 2010, Board room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.



John E. Sawyer, Ed.D.
County School Superintendent