



HARRIS COUNTY  
DEPARTMENT OF EDUCATION

6300 Irvington Blvd.  
Houston, TX 77022  
Phone 713-696-8272 ▪ Fax 713-696-8206  
www.hcde-texas.org  
FEDERAL ID # 17-460012150

## 4 EASY WAYS TO ORDER :

- |   |                           |
|---|---------------------------|
| 1. By Mail: See Above Address           | 2. By Fax: 713-696-8206   |
| 3. By E-mail: thenderson@hcde-texas.org | 4. By Phone: 713-696-8272 |

Name \_\_\_\_\_ Job Title \_\_\_\_\_

Company Name \_\_\_\_\_ Department \_\_\_\_\_

Ship To Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Billing Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

Method of Payment: Check # \_\_\_\_\_ Money Order # \_\_\_\_\_ Purchase Order # \_\_\_\_\_

ITEM NO.	QTY	PRODUCT DESCRIPTION	UNIT COST	TOTAL
DLIT 001		English/Spanish Math Vocabulary Handbook		
		For Teachers	20.00	
DLIT 002		English/Spanish Math Vocabulary Handbook		
		For Students	10.00	

**SHIPPING & HANDLING:**

Standard Shipping (in US Dollars). Orders ship UPS Ground.

Standard Shipping Charges:

Purchase Totals	Standard Shipping
Under \$45	\$11.95
\$45.01 - \$65	\$12.95
\$65.01 - \$90	\$16.95
\$90.01 - \$125	\$17.95
\$125.01 - \$250.00	\$24.95
\$250.01 - \$800.00	10.0 %
\$800+	8.8%

<b>Subtotal</b>	
<b>Sales Tax (8.25%)</b>	
<b>S &amp; H</b>	
<b>Total Order</b>	

If you are exempt from paying sales tax, you must submit a copy of the exemption certificate with Tax ID # for the state in which services are to be rendered.

**THANK YOU FOR YOUR ORDER !**  
**QUESTIONS? CALL 713-696-8272**

**FOR HCDE USE ONLY:**  
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